

GRAFTON COUNTY COMMISSIONERS' MEETING
Correctional Facility Conference Room
North Haverhill, NH 03774
Tuesday August 28, 2012

PRESENT: Commissioners Cryans, Omer C. Ahern, Jr. and Ray Burton, Executive Director Clough and Secretary Martino

Sheriff Doug Dutile and Communications Director Tom Andross arrived.

The meeting was opened with the Pledge of Allegiance.

The Sheriff and Director Andross were present to discuss the letter that was sent from the Rumney Selectboard and the reasons they should be released from their contract with Dispatch prior to the contracted date.

Commissioner Ahern said he had attended a Rumney Selectboard meeting and had suggested that they write the letter giving specific reasons for their request. Sheriff Dutile said that after reading the letter he found that he had only been made aware of one of the four instances that were listed in the letter. He said that when the town noted they wanted to be released from their contract they did not mention any of these items. Director Andross said that there wasn't anything in the letter that would affect the town's assessment and that three of the four instances are things are not charged for anyway. He said that it appears that these items only came to light when the town was informed that the Commissioners had decided to deny their request to be released from their contract early.

There was a discussion about the contract with the town of Rumney and where the signed copy may be. Director Andross said he believes there should be one on the property. Commissioner Ahern asked how often the contracts are entered into and Director Andross said the only time the contract is signed is once, when the entity enters into service with Dispatch.

Commissioner Ahern asked how many entities have left Grafton County Dispatch and Sheriff Dutile said three towns, (Bridgewater, Alexandria and Thornton) have left. Commissioner Ahern asked if towns are asked why they're leaving and Director Andross said he knows why they left but there is no exit interview to speak of. Sheriff Dutile said that he doesn't feel that they should be doing that because the contract is actually made with the Commissioners.

Sheriff Dutile said that Alexandria left because of the cost; Bridgewater wanted to change to Plymouth so they could be on the same radio frequency and cost savings and cooperation with Campton was why Thornton left.

There was a discussion about the Dispatch fees that are assessed and the Sheriff said that they make a recommendation to the Board of Commissioners who actually set the fees. There are a number of agencies who are not billed out for services such as the state police, the forestry patrol, the jail and the County Attorney's office.

Commissioner Cryans asked if the letter from Rumney has changed the minds of the Sheriff and Director Andross and they replied no.

Commissioner Ahern recommended that the signed Dispatch contracts that are currently held with the various entities, should be reviewed.

Commissioner Burton said that to the credit of the Sheriff and Director Andross, anytime that there is a problem discovered, it is immediately corrected. Sheriff Dutile agreed that was true and said that they can't fix a problem that is not brought to their attention, such as some of the grievances that came from the town of Rumney.

Commissioner Ahern said that based on all recent communication relayed from the Sheriff, Director Andross and the town of Rumney, he would move that the Board of Commissioners uphold the original recommendation to hold the town of Rumney to their signed contract which was seconded by Commissioner Burton. All were in favor.

Commissioner Cryans asked the Sheriff how the moving of inmates was now that the Jail is right there and he replied that it was working great for everyone. He said the video arraignment is also very helpful although it doesn't appear to be affecting the number of transports.

Commissioner Burton asked the Sheriff about Livermore Falls and he replied that there needed to be more education and it appears that things have improved. Commissioner Ahern said that law enforcement is working in conjunction with people who are doing some educating and it seems to be making a difference.

IT Manager Brent Ruggles arrived with Human Resource Director Mike Simpson.

ITM Ruggles passed out his monthly report. *(see attached)

ITM Ruggles wanted to inform the Commissioners that he has purchased 40 computers for the Nursing Home and although they were parceled out and invoiced individually which left them under \$5K, the total amount collectively came to around \$40K. He said that he didn't have a full understanding of the RSA that covers the purchasing items and it appears that he may have erred by purchasing the computers in this fashion. He said it was his intent to keep the computers standard throughout the complex and the systems were purchased from Dell Computers.

Commissioner Burton asked ITM Ruggles if the problems with Fairpoint were resolved and he said there were still some issues to be straightened out.

Commissioner Ahern asked about problems due to the lightening strikes that were suffered at the County and ITM Ruggles discussed some of the things that needed to be dealt with to provide computer protection going forward.

Commissioner Ahern moved to enter into Executive Session as per RSA 91-A:3, II, Section (b) The hiring of any person as a public employee. Commissioner

Burton seconded the motion. This motion requires a roll call vote, Commissioner Cryans called the roll. Commissioner Ahern “yes”; Commissioner Burton “yes” Commissioner Cryans “yes”; Commissioner Cryans stated that a majority of the board voted yes and would now go into non-public session.

*10:30 AM– Commissioner Cryans declared the meeting back in public session.

Commissioner Ahern moved to seal the minutes from the non-public session which was seconded by Commissioner Burton. All were in favor.

Commissioner Burton asked HRD Simpson if the County was still recruiting nurses as he had just signed a bill for contract nurses. HRD Simpson replied that they were.

Commissioner Burton stated that the Nursing Home came through their state survey deficiency free and everyone from the Administrator on down through the staff is to be commended.

Maintenance Superintendent Jim Oakes arrived with his report *(see attached). He also brought a spreadsheet and went over the two companies that were in contention for the winning bid for the biomass heating system. There was a lot of discussion and Supt. Oakes said that his recommendation is McMillin Co. LLC, which is based on information that he has gleaned.

Commissioner Burton moved to accept the bid from McMillin as recommended by Supt. Oakes which was seconded by Commissioner Ahern.

DISCUSSION:

Commissioner Burton stated that he would like to request that in-so-far as possible, local vendors, craftsmen and material for this job be kept local.

Commissioner Ahern wanted to know about the contract and who drew it up. Supt. Oakes said that it is a generic industry standard contract that was put together by J. Chatot of Banwell Architects with some changes from him. Commissioner Ahern expressed some concern about the contract, particularly in the event that any issues come up and they have to go to court for any reason. He thought that it was important to be sure that if there should be any issues that resulted in litigation, that it be in New Hampshire and not in Vermont, where the company is located.

Commissioner Burton made an amendment to the motion that any legal action that ends up in court from a problem with the project is litigated in New Hampshire with New Hampshire law applying, which was seconded by Commissioner Ahern.

DISCUSSION:

Commissioner Ahern stated that he felt it was inappropriate and improper to put Supt. Oakes in position as the Clerk of the Works on the project and he didn't feel his comfort

level is enough to vote on this recommendation today even though he stated last week that he would.

Supt. Oakes said that he is comfortable today in his recommendation of the McMillin CO. after having discussions with numerous people. He said that continuing to delay will have an adverse affect on the project.

Commissioner Cryans asked why Supt. Oakes would choose McMillin over Engleberth and Supt. Oakes said that after speaking with the president of DEW (who bought McMillin Co) and having all his questions and concerns addressed, he felt comfortable. He said they would be using all their own people to do the rough work and that was in question in the beginning. He said they hadn't chosen their subcontractors yet but that the quoted price wouldn't change. He said they were the lowest bidder and have more biomass experience.

Commissioner Burton noted that the Delegation voted to repurpose money from the Jail project for this.

The vote was taken on the amendment to the motion. All were in favor.

The vote was taken on the original motion. All were in favor.

An RFP was put out for Special Inspections and Testing Services for the biomass project and one bid was received. Commissioner Cryans opened the bid from John Turner Consulting and Supt. Oakes took the bid for review.

Commissioner Ahern said he still has a concern that there aren't more bids that come in for these projects.

Supt. Oakes continued by reviewing his report and talked about the lightening strikes that affected the Nursing Home. He explained what happened and said that both events should be covered by insurance and that he is working on getting a cost estimate on what it would take to protect the Nursing Home from further damages from lightening in the future.

Corrections Superintendent Glenn Libby arrived with his report *(see attached). There are currently 113 inmates in-house, 16 in Drug Court with 1 in custody and 7 out on electronic monitor.

Supt. Libby asked that the Commissioners approve the transfer of a female inmate from the State Prison to Grafton County because of a safety concern.

Commissioner Burton moved to approve the transfer which was seconded by Commissioner Ahern. All were in favor.

Commissioner Burton asked how the visit with Commissioner Wrenn went last week and Supt. Libby said he spent a lot of time in the facility and got to see the staff attend to some emergency situations. He appeared to be quite impressed Supt. Libby said.

Commissioner Ahern asked Supt. Libby to explain the policy of inmates paying towards their medical costs while in the facility. Supt. Libby said that they have a co-pay policy. When the inmate intentionally injures themselves they are required to pay for the medical treatment. If the inmate has insurance then the Jail will bill the insurance company and if the inmate has indigent status then that goes toward creating a negative balance in the inmate's account. He said that there is a plan to introduce legislation that would require inmates to pay for all medical expenses they incur and to remove that burden from the taxpayer.

Commissioner Ahern said that at a recent Selectboard meeting in Grafton, a relative of an inmate had told him that the inmates were not allowed to wear sneakers and that they could only wear crocks. Supt. Libby said that was true and the reason is because the inmates are not allowed to actually play active basketball in the recreation area, but rather just stand and shoot baskets.

Commissioner Burton asked about Jail policies and where they could be read. Supt. Libby said the policies he has need to be updated to reflect the new facility though he just hasn't been able to find the time to do so. He said it is one of his top priorities.

*11:46 AM - Commissioner Ahern then moved to enter into non-public session for the purposes of discussing the dismissal, promotion, or compensation of any public employee or the disciplining of such employee according to RSA 91-A:3, II (a). Commissioner Burton seconded the motion. This motion requires a roll call vote, Commissioner Cryans called the roll. Commissioner Ahern "yes"; Commissioner Burton "yes" Commissioner Cryans "yes"; Commissioner Cryans stated that a majority of the board voted yes and would now go into non-public session.

*11:54 AM– Commissioner Cryans declared the meeting back in public session.

Commissioner Ahern moved to seal the minutes of the non-public session which was seconded by Commissioner Burton. All were in favor.

*11:58 AM – Commissioner Ahern moved to enter into non-public session for the consideration of security-related issues bearing on the immediate safety of security personnel or inmates at the county correctional facilities by county correctional superintendents or their designees according to RSA 91-A:3, II (g). Commissioner Burton seconded the motion. This motion requires a roll call vote, Commissioner Cryans called the roll. Commissioner Ahern "yes"; Commissioner Burton "yes" Commissioner Cryans "yes"; Commissioner Cryans stated that a majority of the board voted yes and will now go into non-public session.

*12:26 PM– Commissioner Cryans declared the meeting back in public session.

Commissioner Ahern moved to seal the minutes from the non-public session which was seconded by Commissioner Burton. All were in favor.

Commissioner Ahern moved to approve the minutes from August 21, 2012 which was seconded by Commissioner Burton. All were in favor.

The Commissioners signed the check registers.

Director Clough presented an educational assistance application from an LNA at the Nursing Home who would be taking a class at the Community College of Vermont to become an LPN. The application meets all the provisions.

Commissioner Burton moved to approve the educational assistance which was seconded by Commissioner Ahern. All were in favor.

The Commissioners signed an MS-1 Report which is a summary of inventory in the unincorporated town of Livermore which is then sent to the Dept. of Revenue. The document is prepared by Coos County.

Director Clough gave the Commissioners the NACo Prescription Drug report for the month of July saying the savings for the month were \$6,892 for an average of 30.59%. There were 170 utilizers.

A letter was received from the Union Congregational Church in Hebron thanking the County and the Dept. of Corrections for the inmate labor in assisting the town in the Hebron Fair tasks. The pastor stated that they could never have the Fair without all the help they receive. They also thanked Sgt. Webster as inmate supervisor.

Director Clough noted again for the record that the Nursing Home health portion of the state survey was found to be deficiency free. The life safety portion is taking place today and tomorrow.

COMMISSIONER ISSUES:

Commissioners Cryans and Burton attended the UNH Advisory Committee meeting last evening.

Commissioner Burton received a letter from a resident that suggested that the County consider a possible emergency food plan and that food should be grown at the County to have in the event of an emergency. Commissioner Burton suggested that Farm Manager Kimball work with Director Clough to craft a response letter to the resident. Commissioner Ahern suggested that a copy of the letter go to Heather Bryant in UNH as this is her area of expertise.

Commissioner Ahern said that at the meeting on the 23rd regarding Livermore Falls was well attended by state agencies and that he and President Steen from Plymouth State University plan to start a Friends program and will make a presentation at the Rotary Club.

Commissioner Ahern has been invited to a special event at the Plymouth Senior Center on the 4th of September at 11:00 AM for National Newspaper Carrier day. He said he would like to participate in the Commissioner meeting by phone that day if that was agreeable to the other two Commissioners. They agreed.

Director Clough said that she had an invoice from the Farm Manager for a new Farm budget approved vehicle that he wishes to purchase. The vehicle is a 2000 Chevy truck with 99K miles on it for \$4,000. He wants to purchase this from Westmoreland Auto Sales where he bought his last one.

Commissioner Ahern asked if this was an older vehicle than what he has, with more mileage and Director Clough said yes; he plans on replacing his 2003 vehicle that has half the mileage of the one he wants to purchase.

Both Commissioner Ahern and Commissioner Burton expressed concern and asked that FM Kimball come explain to them at the next meeting as to why he is considering this choice.

12:43 PM With no further business the meeting adjourned and the Commissioners toured the new Correctional Facility with Supt. Libby.

Respectfully,

Raymond S. Burton, Clerk

Grafton County Department of Information Technology

Monthly Summary Report

August 28th, 2012

AO – Attorneys Office

- User having issue Burning DVD. Issue is the DVD is high Captivity DVD. User had been using standard DVD. Advised user of the issue. She will purchase right size DVD
- Monitor not working after the storm. Monitor was in Surge strip?
- Located and emailed PDF file for User.
- Checked outlook for user seemed to be running fine.
- Outlook settings for user changed to work in Courtroom.
- DVD given to AO found to be not useable in present format.
- DVD format changed to proper format.
- Deleted temporary users email account per request of Office Manager.
- New printer installed

CC – Community Corrections

- no calls

CE – Cooperative Extension

- Office Network down – Issue with Router, resolved.
- Cisco Video Conferencing System disconnecting from UNH bridge, work with UNH tech, issue is with Cisco firewall and Cisco Video conferencing system UNH tech will resolve.

CO – Commissioners Office

- DNS refresh\Cache Issue. some systems not displaying some web pages properly.
- Install of AV software on Replacement Deeds systems.
- TC lost connection to Server.
-

DC – Drug Court

- Setup Sharp Printer\Scanner for User(s)
-
- Reinstalled and tested Leds software on 2 PC systems
- Setup, accounts for new hire - Farm.
- Swap out of printer for Counselor.

DOC – Department of Corrections

- Installed and configured new PC systems and printers for the Outside agency Room and Bailiff s Room at the new jail.
- Saved County Monday to find alternate software to allow Mug Shots Picture to be taken from PC USB Camera into software. Cost of Software was \$149 vs. Current Vendor wanted \$3,350.
- Cleanup and setup of Laptop for the DOC Counselor.
- Setup GED instructors laptop for use at new Jail
- Cisco Video Conferencing System – Fix issues with inbound calls for Video Arraignment and send out Video Camera to be fixed, back in 3 days and operational.



HR – Human Resources

- Setup and Automate scan to secured folder for Karen and Michael on Sharp Copier

IT – Department of Information Technology

- Installation of New Firewall System for Campus
- Perform Monthly Maintenance on all Campus File Servers.
- Cleanup of SQL backup Jobs for Drive Space on CO server.
- Setup new firewall traffic rule for Zuercher to do remote maintenance of server.
- Install of new Battery backup on server in CO server room.
- Continue work on Network Consolidation of Court House and Nursing Home, this project is backed up due to getting new Jail's IT systems on line and operational.
- Interview for part time IT Support Technician. Request RSA 91-A:3 to discuss with Commissioners.

MHC – Mental Health Court

- Relocate Mental Health Court Coordinator PC and Phone to old Admin building. Phone line in place but not active for Phone. Fairpoint did not have line activated needed to call them again to activate phone line and discontinue dual ring server.

MT – Maintenance

- System has been set to use FF for internet and IE for the monitoring software.

RD – Registrar of Deeds

- Install of AV software on New Replacement Deeds PC systems (6).
- Adjusted users IE settings On replacement new PC systems for campus email.
- Make Network Wall Jacks Active.

NH – Nursing Home

- Mice and surge strips replaced after electrical storm.
- Setup New user account for new Activities User.
- PDA s had to be moved after Storm. Outlet not working
- Install AHT Software Updates
- Printer – Toner Changes, Jams-Throughout the Month
- Install of replacement Printer for Bookkeeper.
- Activities user's Profile desktop not working.
- Time Clocks outlets need to be reset twice due to storms.
- Install of battery backups in MDS office user loosing information when power is lost.
- Set changed printer setting for cottage labs software
- Start of setup of 40 new PC systems for the Nursing Home. Split order into small orders under \$5000 to avoid systems coming all at once on Tractor Trailer Truck. Discussion.

SO – Sheriff's Office\Dispatch

- Install, configure and deploy 2 new laptops and 2 new desktops for the SO.
- Repurposed 2 of the above PC's to replace older PC's in the Evidence and Deputies Office.



- Replace Battery Backup for Civil Office Administrator
- Adjust Open Office Settings for Deputy on Mobil Laptop in Cruiser.
- Changed settings for Admin staff to be able to modify Kerio Shared Contact address list.
- Basic setup on new PC system for Enhanced Dispatch display system.
- Instructed Det on how to get report of Inmate calls from new jail software.

Yours in Service,

Brent Ruggles

IT Manager

Grafton County Department of Information Technology.



MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

Jul 24 – Aug 27, 2012

COMPLEX

Biomass District Heating System

- Boiler & Feed System Package – Banwell & GWR kicked the submittal back to Messersmith requesting additional information on the stack and for an engineering stamp of approval
- General Construction Package – Four firms bid the project (see attached spreadsheet for bid details).
 - Jules Chatot from Banwell Architects recommends either MacMillin or Engelberth, saying he has worked with both firms and either would do a fine job
 - Rick DeWolfe, Banwell’s structural and civil engineer, said in an 8/16/12 e-mail, “We currently are working on projects with DEW and have previously worked on many with Engelberth. We have a good working relationship with both firms. I did find Engelberth’s qualifications more complete. Based upon the qualifications provided, my past experiences with both contractors and considering MacMillian as part of DEW, I would recommend Engelberth over DEW if the prices were close to the same.”
 - Wilson Engineering recommends Engleberth because they are a construction company vs. a construction management firm. Tom Wilson said the advantage is that a construction company has a more hands on approach, owns a portion of the actual construction and typically has better control over the schedule. Additionally, Tom feels MacMillin’s Milton School reference sends a red flag. Lastly, Tom stated the \$12,359 difference between the two lowest proposals is negligible in the scheme of the overall project cost.
 - If I were making the selection, I would select MacMillin. However, you should make your selection based on your own comfort level. Both had very positive references with few exceptions. Both firms are financial sound and are both able to secure solid surety backing for our project. Both have biomass experience; however, MacMillin has more. In a conversation this morning with DEW’s president, Don Wells, he assured me they would be using their own staff for all the rough carpentry to construct the building. With this said, I feel they being a CM firm is likely to be negligible for our project. I also spoke with Don about the Milton Schools reference. Don he stated their subcontractor installed the sprinkler per specification and that the state of Vermont inspected and approved the installation. However, the school’s insurance company inspected the building 3-weeks after the state and stated the design needed three more heads. DEW and their subcontractor felt they met their contract obligation and the state inspection, thus if the owner wanted the additional heads they felt it was their obligation to pay for them.

Engineering Design of Automated Isolation Valve & Vault – The construction of this project is well under. To date all rough connections to WW&LD’s water main are complete and roughed into the footprint of the valve building. The footings, foundations

MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

and retaining walls are in place and framing of the building should commence within the next week.

Lightening Strike Events

- 7/4 event: Firm cost \$14,269.39
- 7/23 event: Tentative cost \$55,201.94 (does not include my dept's labor yet)

COURTHOUSE

Preventative Maintenance (PM) – Performed various PM tasks throughout.

County Attorney Office (CA) Expansion Project – We are about 2/3 towards completing renovation of conference room to turn it into office space. Should complete in about 3-weeks and then begin construction of two offices within footprint of existing offices where cubicles are located. Estimate total project completion by Nov 1st.

Sheriff Dept Cell Renovations – HP Cummings is supposed to start modifying this space into storage starting this week

State Modifications – Continue to coordinate state requested modification work:

Superior and Circuit Court Service Counters – Construct new service counters that incorporate ADA height requirements and new glass curtain walls that follow new counter contours

Courtroom Doors – Install automatic door openers on doors leading into courtroom 1, courtroom 2 and circuit courtroom.

- Royal Electric ran circuits to all door opener locations
- Door Controls, Inc. will install all door openers 9/13 - 14

Courtroom 1 – Install handrails up ramp into courtroom

NURSING HOME

Preventative Maintenance (PM) – Performed various PM tasks throughout

Lightening Strike Damage 7/23 Storm – We lost numerous key systems and equipment during this event (see attached spreadsheet for complete list). Many of these items were restored within a few days, however those sustaining the most critical damage took several days to repair. The most serious damage was to the generator and fire alarm system. The digital voltage regulator in the generator was damaged which in turn caused voltage spikes when the generator ran, thus was cause for frying many components in the fire panel. Until the problem could be adequately isolated and fixed, we had to lease a backup generator for about 10-days. Because the fire panel was no longer supportable (parts no longer manufactured due to UL changes) we were forced into procuring a whole new panel. It took several days to get parts on site, installed, programmed and tested.

MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

When the fire panel was down for a couple of days my staff performed fire watch tours every hour.

Water Main Leak – During an attempt to repair a pressure relief valve in the 69 Building of the nursing home we discovered a water main leak just within the building on the main. The isolation valve to the building did not seal so we had to perform a scheduled water outage to make the repair. The repair was fairly comprehensive and required replacing a few large isolation valves in the building. However, at some point we need to fix the outside isolation valve for future issues like this.

ADMINISTRATIVE BUILDING (1930)

Preventative Maintenance (PM) – Performed various PM tasks throughout.

HVAC – AC-3 that serves Deeds Archive Room kept tripping off line. After much troubleshooting my staff discovered someone had closed the vents in the adjoining map room which is on the same system, thus causing AC-3 to trip off line due to high system pressure. North Country Mechanical replaced the compressor.

NEW JAIL

Main Electrical breaker – Discovered the automatic transfer switches will not go back to utility power following a power outage. Interstate Electrical troubleshot and found the breakers were not calibrated properly. During a subsequent visit this was corrected but there is a question whether is sufficient and that the breaker may have to changed completely to remedy the problem. More to follow.

Plumbing – All the second floor bathroom sewer vents were not plumbed correctly, thus causing a build up of sewer gases in occupied spaces. Granite State Plumbing & Heating rectified.

Heat Pumps – Trane, GSP&H and Controls Technology continue to work heat pump issues. Some problems still exist and need continued troubleshooting. More to follow

OLD JAIL

Preventative Maintenance (PM) – Performed various PM tasks throughout

FARM

Welded farm patches into farm dump truck bed

**MAINTENANCE DEPARTMENT REPORT
TO GRAFTON COUNTY COMMISSIONERS**

MAINT/FARM BUILDING

Nothing significant to report

Community Correction

Preventative Maintenance (PM) – Performed various PM tasks throughout

VEHICLES & EQUIPMENT

Preventative Maintenance (PM) – Performed various PM tasks

August 28, 2012

Commissioners Report

1. Population:	In-house	113	F Unit	44
			E Unit	25
			D Unit	21
			C Unit	21
			Intake	02

Weekenders: 06 Out of Facility: 40

2. Community Corrections Report:

- a) Drug Court – supervising (16) * 1 in custody
- b) Electronic Monitoring – supervising (7)
- c) Daily Work Release – supervising (0)
- d) Operation Impact – Sgt Larson assisting supervision
- e) Community Work Program: Sgt Webster – onsite – farm/garden duties

3. General:

- a) Facility Operations - discussion
- b) Inmate Programs – update
 - 1) Bishop Libasci visit
 - 2) GED
 - 3) Crossroads and Decisions – 9/10 – 5wks
- c) NHAC Academy/Certification Process – NIC review 9/14/12
- d) Inmate Transfer – motion/approval

4. Commissioner Items:

- a) Commissioner Ahern – none
- b) Commissioner Burton – none
- c) Commissioner Cryans – none
- d) Are there any Commissioner concerns?? Input sought.

5. Personnel:

- a) Medical – 1 RN on extended FMLA – still using agency nurse to cover
- b) Admin Asst. – on extended FMLA – temp hired and working up to 32 hrs
- c) Substance Abuse Coordinator – hired starts 9/24
- d) Grafton County Corrections Academy – starts 9/17/12 – 10/19/12
- e) Non-public session request per RSA 91-A:3 II, (a)
- f) Non-public session request per RSA 91-A:3 II, (g)

6. Facility Tour

Upcoming events: