

GRAFTON COUNTY COMMISSIONERS' MEETING

3855 Dartmouth College Hwy.

North Haverhill, NH 03774

April 19, 2017

PRESENT: Commissioners Lauer, Ahern and Piper. County Administrator Libby and Admin Assistant S. Norcross.

OTHERS PRESENT: Joe Rossignoli and Pete Kavanaugh – Granite State Power Link, Human Services Administrator Bishop, Maintenance Supt. Oakes

Commissioner Lauer called the meeting to order at 9:00AM and began with the Pledge of Allegiance.

Joe Rossignoli from National Grid and Pete Kavanaugh from Hilltop Solutions arrived to discuss their Granite State Power Link project with the Commissioners. Mr. Rossignoli noted that National Grid is the lead development of competitive transmission projects. He explained that with the closing of many fossil fuel plants all over New England and the growing need for clean energy they began looking at the existing paths between Quebec and New England to see what they could do with them with respect getting more clean energy. He handed out a PowerPoint Presentation to the Commissioners breaking down their proposal and answered various questions from the Commissioners.

Human Services Administrator Bishop arrived and gave the following report:

April 19, 2017

HUMAN SERVICES MONTHLY REPORT

1.) LTC Expenses to date: (* see attached sheets)

- Payment by Towns Report
- CAP report
- Recoveries

2.) Legislation:

- SB 155 hearing today

3.) Other:

- Stress 101 Lunch & Learn April 28th at nursing home
- Wellness Fair set for October 5th

Commissioner Lauer asked if everyone had a chance to read the minutes from the April 11th meeting and April 12th budget meeting. Commissioner Ahern and Commissioner Piper had a few edits from both the April 11th and April 12th meetings.

Commissioner Ahern moved to approve the minutes from the April 11th meeting as amended. Commissioner Piper seconded the motion and all were in favor.

Commissioner Ahern moved to approve the minutes from the April 12th budget meeting as amended. Commissioner Piper seconded the motion and all were in favor.

Supt. Oakes arrived and gave the following report:

February 21 – March 20, 2017

COMPLEX

Forced Sewer Main – I met with surveyor THOMAS S. SMITH, L.L.S. LAND SURVEYING AND MAPPING and he has agreed to survey the county's land bordering the rail trail. We agreed to his proposal (see attachment) and he is to begin this work sometime this week.

Ansul Fire Suppression System Inspections – VT. Fire Extinguisher completed the 6-month inspection and tests of the nursing home and DOC Ansul fire suppression systems. Both systems had no issues and passed inspection.

Generator – Welded tank vent stack connections on Nursing Home/Biomass Plant & Admin, Building generators to meet EPA & NH DES environmental regulations

Generator – During routine test we discovered the Nursing Home/Biomass generator failed to produce adequate voltage to operate either building in an event of a power outage...Powers Generator replaced the voltage regulator to correct the problem.

Exterior Lighting – Modified numerous entrance and canopy fixtures to accept standard low wattage LED bulbs. Replaced numerous 70 watt bulbs with 13 watt LED bulbs that produce similar lumens as 100 watt incandescent bulbs

COURTHOUSE

Preventative Maintenance (PM) – Performed various PM tasks throughout.

NURSING HOME

Preventative Maintenance (PM) – Performed various PM tasks throughout

Sprinkler – 4” dry sprinkler main leak in purchasing storeroom caused from internal corrosion...a *Hampshire Fire Protection* employee cut out the bad section and replaced it with a new pipe

Administrative Areas – Completed painting all offices and common areas throughout Administrative areas on 2nd floor

ADMINISTRATIVE BUILDING

Preventative Maintenance (PM) – Performed various PM tasks throughout.

Deeds Service Area – Glass partition due in this week. *Mayo’s Glass* to schedule install
Elevator – Elevator doors kept hanging up and not closing...a *Stanley Elevator technician* replaced the door control photo eyes

DEPT. OF CORRECTIONS

Preventative Maintenance (PM) – Performed various PM tasks throughout

Area F Sitting Area – The masonry ½ wall supporting large screen TV’s in the sitting area has become detached from the floor and can be rocked back and forth. Last week I reported the finding to H.P. Cummins, the construction manager, and Mas-Con, the installer. *Mas-Con sent a worker up to evaluate the wall and they have agreed to repair it free of charge. They will schedule the work for a rainy day.*

Propane Vaporizer System – Upon a routine inspection dept. staff discovered the system not working properly...*dept. staff replaced the gas valve*

Kitchen – LH lower convection oven stopped working...*dept. staff replaced the gas valve*

HVAC – Heat pump HP-B4 supporting B101 keeps tripping off in alarm...suspect low refrigerant...*requested North Country Mechanical troubleshoot and fix the problem*

HVAC – Heat pump WHP-G1 Motor Saver failed...cannibalized one from WHP-B2 that supports the kitchen Make up air unit. *Contacted Trane for warranty part*

MAINT/FARM BUILDING

Preventative Maintenance (PM) – Performed various PM tasks throughout

FARM

Farm Outbuilding – Richard Thompson inspected the building and drafted an estimate of materials needed to restore the structure (see attachment). I reached out to River bend Career & Technical Center and spoke with the Building Trades Instructor, Lance Mills, about the project. In the next couple of weeks he plans to stop by to view the structure to see if it is something he

would be interested in taking on as a future project. He did say that our location is close to being outside the range of area for selected projects.

BIOMASS PLANT

Preventative Maintenance (PM) – Performed various PM tasks throughout.

ALTERNATIVE SENTENCING BUILDING

Preventative Maintenance (PM) – Performed various PM tasks throughout
Throughout – Completed painting of all interior spaces

VEHICLES & EQUIPMENT

Preventative Maintenance (PM) – Performed various PM tasks

The Commissioners signed check registers 61; 63 & 1166-1171.

CA Libby submitted VOCA Grant Paperwork for Commissioner Lauer to sign.

CA Libby handed out a packet of budget information that included a FY17 and FY18 budget comparison sheet as well as a list of a cost of all the new positions included in the budget.

*10:32 AM - Commissioner Piper moved to enter into non-public session for the purposes of discussing the dismissal, promotion, or compensation of any public employee or the disciplining of such employee according to RSA 91-A:3, II (a). Commissioner Ahern seconded the motion. This motion requires a roll call vote, Commissioner Lauer called the roll. Commissioner Lauer “yes”; Commissioner Ahern “yes”; Commissioner Piper “yes” Commissioner Lauer stated that a majority of the board voted “yes” and would now go into non-public session.

*11:50AM Commissioner Lauer declared the meeting back in public session.

Commissioner Ahern moved to permanently seal the minutes from the just completed non-public session that they could affect the reputation of someone other than those of the Board of Commissioners. Commissioner Piper seconded the motion

CA Libby submitted the Drug Offender Program Grant Paperwork for Commissioner Lauer to sign.

March Financial Reports

CA Libby reviewed in detail the Monthly Variance Report with the Commissioners noting that not much had changed and that they were still on target for the majority of the revenue sources and that the expenses are tracking below budget at this time.

Prorated Report

CA Libby stated that they are nine (9) months through the fiscal year. They are over revenue by \$169k under expended by \$1 million. They have an unassigned fund balance of \$1,375,000.00.

CA Libby handed out a list of appropriation transfers for the Commissioners to review and approve. She discussed the various transfers and stated that the total is \$43,435.00.

Commissioner Ahern moved to approve the appropriation transfers in the amount of \$43,435.00. Commissioner Piper seconded the motion and all were in favor.

Commissioner Issues

Commissioner Ahern stated that he received an email from Rep. Duane Brown regarding the new proposed board walk at Profile Lake to allow the public to view where the Old Man of the Mountain used to be. Rep. Duane Brown is concerned that there is no publicity surrounding this. He is concerned of the cost of this project as well as the impact on the environment.

Commissioner Ahern stated that he received a list of the farm equipment that the farm currently has. There is only two (2) manure spreaders listed. He asked what happened to the 3rd manure spreader. He stated that he wants to know if it has been sold as it is statutorily required to be sent out to bid if it is sold. County Administrator Libby stated that she would speak with the Farm Manager when he returned from vacation.

Commissioner Ahern stated that he would like to know what departments the credit card statements are coming from. He requested to look at the Visa bills.

Commissioner Lauer stated all three (3) Commissioners attended the meeting on the impact of Medicaid Managed care on nursing home operations in Cheshire County last week.

12:12 PM With no further business the meeting adjourned

Wendy A. Piper, Clerk