

GRAFTON COUNTY COMMISSIONERS' MEETING

3855 Dartmouth College Hwy

North Haverhill, NH 03774

January 19, 2016

PRESENT: Commissioners Cryans, Lauer and Richards. ED Libby and Admin Assistant S. Norcross.

OTHERS PRESENT: HSA Bishop, NHA Labore, Ron White, NHAC Executive Director

Commissioner Cryans called the meeting to order at 9:00AM and began with the Pledge of Allegiance.

HSA Bishop arrived and gave the following report: (*see attached)

She stated that she will be attending the Annual Wellness Safety Coordinator Training at Health Trust this afternoon.

HSA Bishop stated that NACO has a webinar tomorrow afternoon regarding obtaining grants for rural areas.

NHA Labore arrived to discuss the admissions process for the Nursing Home with the Commissioners and handed out the attached power point discussing the process. He answered various questions from the Commissioners as well.

NHA Labore discussed a creating a new Admissions Coordinator Position and having an RN fill this position. He stated that this could help with the flow of admissions and discussed other benefits of this position with the Commissioners. The Commissioners stated they are interested in moving forward with possibly bringing someone on in this position this fiscal year and finding money in the budget to fill it. NHA Labore would then budget the new position in the FY17 budget. ED Libby suggested creating a job description and going from there. NHA Labore stated that he would work on creating a job description and bring it back to the Commissioners at a later date.

Ron White, new NHAC Executive Director, arrived to discuss his goals as Executive Director and what changes are currently being made. He stated that he will be visiting all ten (10) counties at least once and plans on continuing to visit on occasion. He answered various questions from the Commissioners and stated that he is available anytime if he is needed and offered his assistance to anyone who may need it.

Commissioner Cryans asked if everyone had a chance to read the minutes from the January 11th Drug Court Meeting.

Commissioner Richards moved to approve the minutes from the January 11th Drug Court Meeting with the noted edits. Commissioner Cryans seconded the motion and all were in favor. Commissioner Lauer abstained.

Commissioner Cryans asked if everyone had a chance to read the minutes from the January 12th meeting.

Commissioner Lauer moved to approve the minutes from January 12th. Commissioner Richards seconded the motion and all were in favor.

ED Libby read a request from County Attorney Saffo. ED Libby stated that she is requesting to close the Attorney's Office on Friday the 22nd at 12:30 to have their quarterly meeting at Atty. Saffo's house in Benton.

Commissioner Richards moved to accept the request and close the Attorney's Office Friday the 22nd at 12:30. Commissioner Lauer seconded the motion and all were in favor.

ED Libby asked the Commissioners to leave their financial reports in their folders and she will review them in detail next week.

Budget Meeting Schedule – ED Libby stated that there are five (5) Thursdays in March. Her goal is to have budgets out by May 1st. There are three (3) more Thursdays in April they can meet if need be. Commissioner Richards stated that she may be gone two (2) weeks in March but is not sure of which weeks they will be. Commissioners Cryans and Lauer stated they will be available for all of the meetings. ED Libby stated that she will send out a tentative schedule once she gets it done and Commissioner Richards can look at it and see which weeks she will not be here for.

ED Libby requested to change her title from Executive Director to County Administrator. She explained that there are eight (8) County Administrators and one (1) Executive Director and would like to change her title to match the rest of the counties.

Commissioner Lauer moved to change the title of Executive Director to County Administrator. Commissioner Richards seconded the motion and all were in favor.

Commissioner Richards stated that she went to Dorchester last week and continues to visit her towns.

She also stated that the Plymouth Area Democrats had their 11th annual Keep the Heat On event and have raised \$45,000 as of now and there were 220 people there. These funds benefit the Plymouth Area Community Closet and their fuel assistance funds and they are the only source funds for the Plymouth Area Community Closet.

Commissioner Cryans stated that Tri – County Cap is still accepting applications for fuel assistance.

Commissioner Richards stated that she has done a draft letter for the Commissioners to become interveners in the Northern Pass. She will send Commissioner Lauer and Commissioner Cryans copies of the draft for their review.

Commissioner Richards stated that she will be attending the SEC meeting Thursday in Lincoln at Loon Mtn.

Commissioner Cryans attended Commissioner Toumpas retirement party. He stated that the event was sold out. He also visited West Central Behavioral Health last week.

The Executive Committee will be meeting Monday February 1st at 10:00am.

11:55 AM with no further business the meeting adjourned.

Respectfully Submitted,

Linda D. Lauer, Clerk