

GRAFTON COUNTY COMMISSIONERS' MEETING

3855 Dartmouth College Hwy

North Haverhill, NH 03774

January 13th, 2015

PRESENT: Commissioners Michael Cryans, Martha Richards, Linda Lauer, Executive Director Julie Libby and Assistant S. Norcross.

OTHERS PRESENT: Supt. Elliott, FM Kimball, Deputy Register of Deeds Beth Wyman, Mark Scarano & Mark LaClair - GCEDC

*9:05AM - Commissioner Lauer moved to enter into non-public session for the purposes of discussing the dismissal, promotion, or compensation of any public employee or the disciplining of such employee according to RSA 91-A:3, II (a). Commissioner Richards seconded the motion. This motion requires a roll call vote, Commissioner Cryans called the roll. Commissioner Cryans "yes"; Commissioner Richards "yes" Commissioner Lauer "yes"; Commissioner Cryans stated that a majority of the board voted yes and would now go into non-public session.

*9:11AM- Commissioner Cryans declared the meeting back in public session.

Commissioner Lauer moved to permanently seal the minutes from the just completed non-public session in the event they could affect the reputation of someone other than those of the Board of Commissioners. Commissioner Richards seconded the motion and all were in favor.

Commissioner Lauer moved to concur with the action taken by Supt. Elliott. Commissioner Richards seconded the motion and all were in favor.

FM Kimball arrived and gave the following report:

- 1) We are currently milking seventy seven head and shipping six thousand six hundred pounds of milk.
- 2) This is an average of eighty six pounds per cow.
- 3) On Friday we received the John Deere tractor from Harvest Equipment out of Derby, Vermont.
- 4) Brian, (Farm Three), had a complete knee replacement on December 29th. He is going well in recovery and is looking forward to getting back to work.
- 5) The price of milk is declining from \$21.40 to approximately \$16.00 in the span of February to June. It will increase to approximately \$18.00 per hundredweight by July and August. The average for the Fiscal Year will be approximately \$20.43
- 6) We are still supplying the Jail Kitchen and Nursing Home kitchen with potatoes. We will continue to supply both places far into the spring and maybe early summer with what we have in the storage area

Commissioner Cryans asked if everyone had a chance to read the minutes from January 7th. Commissioner Lauer moved to approve the January 7th minutes. Commissioner Richards seconded the motion and all were in favor.

Deputy Register Beth Wyman arrived and gave the following report:

**Grafton County Registry of Deeds
Kelley J. Monahan Register
Report to Commissioners
January 13, 2015**

December Revenue

County Revenue 12/2009	\$ 84,729.49	State Revenue 12/2009	\$ 674,292.48
County Revenue 12/2010	\$108,231.15	State Revenue 12/2010	\$ 907,050.24
County Revenue 12/2011	\$ 76,078.91	State Revenue 12/2011	\$ 450,428.16
County Revenue 12/2012	\$109,828.89	State Revenue 12/2012	\$1,248,499.20
County Revenue 12/2013	\$ 67,564.86	State Revenue 12/2013	\$ 568,637.76
County Revenue 12/2014	\$ 92,871.93	State Revenue 12/2014	\$ 992,435.12

Foreclosures

2009 183 year to date		Revenue goal FY/2015	\$950,000.00
2010 206 year to date		3 month total	<u>\$470,361.60</u>
2011 211 year to date			(\$479,638.40)
2012 187 year to date		<u>Surcharge Funds</u>	
2013 161 year to date		Bank of New Hampshire	\$ 40,562.15
2014 175 year to date		Ledyard Bank CD .50	<u>\$101,105.14</u>
			\$141,667.29

1. Deputy Register Beth Wyman is presenting the monthly report while I attend a New Hampshire Register of Deeds meeting in Concord.

Respectfully Submitted,

**Kelley J. Monahan
January 12, 2015**

Commissioners signed check register 1116.

ED Libby reviewed the Commissioners' draft budget schedule for the months of March and April.

The Commissioners' discussed the impact of the Medicaid Managed Care on the upcoming budget. ED Libby stated the most important answers they need to get are what is going to happen

to the proshare money, bed tax revenue, what the rates look like and how will they be set.

Mark Scarano arrived with Mark LaClair who is the chairman of the board for GCEDC and introduced him to the Commissioners.

The Commissioners each took their turns thanking Mark Scarano, who will be leaving his role as CEO of GCEDC to pursue new goals, for everything he's done for them and wished him the very best in his new endeavors.

Mark LaClair told the Commissioners a little bit about himself and explained the process that they are taking to find a replacement for M. Scarano.

M. Scarano then gave the Commissioners his quarterly update on the various incubator projects and businesses that GCEDC have created.

He stated that one of the companies within the Plymouth incubator had the best year ever for that corporation.

He also stated there has been a lot of interest shown in the DRTC.

ED Libby discussed the Environmental Services breakdown with the Commissioners. She stated that a number of years ago housekeeping and laundry were two (2) separate departments but were then combined into one (1) department. When Finance Manager Dawn Jurentkuff came on board she completed her first Medicaid and Medicare cost reports, they had to do a lot of work breaking down those departments. She is requesting that these two departments be separated into two (2) different budgets. She is requesting to transfer \$542,154 out of 5160 and into 5170 to establish beginning balances. The budget for the two (2) departments is the same at the original total of 5160.

Commissioner Lauer moved to approve that the two departments be separated into two (2) budgets and that ED Libby transfer \$542,154 from 5160 to set beginning balances in 5170. Commissioner Richards seconded the motion.

Discussion:

Commissioner Richards asked ED Libby why it is being broken into two (2) departments. ED Libby explained that it makes more sense to break them down because when the cost reports come out with these two (2) departments they have to be separated and when it is one (1) department it takes a long time to separate all the expenses out of both. It has no impact on the staff or the way the departments are run. It is for accounting purposes and on paper only.

The Commissioners voted on the motion and all were in favor.

All three (3) Commissioners attended the interviews for the new Food Safety position within UNH Cooperative Extension.

ED Libby asked if the NHAC Executive Committee meeting on Friday was relatively quiet. Commissioner Cryans stated they mainly discussed the budget.

10:42 with no further business the meeting adjourned.

Respectfully Submitted,

Linda D. Lauer, Clerk