

GRAFTON COUNTY COMMISSIONERS' MEETING

3855 Dartmouth College Highway

North Haverhill, NH 03774

July 11<sup>th</sup> 2017

PRESENT: Commissioners Lauer, Ahern and Piper, County Administrator Libby and Admin Assistant S. Norcross.

OTHERS PRESENT: Dennis McLam – Maintenance, Supt. Jim Oakes, Farm Manager Kimball, Register of Deeds Monahan, HR Director Clough, County Attorney Saffo, Asst. Superintendent Richard Thompson, Steve Whitcomb - Maintenance

Commissioner Lauer called the meeting to order at 9:00am and began with the Pledge of Allegiance.

Maintenance Superintendent Oakes arrived with one of his staff members Dennis McLam. The Commissioners presented D. McLam with the following commendation and Innovation Award in the amount of \$200.00:

We, the Grafton County Commissioners, would like to formally recognize you for your contribution to the Maintenance Department. Your approach to solving the issue with the weight of the washer drum was very innovative! The lift that you constructed increases safety for those in the Maintenance Department as well as it saved the money for the taxpayers of Grafton County. Now, the lift can be used in the future for anything on campus. It is with great pride and pleasure that we award you the 4<sup>th</sup> Quarter Innovation Award.

We offer our sincere thanks and appreciation for all the hard work that you give to the County on a daily basis. We truly appreciate your “thinking outside the box” to not only save money but increase the safety of our staff.

Supt. Oakes then requested the following bid waiver. He explained that he is looking for a bid waiver to purchase windows through Mayo Glass. He stated that there are two (2) orders combined that exceed \$5,000 for the Nursing Home and the Administration building. He stated that the cost for fifty eight (58) windows in the Administration Building is \$3,800 and \$2,400 for thirty nine (39) windows at the Nursing Home. Commissioner Ahern stated that the last time they had a bid waiver request they were told that it was the only place in the area that the item could be purchased from. He stated that the bid waiver was not approved and when this company sent in their bid they came in at a lower price than their initial quote and ended up saving the county money. He stated that he is going to assume that Supt. Oakes has done his due diligence and this is the very best option for the taxpayers. Commissioner Piper stated that she shared Commissioner Ahern's concerns over waiving the bid after the previous experience that Commissioner Ahern referred to, but that she's confident that Supt. Oakes had executed due diligence. Supt. Oakes explained that after all the frustration dealing with these windows and the warranty issues over the past couple years it was nice to find a vendor that was reasonably priced with a good response.

Commissioner Ahern moved to waive the bid on the purchase of the windows and accept Mayo Glass' quote of \$6,200 for the purchase of ninety seven (97) windows for the Nursing Home and Administration Building. Commissioner Piper seconded the motion and all were in favor.

The Commissioners signed check registers 70; 72; 1204-1212; FY 2018 1000-1001.

Farm Manager Kimball arrived and gave the following report:

1. Currently milking 70 cows. We are shipping 5,400 lbs. daily, averaging 77 lbs. per cow.
2. Price of milk is up a little, now at \$17.79 per hundredweight.
3. Trying to get 1<sup>st</sup> cut haying done. Weather has not given much opportunity to.
4. Farm Stand opened on July 6<sup>th</sup>.
5. Had 4 people apply for the farm job. Going to do interviews this week.
6. Herdsman had his surgery July 10<sup>th</sup>.
7. Going to have pigs at the North Haverhill Fair.

FM Kimball discussed the issue of the lack of inmate labor they are currently experiencing.

Commissioner Ahern stated that the Veterans and Agriculture group is looking at providing volunteer opportunities for Veterans to work on farms and asked if that was something FM Kimball has looked into. FM Kimball stated that he does not know what the possible restrictions may be and what the statute states in regards to volunteer work as this is a county farm and not a privately owned farm. They further discussed the issue and Commissioner Ahern encouraged FM Kimball to discuss this issue with the DoC Superintendent and stated that they need to get inmate labor. CA Libby stated that Supt. Elliott is well aware of the issue as he was the one who sent the email stating that he has many priorities in the DoC that they need inmate labor for and the effected county departments are competing for the same group of inmates so they need to work together.

RD Monahan arrived and gave the following report:

**Grafton County Registry of Deeds  
Kelley J. Monahan Register  
Report to Commissioners  
July 11, 2017**

**June Revenue**

County Revenue 6/2009	\$101,356.82	State Revenue 6/2009	\$ 592,480.32
County Revenue 6/2010	\$ 91,723.72	State Revenue 6/2010	\$ 676,525.44
County Revenue 6/2011	\$ 75,762.57	State Revenue 6/2011	\$ 520,156.80
County Revenue 6/2012	\$ 89,548.22	State Revenue 6/2012	\$ 677,853.12
County Revenue 6/2013	\$ 88,590.46	State Revenue 6/2013	\$ 715,272.00
County Revenue 6/2014	\$ 89,016.93	State Revenue 6/2014	\$ 806,686.67
County Revenue 6/2015	\$112,384.98	State Revenue 6/2015	\$1,141,892.16

County Revenue 6/2016 \$108,674.03  
County Revenue 6/2017 \$100,371.17

State Revenue 6/2016 \$1,163,662.08  
State Revenue 6/2017 \$1,029,234.24

**Foreclosures**

2009 86 year to date  
2010 116 year to date  
2011 115 year to date  
2012 101 year to date  
2013 84 year to date  
2014 85 year to date  
2015 57 year to date  
2016 60 year to date  
2017 44 year to date

**Respectfully Submitted,  
Kelley J. Monahan**

RD Monahan stated that their three (3) year contract with Fidlar expires June 30<sup>th</sup> 2018. Once she gets her justifications she will be presenting a bid waiver for this contract.

Commissioner Lauer asked if everyone had a chance to read the minutes from the June 27<sup>th</sup> meeting. Commissioner Ahern had a few edits.

Commissioner Ahern moved to approve the minutes from the June 27<sup>th</sup> meeting as amended. Commissioner Lauer seconded the motion and all were in favor. Commissioner Piper abstained.

HR Director Clough arrived to discuss and seek approval of the employee handbook.

Commissioner Piper commented on the Perfect Attendance Policy. She stated that she is questioning that the employees are rewarded with money for perfect attendance, or not missing any days of work. She stated that in her experience it has not been that one gets rewarded for perfect attendance; but rather, if one were to miss too many days of work, there would be consequences for that, it may appear in an evaluation. HRD Clough stated to remove the Perfect Attendance Policy they would want to look at that next year through negotiations with the Employee Council. Commissioner Piper asked for the history about this policy and the strong feelings of the employees about it. HR Director Clough stated that the employees would see it as something being taken away from them. CA Libby stated that she is not sure how long it has been in effect, but it is no longer in the Nursing Home Union contract and was not requested in the DoC Union contract. HR Director Clough asked that the Commissioners work with the Employee Council with this topic. Commissioner Ahern stated that he agrees with Commissioner Piper regarding the Perfect Attendance Policy. He also noted that he had a number of questions about items to clarify and discussed those various items with HR Director Clough.

Commissioner Piper moved to approve the Employee Handbook. Commissioner Ahern seconded the motion and all were in favor.

CA Libby submitted an Out-of-State Travel Request from Dispatch for Director of

Communications Andross to attend the APCO 83<sup>rd</sup> International Conference in Denver, Colorado from August 11<sup>th</sup> through August 13<sup>th</sup> for a total \$1,960.00. The funds have been budgeted for in the FY18 budget.

Commissioner Piper moved to approve the out of state travel request. Commissioner Ahern seconded the motion for discussion purposes.

Discussion:

Commissioner Ahern stated that he does not feel it is in the taxpayers best interest to pay for out of state travel. He appreciates the good work Director Andross does but does not feel this is something that should be asked of the taxpayers with so many other pressing needs at the county facility. Commissioner Lauer respectfully disagreed and stated that it is their responsibility to not only look out for the taxpayers but also for the operations of the county to ensure that they have the most efficient and up to date operations possible which will ultimately save the taxpayers money.

The Commissioners voted on the motion. Commissioners Lauer and Piper were in favor. Commissioner Ahern was opposed. With the vote being two (2) in favor and one (1) opposed the motion passes.

Atty. Saffo arrived and gave the following report:

**Office of the Grafton County Attorney  
Lara Saffo, County Attorney  
July 11th, 2016**

**Report to the Commissioners**

The Mission of the Office of the Grafton County Attorney is to pursue justice and promote the safety and security of the County's citizens, thereby enhancing the quality of life in Grafton County. We will seek to achieve these goals by:

- Striving for just disposition of criminal cases through timely, efficient and effective prosecution.
- Ensuring that victims and witnesses of crimes are treated with respect, courtesy, and sensitivity as they cooperate with criminal prosecutions.
- Improving the criminal justice system by identifying areas of need and working collaboratively with other criminal justice agencies and the community to improve the criminal justice system.
- Encouraging and promoting crime prevention and early intervention initiatives.
- Identifying, promoting and implementing new and innovative approaches to solving crime problems.

**(1) The Caseload at the Office of the Grafton County Attorney.**

*The dramatic increase in referrals to the Office of the Grafton County Attorney from law enforcement agencies continues.*

**Calendar year 2016 figures :**

As reported previously, the Office of the Grafton County Attorney (OGCA) experienced an increase of over 120 referrals last year. In calendar year 2015 we had 750 referrals, in calendar year 2016 we had 894 referrals.

2017 figures show that last year's increase is not only sustained, but continues to increase dramatically

From January 1, 2016 to June 5th, 2016, the OGCA received **431** referrals.

From January 1, 2017 to April 7th, 2017, the OGCA received **512** referrals.

**This is an increase of 81 cases since January 1, 2017.**

**Update on Felony first:**

As noted previously, in April, we received 19 felony first referrals, and in May we received 45 felony first cases.

In June we had 24 felony first cases, 16 of which were incarcerated so on expedited discovery. In July to date we have had 10 felony first cases, 9 of which are jailed.

To date we have been able to work through the prosecutor's obligation to get complaints filed. We are looking forward to hiring the new prosecutor to work on tracking the discovery from the agencies and getting plea offers approved, discussed with victims, and out in short notice. This is the next emphasis.

The court schedules arraignments weekly (every Mondays), so these are all fast tracked cases. We have to file the charges and the probable cause affidavit five days before the arraignment, so generally within a week or two. Our victim witness program must respond right away as well. This is a fast track for the law enforcement agencies, who have to get us needed material on an expedited basis.

I met with a representative of the New Hampshire Judicial Council, which is providing a report to the NH legislature on this program.

(2) New prosecutors

We are currently advertising for the new position and scheduled two interviews for later in the month.

(3) Sex Crimes Unit / Computer forensics/Digital Evidence

We are working hard to inventory and consolidate existing resources in an office for the sex crimes unit. Also, I have had a telephone conference call with AEquitas about their expert recommendations for rural counties. I have read through their report, and it is well done. We have definitely been working in the right direction. For example, they recommend that prosecution offices work with Community Partnerships, specifically Sexual Assault Resource teams. We have almost all of Grafton County covered with SARTS.

(4) Sexual Assault Initiatives

I wanted to take this time to summarize a number of initiatives designed to improve our response to child and adult sexual assaults.

#### Sexual Assault Justice Initiative grant

Grafton County is part of this grant as well. It includes recommendations and technical assistance in establishing a rural sex crimes unit. This grant funds a full time investigator out of major crimes that focuses on adult sexual assaults in rural counties. Trooper Catherine Shackford's expertise and assistance has been well received in numerous towns investigating these cases. The next part of the grant involves hiring a prosecution consultant and arranging for multiple training events for prosecutors in the six rural counties. Parameters have been designed to collect data to evaluate the effectiveness of this grant.

#### Prosecutors Sexual Assault workgroup

Sexual assault prosecutors in New Hampshire meet bi monthly to share information and discuss how we can improve our response to child and adult sexual assaults. Grafton organizes and attends these meetings. We are hoping the SAJI prosecutor consultant will manage the group after he or she is hired.

#### Sexual Assault Resource Teams

Grafton County has three Sexual Assault Resource Teams, and hopes to include Northern Grafton County shortly. Most counties have one Sexual Assault Resource Team. Grafton needs more due to its geography and the fact that team members do not overly in the different corners of Grafton. We have three crisis advocacy programs, three elder and adult services offices, four circuit courts, and four hospitals. These teams do a number of things, including holding informational events, and case reviews. In case reviews, we look at cases that we either finished prosecuting or declined to prosecute and round table them, with all stakeholders present. It is an effective tool to self evaluate. Our SARTS are:

Haverhill Area SART

Plymouth Area SART

Upper Valley SART

To learn more about SARTs please see <http://www.nsvrc.org/projects/sexual-assault-response-teams-sart-0>.

#### UNH Prevention Innovations Research Center grant – community colleges

The newest initiative is the UNH Prevention Innovations Research Center Grant to Combat Sexual Assaults with a focus on community (not residential) colleges. Friday the county attorney participated in a training with representatives from all the community colleges. The Grafton County Attorney is the prosecution representative on the TAG team for this grant (Technical Advisory Group). It was a privilege to work with them. The next steps include summer half-day work

sessions to work on prevention plans for all community colleges (in Grafton that is the Littleton branch of White Mountains Community College and the Lebanon branch of River Valley College). In early June, Prevention Innovations we will be sharing with schools the individual climate survey information as well as the aggregated data for all of the Colleges. If you have not been on the UNH Prevention Innovations website, it is worth reviewing.

<http://cola.unh.edu/prevention-innovations-research-center>

(5) Community Partnerships

We support the building of strong partnerships and collaborations with law enforcement, all members of the criminal justice system, and the communities we serve.

**ATTORNEY GENERAL'S OFFICE:**

Attorney General – County Attorney meetings  
AG Child Abuse and Neglect Conference Committee  
AG Protocol drafting: Adult Sexual Assaults, Human Trafficking

**ALTERNATIVE SENTENCING**

**Drug Court**

In order to receive funds, the drug treatment courts in New Hampshire will need to be in compliance with the NADCP Best Practice Guidelines, so it is important that all interested individuals understand the requirements. They are available on line at <http://www.nadcp.org/Standards> . Webinars are also available on the best practices at the same website. I am providing you with information regarding best practices for medicated assisted treatment, as just an example of additional information readily available.

We have weekly team meetings, followed by the open court session every Monday. There may be additional hearings as well, in addition to required trainings.

Other drug initiatives: Haverhill Area Substance Abuse Coalition (Cottage Hospital)

We participate regularly in other initiatives.

**Justice Involved Veterans Task Force**

This group meets monthly, and this year presented enabling legislation that I testified in support of. We can attend these meetings telephonically.

**Mental Health Court**

We have not been able to attend these meetings each month, but try to attend as much as possible.

**Adult Diversion**

We work with the adult diversion as well.

**FIRMM**

We look forward to working with this sentencing alternative as well

**Grafton and Sullivan County CAC at DHMC**

*Like the County Attorney's office, the CAC continues to experience high numbers. It is vital that prosecution is involved in these cases from the inception. Similar to our drug unit, we hope to develop a child abuse unit at our office, although there are far too many of these cases for one prosecutor, so we have three that specialize in these cases (and carry additional caseload). We are hoping to be able to have one of the three be the primary contact for the CAC.*

*The OGCA participates in three types of meetings for the Grafton and Sullivan County CAC at DHMC, case review meetings: Twice a month we have meetings to review all pending cases, and provide a status on past interviews. We have one meeting in Lebanon once a month. We have a meeting in Littleton and Plymouth (alternative locations) once a month. We also participate in Director and Advisory Board meetings. We have meetings six times a year to discuss the program, and often have supplemental meetings to discuss a specific issue, such as sustainability.*

**STATEWIDE SOFTWARE/PBK**

We participate in monthly statewide software meetings to enhance the use and efficiency of our statewide prosecutor's software.

This includes working on the Uniform Charging Table for the State of New Hampshire, and specifically developing elements of offenses for everyone to use in New Hampshire

**NH HUMAN TRAFFICKING COALITION**

We are a member agency with the New Hampshire Human Trafficking Coalition.

(6) **Grants**

a. **VAWA Grant**

We received this grant, for \$30,000 towards the cost of a prosecutor to handle in part domestic violence and sexual assault cases. The year for the grant is June 30<sup>th</sup>, 2016 – June 30, 2017. The reports have been submitted.

b. **VOCA Grant**

We received the grant is for \$50,000 towards our Victim Witness Program. It pays for some of the costs of a Victim Witness Coordinator and for a new program, in our case Circuit Court Prosecution services. We have the official paperwork and are accepting referrals. It has already proven beneficial. The reports have been submitted.

c. **Haverhill Area Substance Abuse and Prevention Coalition**

This prevention initiative is for the SAU 23 catchment area.

d. **Partnership with UNH – Prevention Innovations Research Center Collaboration**



We received this grant and are participating in prevention initiatives for college sexual assaults.

e. Sexual Assault Justice Initiative

As noted above, This is a DOJ grant that we will benefit from. The hiring committee hired the full time adult sexual assault investigator, and the grant has begun. The grant manager/prosecution consultant position is going to be advertised.

(7) Areas of needed expertise

- a. Arson
- b. Drugs
- c. Domestic violence
- d. Child sexual assault
- e. Adult sexual assault
- f. Abuse of Elders
- g. Assaults – simple to first degree
- h. Cybercrime
- i. Failure to register as a sex offender
- j. Gang activity
- k. Internet Crimes Against Children
- l. Negligent homicides – assault related
- m. Negligent homicides – DWI related / Driving Under the Influence, Serious bodily injury
- n. White collar crime – bank fraud, business fraud
- o. White collar crime – financial exploitation of family members/the elderly
- p. Computer fraud
- q. Property related offenses (bank checks/fraudulent use of a credit card/willful concealment)
- r. Property related offenses – burglaries and robberies
- s. And more . . .

(8) Adjourn to discuss legal matters.

***As always, if you have any questions, please do not hesitate to contact me. I welcome the opportunity to answer any questions.***

Atty. Saffo stated that she was made aware that there were questions brought up regarding the funding request for her to attend to the National Drug Court Conference in Washington D.C. She stated that she did not think she needed to attend the conference and made that very clear. She explained that she has attended that conference before as well as the Veterans Conference, she was one of the presenters at a Mental Health Conference and she has the best practices in a

binder on her desk. She stated that whenever she is giving recommendations she is being told her training is not up to date. She was told that she needed to attend this conference and that the grant funded it therefore she agreed to go. She stated that it is a fantastic conference and she would attend it every year but could not justify herself going. She was then told that the grant does not cover her attending the conference but it would cover her attending another conference in Reno, Nevada in August but she is unable to attend. She stated that she just wanted to set the record straight with the Commissioners in regards to this conference. She stated that her request for Drug Court has been the same for eight (8) years and that is to have policies and procedures that the team members follow so that when there are disagreements they modify the policies and procedures to improve the program or they have trainings as to what the current policies and procedures are. She stated she wants the policies to follow best practices for everything. She further discussed the policies and procedures issue in Drug Court with the Commissioners.

10:46 AM Commissioner Ahern moved to temporarily adjourn this meeting for the purpose of consulting legal counsel. Commissioner Piper seconded the motion and all were in favor. Commissioner Lauer stated that they will now adjourn this public meeting for the purpose of consulting with legal counsel. The public must leave the meeting room and the door will be closed.

11:00 PM Commissioner Lauer reconvened the meeting.

Atty. Saffo requested to go into nonpublic session.

\* 11:01 AM - Commissioner Piper moved to enter into non-public session for the purposes of discussing the dismissal, promotion, or compensation of any public employee or the disciplining of such employee according to RSA 91-A:3, II (a). Commissioner Ahern seconded the motion. This motion requires a roll call vote, Commissioner Lauer called the roll. Commissioner Lauer "yes"; Commissioner Ahern "yes"; Commissioner Piper "yes" Commissioner Lauer stated that a majority of the board voted "yes" and would now go into non-public session.

\* 11:25 AM Commissioner Lauer declared the meeting back in public session.

Commissioner Ahern moved to permanently seal the minutes from the just completed non-public session that they could affect the reputation of someone other than those of the Board of Commissioners. Commissioner Piper seconded the motion

CA Libby submitted the following CDFA Drawdown Requests for Commissioner Lauer to sign.

- NCIC - \$19,122
- GRDC - \$24,185
- WREN - \$41,758
- MWVEC \$8,530
- RDC - \$61,488

CA Libby stated that on June 28<sup>th</sup> the county received a Petition for Decertification from the

Public Employee Labor Relations Board that had been filed by a group of Correctional Officers at the DoC. She explained that what they are required to do is post the petition in two (2) locations in the facility where all employees can see it, send a list of all the bargaining unit employees to the PELRB and then there is a fifteen (15) day time period where exceptions, objections and petitions to intervene can be filed. That deadline is July 13<sup>th</sup>. CA Libby stated that Grafton County is not a party to this as it is between the officers at the DoC and the National Correctional Employees Union. She explained that this petition came after the vote to ratify and after the Commissioners had voted to approve the contract. There is a PELRB case very similar to this from 2007 and in that case the employer had not executed the contract prior to the decertification petition, which in this case the Commissioners have not done that either but CA Libby stated she has it for their signatures today. It will not be fully executed until the Union signs off on it. She stated that the County will have to wait and see if the PELRB deems this a timely petition. If the PELRB does there will have to be a decertification vote. She stated that she wanted the Commissioners aware that the decertification petition has been filed.

CA Libby submitted the National Correctional Employees Union Contract for the Commissioners' signatures which the Board of Commissioners did sign in accord with their agreement and vote to so sign.

CA Libby submitted the DoC Superior Court Report for the month of June for the Commissioners to review.

CA Libby stated that they received a response letter from Woodsville Water & Light regarding Grafton County's request that Woodsville Water and Light change their tariff to relieve the county of the charges related to the many hydrants on the county property. The letter stated that they have carefully reviewed the request and consulted with the Woodsville Water and Light's Engineering Firm and legal advisors and the Woodsville Water & Light Commissioners do not feel it appropriate or required for them to grant the Grafton County Commissioners request. CA Libby stated that with the amount of money they spend annually with Woodsville Water and Light it may not hurt to have the county's legal counsel take a look to see if there is anything they can argue.

CA Libby stated that she received an email from the City of Lebanon stating that they are going to be doing a feasibility study to develop a Tax Increment Finance District. They have contracted with Applied Economics Research and Monadnock Economic Development Council to complete the study and they are looking to create a study committee. They are looking for representatives from the Lebanon School District, various city departments, downtown area residents and businesses and Grafton County. CA Libby stated that she was asked if she would like to do it and she stated that she cannot as she does not have time. Commissioner Piper stated that she received the email earlier and has agreed that she will participate in the study committee.

FY 2018 Human Service Cap – CA Libby stated that there was a 2% increase in the cap in the state budget and the county anticipated a \$137,000 increase in the Human Services budget for FY18. She explained that this did not happen. The county's percentage of the net obligation decreased. The cap increased \$6,000 over what Human Services Administrator Bishop's original request was. She stated that they have over budgeted \$130,847.00 and there will be a surplus in

HSA Bishop's budget which is good for Grafton County.

CA Libby submitted a CDBG Contract for the Friendship House for Commissioner Lauer and Commissioner Piper to sign.

CA Libby stated that she has been told that the Drug Court FY 2018 Grant Funding has been approved in the amount of \$299,984.89.

CA Libby discussed the Annual Report Dedication with the Commissioners and requested that they start thinking of who they would like to dedicate this year's Annual Report too. She stated that she would like to have their dedications in by the middle of August.

CA Libby requested to go into two (2) nonpublic sessions.

\* 11:55 AM - Commissioner Piper moved to enter into non-public session for the purposes of discussing the dismissal, promotion, or compensation of any public employee or the disciplining of such employee according to RSA 91-A:3, II (a). Commissioner Ahern seconded the motion. This motion requires a roll call vote, Commissioner Lauer called the roll. Commissioner Lauer "yes"; Commissioner Ahern "yes"; Commissioner Piper "yes" Commissioner Lauer stated that a majority of the board voted "yes" and would now go into non-public session.

\* 12:02 PM Commissioner Lauer declared the meeting back in public session.

Commissioner Ahern moved to permanently seal the minutes from the just completed non-public session that they could affect the reputation of someone other than those of the Board of Commissioners. Commissioner Piper seconded the motion

\* 12:02 PM - Commissioner Piper moved to enter into non-public session for the purposes of discussing the dismissal, promotion, or compensation of any public employee or the disciplining of such employee according to RSA 91-A:3, II (a) and matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant according to RSA 91-A:3, II (c). Commissioner Ahern seconded the motion. This motion requires a roll call vote, Commissioner Lauer called the roll. Commissioner Lauer "yes"; Commissioner Ahern "yes"; Commissioner Piper "yes" Commissioner Lauer stated that a majority of the board voted "yes" and would now go into non-public session.

\* 12:32 PM Commissioner Lauer declared the meeting back in public session.

Commissioner Ahern moved to permanently seal the minutes from the just completed non-public session that they could affect the reputation of someone other than those of the Board of Commissioners. Commissioner Piper seconded the motion

Commissioner Issues:

Commissioner Piper met with the Lebanon City Council on the 21<sup>st</sup> and made a presentation on the budget and it went very well. She stated that she attended the Upper Valley Lake Sunapee Regional Planning Commission Annual Dinner & Meeting. She stated that the newly appointed Director of the Governor's Office of Strategic Initiatives, Myles Matteson, spoke about the rebranding of their office and how this office can help with regional initiatives regarding economic development and other matters, such as aging in place for the elderly.

Commissioner Ahern noted that Sullivan County Department of Corrections is one of two (2) County DoC's in the state that has received special certification on rape prevention in their facility.

Commissioner Lauer attended the State County Finance Commission meeting. She stated that this was an organizational meeting. The Department of Health and Human Services has set up a committee of four (4) to five (5) consultants who are looking at Managed Care delivery systems in other states. George Maglaras is trying to set up a small group of county people that will work weekly with DHHS on that.

12:37 PM With no further business the meeting adjourned

---

Wendy A. Piper, Clerk