

GRAFTON COUNTY COMMISSIONERS' MEETING

3855 Dartmouth College Hwy.

North Haverhill, NH 03774

June 11th 2013

PRESENT: Commissioners Ray Burton, Mike Cryans and Martha Richards, Director Clough and Admin Assistant S. Tempelmeyer

Others Present: Harold Brown

Commissioner Cryans called the Meeting to order at 9:05 and began with the Pledge of Allegiance.

**FM Kimball arrived** and presented the following report:

Milking 72 cows, shipping 12,000 lbs. of milk, average 83 lbs. per cow. Had 38 heifers and dry cows down below old jail, but had to bring them in because of 4" rain caused flooding. Chopped 1<sup>st</sup> cutting and got 90 loads. Most of garden plants are planted. Ready to hay when it stops raining and get sunshine. Trimming cows feet at the end of the month.

Commissioner Burton stated that he spent a good hour walking around the barn and had a discussion with one of the Herdsmen. He stated it's a whole new world for the future of the farm.

Commissioner Burton asked for the status of inmate labor. FM Kimball stated that due to an issue right now they don't have any inmate labor.

FM Kimball stated that he hopes to have piglets to represent the farm at the North Haverhill Fair. The herdsmen are looking forward to showing cattle.

Commissioner Richards asked if 83 lbs. per cow is a good amount. FM Kimball stated that is a good amount. He stated that they are on the new grass and have come up 10-11lbs per cow.

Commissioner Richards asked if FM Kimball is actively looking for 4H programs to come to the County. FM Kimball stated that he is currently looking for 4H Programs.

**Register of Deeds Kelley Monahan arrived** and presented the following report:

**Grafton County Registry of Deeds  
Kelley J. Monahan Register  
Report to Commissioners  
June 11, 2013**

**May Revenue**

County Revenue 5/2009 \$81,485.33

State Revenue 5/2009 \$428,311.68

Grafton County Commissioners' Meeting

June 11, 2013

Page 1 of 7

County Revenue 5/2010	\$73,723.38	State Revenue 5/2010	\$471,019.20
County Revenue 5/2011	\$73,723.38	State Revenue 5/2011	\$471,019.20
County Revenue 5/2012	\$86,262.28	State Revenue 5/2012	\$523,609.92
County Revenue 5/2013	\$89,545.78	State Revenue 5/2013	\$676,503.36

<b>Foreclosures</b> 2009	68 year to date	<b>Equipment Surcharge Balance</b>	<b>\$104,278.84</b>
	2010	100 year to date	CD
	2011	93 year to date	\$50,000.00
	2012	86 year to date	Bank of NH
	2013	80 year to date	\$54,278.84
		<b>11 month actual revenue</b>	<b>\$898,228.50</b>
		<b>12 month projected revenue</b>	<b><u>\$950,000.00</u></b>
			<b>(51,771.50)</b>

1. I expect revenue for June to be approximately \$90,000, which would surpass our projected revenue goal by roughly \$40,000.
2. The trip to Fidler was very successful. I was joined by the new Registers from Strafford and Cheshire Counties, Register from Hillsboro County and the Deputy Register from Carroll County. Fidler provides a \$300.00 stipend to offset the costs to the county. They also receive an excellent group rate at the hotel. All meals are provided by Fidler. I was asked to be a member of the panel of 4 Registers of Deeds that rebutted the presentation by William Hultman Senior VP of MERS. It is a very full day of forums bringing various industry representatives together to discuss the evolution of land records management. There is also time to review new products in development. There were over 200 Registers, Recorders or Deputies present for this, the Annual Fidler Educational Symposium. The total cost to Grafton County taxpayers was \$285.68.
3. I have enclosed the letter that was sent to all accounts on Thursday June 6, 2013 that introduce our structural changes to the internet access. I neglected to mention in this letter that the municipalities will continue to have access at no charge. There will be a press release on this and our website will have the changes on the homepage.

K. Monahan stated that she was going to be subpoenaed on a foreclosure case at Manchester Superior Court. They wanted to prove that they have to accept original copies. They were acceptable to have an affidavit which stated the RSAs and the date that the Register of Deeds adopted the standards. K. Monahan stated that the question being argued was did the banks try to record a copied document.

Commissioner Cryans asked if everyone had a chance to read the minutes from June 04, 2013 and if there were any edits. Commissioner Richard had an edit. Commissioner Richards moved to approve the June 4<sup>th</sup> 2013 minutes as amended. Commissioner Burton seconded the motion and all were in favor.

The Commissioners signed the check registers.

Director Clough presented a drawdown request from CDBG for the Commissioners to sign.

Director Clough submitted the monthly Drug Court Case Manager grant reimbursement form to the Commissioners for their signatures.

Director Clough gave the Commissioners a list of appropriation transfers that were done last week for accounts that were over expended that she could project what there year end balances were. She stated that all transfers fall within the parameters of what she can do for transfers based on the Delegations by- laws. Director Clough stated that after her review it appears that the Farm is the only department that will need permission to have funds transferred into it. It is estimated to be \$55,000-\$70,000 over-expended at year end.

### **Commissioner Issues:**

Commissioner Burton stated that he had received the letter from Commissioners in Cheshire County and he hoped that the topic would be put on the agenda of the Commissioners Council.

Commissioner Burton stated he won't be able to attend the Executive Committee Meeting on Monday June 17<sup>th</sup>.

Commissioner Richards stated the Northern Pass Group will meet with the Commissioners on July 2<sup>nd</sup>.

Commissioner Richards stated that she and Commissioner Burton attended the Northern Pass Opposition Meeting in Easton on Sunday June 9<sup>th</sup>.

Commissioner Cryans stated that last Tuesday, June 4<sup>th</sup> after the meeting he attended the Ray Burton Commons dedication. He stated that he also drove down to Plymouth to look at the Grafton County Economic Development Building. He also attended the ribbon cutting for the underpass at Route 12A in West Lebanon.

Commissioner Burton stated that the Ray Burton Commons is one of many assisted living housing. He stated that there are about 1000 units across the State.

Commissioner Cryans stated that the Volunteer Recognition last Friday June 7<sup>th</sup> was very well attended by the Volunteers. He stated that they sighted there were roughly 2700 hours of volunteer service.

9:54 Commissioner Richards moved to enter into non-public session for the purposes of The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open,

in which case the request shall be granted., according to RSA 91-A: 3, II (a)  
Commissioner Burton seconded the motion. This motion requires a roll call vote,  
Commissioner Cryans called the roll. Commissioner Richards “yes”; Commissioner  
Burton “yes”; Commissioner Cryans “yes”; Commissioner Cryans stated that a majority  
of the board voted yes and would now go into non-public session.

9:55 Commissioner Cryans declared the meeting back in public session.

Commissioner Richards moved to permanently seal the minutes from the just completed non-  
public session in the event they could affect the reputation of someone other than those of the  
Board of Commissioners. Commissioner Cryans seconded the motion. All were in favor.

Heather Bryant arrived to discuss a grant proposal with the Commissioners. Her request is to  
fund the relocation of a greenhouse to expand its use as a research and education facility.

She stated that she has chosen across Route 10 to Grafton County Farm’s mixed vegetable  
production field as the location in which they want to relocate the greenhouse. She stated they  
have chosen this area due to the easy access of water.

Commissioner Richards asked H. Bryant if the greenhouse can be toured. Heather stated as part  
of the proposal they are talking about putting together four (4) workshops for growers, it would  
also be available for group tours.

FM Kimball stated that what’s going to be tough is when we get hit with laws and regulations in  
the next few years as far as having a vegetable stand and the rules that go along with it.

Commissioner Burton asked FM Kimball and H. Bryant based on what is being done now are we  
in compliance in your understanding of what the federally mandated rules will be. H. Bryant  
stated that we are much better than some farms, but not completely in compliance yet, there will  
be some changes that need to be done. She stated that there are people who are concerned that  
changes aren’t for the better and expressing their concern with the FDA.

Commissioner Burton stated that we should be a part of that debate on the new laws, draft a  
letter to become a part of the argument and it should stem from the concern of small rural  
agriculture business. Commissioner Burton asked H. Bryant to draft a letter stating these things  
and make sure FM Kimball sees it.

H. Bryant stated they are working on a letter but have till Sept. 16<sup>th</sup> to comment. She stated that  
the Congressional Delegation from New England signed on to a letter asking the FDA to come to  
New England and have listening sessions especially for farmers.

H. Bryant stated that at this point she is looking for an agreement from the Commissioners that it  
is ok to send out the proposal. She stated that if the project is funded, how it works with

Corporative Extension is one of her Supervisors from Durham would then come to a meeting to negotiate a final agreement with the Commissioners.

Commissioner Burton asked if there was any concern of security. H. Bryant stated that anything that is dangerous they keep locked up in the shed or in a lockable cabinet. She stated that they don't anticipate that the security issues will be any different than what they have now.

Commissioner Burton stated he went in the greenhouse two (2) weeks ago and everything was organized. He stated that the bottom line is the UNH Corporative Extension greenhouse is considered a tenant on our complex.

Commissioner Richards asked if all goes as planned when they plan on moving. H. Bryant stated that September is the window of opportunity that works with FM Kimball's and Maintenance's schedules.

Commissioner Richards stated that supports this and thinks it is very exciting for our Region to be doing this and for the County.

Commissioner Cryans asked if there was going to be any educational experience in this. H. Bryant stated that four (4) session workshops that would be done if this is funded are marketed towards growers. She stated that it would be available to school groups to come in and learn about agriculture. She stated what they wrote in the proposal is the first experiment, if all goes well they would like to do more collaborative research groups and eventually what they would like to do is more trials in multiple locations due to different conditions throughout the State of New Hampshire.

Commissioner Richards moved to move forward with the grant request, Commissioner Burton seconded the motion and all were in favor.

**Sheriff Dutile and Director of Communications Tom Andross arrived** to discuss a few different items.

Director Andross stated he wanted to request a bid waiver for the UHF upgrade project. This will upgrade the Dispatch and Mobile Communications radios utilized for interoperable communications with Vermont Police agencies, NH DOT, and as backup to our fire dispatch system. The cost of this project's equipment is \$15,815 and funding is included the FY13 Capital budget. He stated that they have known for a while that Vermont State Police were going upgrade their system to a new digital system. The equipment will be purchased through Ossipee Mountain Electronics Ossipee Mountain has been the primary source of communications equipment for some time. More importantly, they have also provided excellent service and maintenance for all of our communications gear for both the uniform division and the dispatch center. The radio equipment we will procure is all listed on "NH State Bid", and in our experience, dealer pricing (where it to be bid) will never be better than the rates in the state

bid agreements.

Commissioner Richards moved to accept the bid waiver request and purchase the necessary equipment from Ossipee Mountain Electronics for \$15,815, Commissioner Burton seconded the motion and all were in favor.

Commissioner Richards asked if they have looked at other companies to buy from. Director Andross stated that there are other vendors and he does look around regularly to make sure they are getting a good deal. He stated that some equipment is also tied to bigger pieces of equipment and they like to use same company for their equipment.

Sheriff Dutile stated that they are asking for a bid waiver on the purchase and installation of a VHF Repeater System for the Courthouse, which will be utilized for improving Court Officer communications. He stated that The recent addition of the Department of Corrections “connector” now requires the Court Officers to travel by foot to the DOC to acquire and escort in-custody detainees. Due to the nature of the construction and distance, the current radios do not have adequate coverage to ensure safe or efficient communications, and the installation of a repeater will alleviate this issue. Funding for this project is available in existing FY12 and FY13 funds. The cost of this project's equipment is \$6,610.00. This equipment will also be purchased from Ossipee Mountain Electronics for the same reasons as stated above.

Commissioner Richards moved to approve the bid waiver request and purchase the VHF Repeater system from Ossipee Mountain Electronics for \$6,610., Commissioner Burton seconded the motion and all were in favor.

Director Andross stated that also had several out of state travel requests.

He stated that in August they have the annual APCO International Conference in Anaheim, California. Director Andross has applied for and received an APCO scholarship (\$250) toward this event. Total cost of this conference is approximately \$1,319. Funding for this event is included in the Dispatch operating budget. He went on to state that all of the major console vendors will be at the event and they are in the need of purchasing a console  
Commissioner Richards moved to approve the out of state travel request, Commissioner Cryans seconded the motion and all were in favor.

Director Andross requested the approval of the out of state request for October 13-16, for the APCO Atlantic Chapter conference is being held in Hyannis, MA. He will attend and depending on scheduling availability, hope to have up to three Dispatch staff attend also. Approximate total cost for this event will be \$2390, and he will be searching for any available grant/scholarship funding to offset attendee costs. Funding for this conference is included in the Dispatch operating budget. He stated this is the closest conference to us. He went on to state one of the reasons he likes supervisors to go is they get the one on one instruction and they bring it back to the staff.

Commissioner Richards moved to approve the out of state travel request, Commissioner Cryans seconded the motion and all were in favor.

Commissioner Richards asked how this benefits the employees.

Director Andross stated when they get to go to a conference it is one of the few times they get actual training without interruptions. They get to meet people who are on the other end of the phone who do the same thing they do. When they go to trainings and talk to other agencies they come back with a true appreciation of what they have.

Director Andross stated that First Net is going to be a nationwide broad band for public safety. They are having regional meetings throughout the country and Director Andross stated that he will be one of only seven (7) people from New Hampshire that will be attending. The event is co-sponsored by the Firstnet Authority (NTIA) and the National Governors Association and will be held June 19 & 20 in Needham, MA. As the notification for this event has been stalled at some level until now, the invitation and planning is somewhat short-notice. Costs of attendance will be the responsibility of the attendees but the Grants Management Unit of the Department of Safety is currently working to attempt a reimbursement mechanism. The lodging and meals cost for the event will be approximately \$377.

Commissioner Richards moved to approve the out of state travel request, Commissioner Cryans seconded the motion and all were in favor.

Commissioner Burton stated that signed a bill for Eagle Point Gun and asked if there were any places in Grafton County where they could purchase ammo. Sheriff Dutile stated that they are but Eagle Point has the State bid and are the cheapest by far.

Director Andross stated that the grant the Commissioners had approved being applied for to Homeland Security for an Interoperability Repeater Project has been awarded. He stated it is a partner project with Twin State Fire. The grant was funded for \$119,000.

10:49AM - With no further business the meeting adjourned.

Respectfully Submitted,

---

Raymond S. Burton, Clerk