

EXECUTIVE COMMITTEE MEETING

Administration Building
3855 Dartmouth College Highway
North Haverhill, NH
Monday June 25, 2012

PRESENT: Representatives Bulis, Sova, Gionet, Ladd, Townsend, Aguiar Brosseau, Almy and White, Commissioners Cryans and Ahern, Executive Director Clough, and Secretary Martino.

Rep. Bulis called the meeting to order at 11:35 AM after the Delegation meeting.

Rep. Bulis asked for a motion to approve the budget minutes from June 18th. Rep. Almy made a couple of edits via email prior.

Rep. Sova moved to approve the minutes from March 19, 2012 as amended which was seconded by Rep. Townsend. All were in favor.

A request was presented to the Committee from the Commissioners requesting written authority to transfer money into the accounts of the Farm and Dietary, per direction of the Delegation By-laws, which are both projected to be over-expended by an amount greater than \$5,000 at the end of fiscal year 2012. At present it is projected that the Farm will be over expended by \$35K and Dietary approximately \$8K. Director Clough said there is money in other areas to be able to cover these amounts.

Rep. Townsend moved to approve the transfer of funds to the Farm and to Dietary to cover the over expenditures which was seconded by Rep. White.

DISCUSSION

Rep. Sova asked if the By-laws meant that the transfers should be done in this manner or at the time that the line item became over-expended. Rep. Almy thought it should be done when it happened but this was never discussed at the time. Director Clough said that for much of the year she wouldn't know if a line would become over expended and reports are given to the Committee during the year keeping them up to date on all the Departments.

Rep. White said in his opinion the request meets the intent of the By-laws and other than hearing why the lines are over-expended then he feel's the request is in compliance.

There was a discussion about where the money would be coming from and Rep. Ladd asked about record keeping which would show that the line that the money came from had not experienced the loss at it's own expense. Director Clough said she keeps records which show that information. Director Clough said all the transfers would be included in a report to the Committee.

When the vote was taken all were in favor. The affirmed motion will act as written authority in these minutes.

There was a discussion as to whether or not the Committee will meet again before September. Director Clough said until just recent years, the Committee never met in the summer months.

Rep. White moved that the Executive Committee would take the months of July and August off and meet again on September 17, 2012 which was seconded by Rep. Aguiar. All were in favor.

Rep. Gionet thanked Chairman Bulis for the budget and said the way the Committee was handled was exemplary.

11:50 AM. With no further business and all in favor, the meeting was adjourned.

Respectfully submitted,

Charles Sova, Clerk