

GRAFTON COUNTY COMMISSIONERS' MEETING

Office of the Commissioners
3855 Dartmouth College Hwy.
N. Haverhill, NH 03774
Tuesday January 26, 2010

PRESENT: Commissioners Michael Cryans, Ray Burton and Martha Richards, Executive Director Clough and Secretary Martino

OTHERS PRESENT: H. Brown

Commissioner Cryans opened the meeting at 9:03 AM

This morning the Commissioners presented the dedication of the Annual Report to the people from their districts whom they have chosen as those who have made an impact in the County.

Commissioner Richards presented her dedicated Annual Report to the Executive Director, Joshua Trought and founder Elizabeth Trought, of D'Acres Farm in Dorchester. Also attending were two other board member from D'Acres. The Troughts spoke briefly about what their Farm represents and discussed educational programs as well as other activities that are open to the public. Josh Trought said that the main focus is community. More information on D'Acres can be found at www.dacres.org.

Commissioner Burton chose Jason Morrill of Morrill Construction here in North Haverhill as his dedicatee. Morrill Construction has been in business for many years and has done a number of projects for the County in that time. Commissioner Burton said he considered Jason Morrill a good neighbor and good working friend to the County. Jason's pastor, George Hemway, was also in attendance to see Jason accept the Report, as was Maintenance Supt. Jim Oakes.

Roberta Berner, Executive Director of the Grafton County Senior Citizen's Council was Commissioner Cryans choice to dedicate the Report to. As Executive Director, Roberta oversees eight senior centers and their various programs and activities. Commissioner Cryans said that without the help of senior centers there would be many elderly adults with no place to go. Roberta was accompanied by her husband and two other senior center directors.

There was a brief social session after the dedication.

Farm Manager Kimball arrived with his report saying that he was milking 75 cows, shipping 9300#'s of milk for an average of 62#'s per animal. Milk prices are at \$17.52.

FM Kimball said that he had sent an email to Agriculture Commissioner Merrill to ask for help with ideas for putting on an event because he couldn't think of anything right now.

Commissioner Burton asked if FM Kimball was planning to attend the Farm show in Barre and he replied that he and his herdsman were going tomorrow. Next Friday FM Kimball and D. Paronto will attend the NH Farm and Garden show and will attend some classes.

Commissioner Cryans asked about end of the year projections now that the price of milk has increased and FM Kimball said that he has cut down on his spending but his revenues have been down too. He said that he might be around \$50K in the red.

Commissioner Richards asked how many pigs were pregnant and FM Kimball said that he has about 12 or 15.

Supt. Libby arrived with his report *(see attached)
There are 99 inmates in-house, 19 in Drug Court and 8 out on electronic monitoring.

Supt. Libby said that he was starting his budget and asked the Commissioners about transition funding for the new Jail, which Supt. Libby said would include four people, one of which would be a fulltime maintenance person. Supt. Libby said that he feels the transition group is important to the Jail process and that he needs to find a way to articulate this information so that the delegation understands it.

Commissioner Cryans asked if it made sense to go back to NIC and see if anything has changed in the way of the process and Supt. Libby said that he was contemplating a grant that would bring NIC back to the County to teach the transition process. Commissioner Richards agreed that Supt. Libby should consider a visit with NIC.

Commissioner Burton said that he thought it would be rough going to convince the delegation to hire people before the Jail is even built.

Commissioner Burton asked Supt. Libby to give him an updated overview of the Pew study. Supt. Libby said that it is primarily a study on the State prisons. Some discussions included changes in Probation and Parole and letting low level offenders out under programs. He said that he has provided a number of statistics and is disappointed that there hasn't been much done with them regarding Counties. Supt. Libby said that he doesn't think that legislators really understand the role of the County Jail and may even think that they're run by the Sheriff's Dept. or the State.

There was further discussion about the Justice Center report and Commissioner Burton said that he was pleased that Supt. Libby was involved.

Supt. Libby voiced his frustration when he stated that one of the biggest drivers in the State budget is Corrections and legislators don't care about Counties. He said he would like to see Commissioner Wrenn put more effort into community corrections.

Supt. Libby said that he will bring a transitional staffing plan back to the next scheduled meeting for the Commissioners to review.

Commissioner Richards asked about how the laundry and meal systems were working and Supt. Libby said they were working fine.

Commissioner Cryans wanted it mentioned that if something happens at the State level as far as reduced funding, there will likely be a shift to the County. Supt. Libby said he was aware.

Commissioner Cryans asked about general morale at the Jail and Supt. Libby said that they are cautiously optimistic and would like to see things moving.

He said that it's been a rough road to travel and noted that the time is coming where the taxpayers are going to see some increases in taxes, adding that when that happens, the County is going to feel the brunt of it. Other Counties have already built their facilities and only Coos and Grafton have not.

H. Brown was recognized and there was a discussion about the GED graduation rate and recidivism. He stated that it appears that education is more of a factor as to why people don't return to Jail and not the fact that they have worked on the Farm in a job they'll never use. Supt. Libby said that he disagreed and that self esteem had a lot to do with it. Commissioner Cryans disagreed with Mr. Brown also and it was decided that they would just not see eye to eye on this.

Maintenance Supt. Oakes arrived with his report *(see attached) and reviewed it with the Commissioners.

Commissioner Cryans asked if the complex was in pretty good shape and Supt. Oakes said that it was and that the Dept. was keeping on top of things.

Commissioner Richards moved to approve the minutes from January 19, 2010, which was seconded by Commissioner Burton. Edits were made. All were in favor.

The Commissioners signed the check registers.

Director Clough updated the Commissioners on the latest NACo Prescription Drug report on the County cards for the month of December. There was a total savings of \$9353, for an average savings of \$12.80 and there were 286 users.

A resident at the Nursing Home will be celebrating her 95th birthday on the 3rd of February at 2:00 PM. Commissioner Burton will attend.

COMMISSIONER ISSUES:

Commissioner Richards has signed up for a webinar on "Learning to use the media"

Commissioner Richards said that she had heard that there is a bill that addresses the use of encumbered funds. Director Clough said that was HB1151 which Rep. Ward is involved with and concerns taking back encumbered money from the Counties if it's not used. She said that right now the Counties don't fall under Municipal Budget Act and the bill proposes that the "lapse of appropriations piece of that Act get added into the County statutes. Commissioner Cryans said that legislators probably have enough to do without micromanaging the Counties. Commissioner Burton agreed.

Commissioner Burton said there is a new Director of Economic Stimulus, Chris Clemens.

Commissioner Cryans will be nominating Nursing Home Administrator Bolander for the Caroline Gross Fellowship.

Commissioner Richards informed everyone that Lebanon Police Chief Jim Alexander's son Nick has been chosen to go to the winter Olympics in ski jumping and thought it would be a good thing to donate some money towards that.

Commissioner Richards moved to send \$100 to Nick Alexander to help him in his quest for Olympic gold, which was seconded by Commissioner Burton. All were in favor.

Commissioner Cryans said that he was contacted by someone who asked if the County was interested in the privatization of the Nursing Home. He told the person he would consult with the other two Commissioners and asked them their opinion. Commissioner Cryans stated that he was not in favor of that, Commissioners Burton and Richards said neither were they.

11:00 AM With no further business the meeting was adjourned.

Raymond S. Burton, Clerk

January 26, 2010

Commissioners Report

1. Population:	In-house: 99	Maximum:	19
		Medium	28
		Minimum north:	18
		Minimum south:	14
		WHOC:	14
		Max/Handicap:	00
		Lockblock/Seg:	06
	Weekenders: 6	Out of facility: 36	

2. Community Corrections Report

- a) Drug Court – supervising (19) *1 in custody**
- b) Electronic Monitoring – supervising (8)**
- c) Daily Work Release – supervising (0)**
- d) Community Work Program – Littleton Historical Society**

3. General:

- a) General updates**
 - 1) FY11 Budget preparation**
 - a) Transition funding – discussion**
 - b) Commissioners input/suggestions**

4. Reminders:

MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

Jan 12 - 25, 2010

COMPLEX

Water Tank Issues

Transducer – EII installed a 15-lbs transducer that better matches our tank for scaling purposes. Once installed and calibrated, we are now better able to read day-to-day water usage. I notified Foresite engineering so that they can let Dufresne & Associates know it is fixed. Dufresne & Associates previously stated they could better evaluate the tank turnover once the scaling issue was resolved. At this point the ball is in their court and we are awaiting their recommendation to remedy this problem.

MOA: The County's attorney completed their review of our MOA draft. I'm in the process of reviewing their recommendations

Backflow Prevention – My staff completed the majority of back flow prevention device tests and all but one device passed. One of the double check valves in the Jail's sprinkler back flow device failed. To correct the problem, John flushed debris from the line and resealed the valve.

COURTHOUSE

Preventative Maintenance (PM) – Performed various PM tasks throughout.

Bathroom Sinks & Faucets – Discovered three other cracked sinks...in process of replacing them and installing new faucets

Mechanical Room – Floor paint had become chipped, cracked and peeling...prepped floor and repainted

Dispatch Cooling – Dedicated cooling failed to automatically come on as programmed when main zone cover area is disabled at night. Found bad auxiliary switch in air duct actuator. Bypassed switch as temporary fix until replacement part comes in

NURSING HOME

Preventative Maintenance (PM) – Performed various PM tasks throughout

Circuit Testing & Labeling – Still in the process of inspecting and testing every outlet in the nursing home to ensure they are properly wired and function correctly in accordance with NFPA requirements.

Electric Beds – Performed various repairs on numerous electric beds

Kitchen Hood – Tri-State Fire Protection completed the 6-month inspection and cleaning of the hood ductwork.

Kitchen Rollup Fire Door – Door had problem ascending...found worn beveled gears. Made minor adjustments to take up slack in gears as interim measure. Ordered two new replacement gears. Will install upon receipt.

Sprinkler System – Wet and dry systems were overdue 5-year obstruction inspection. Tri-State Fire Protection completed inspection of the one wet and two dry systems. The dry system covering the 1969 Building failed for buildup of muck and debris in approximately 40-feet of sprinkler main. I'm currently awaiting quotes to flush the line. I'm aiming to get the main flushed sometime this week.

Sprinkler System – The new glycol loop installed this passed summer had a small leak. Hampshire Fire Protection repaired the leak

MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

Kitchen Equipment – Upper steamer drain solenoid valve body corroded and leaking...replaced assembly

Kitchen Equipment – Dishwasher rinse solenoid valve assembly failed...temp fixed...ordered replacement part

Patient Lift Equipment – EZ-Stand emergency stop switch not working...replaced switch

ADMINISTRATIVE BUILDING

Preventative Maintenance (PM) – Performed various PM tasks throughout

JAIL & COMMUNITY CORRECTIONS

Preventative Maintenance (PM) – Performed various PM tasks throughout

MAINT/FARM BUILDING

Root Cellar – We are in the process of fabricating and installing a makeup air system to better control room temperature and air exchange to improve storage of vegetables

FARM

Nothing to report

COMMUNITY CORRECTIONS

Flagpole – Flagpole blew down in yesterday's storm...will replace in the spring

VEHICLES

1-Ton – Spent approximately \$800 replacing all the corroded/rotting brake lines on the 1-ton truck