

GRAFTON COUNTY COMMISSIONERS' MEETING

Office of the Commissioners
3855 Dartmouth College Hwy.
N. Haverhill, NH 03774
Tuesday August 10, 2010

PRESENT: Commissioners Michael Cryans and Ray Burton, Executive Director Clough and Secretary Martino

OTHERS PRESENT: H. Brown

Commissioner Cryans opened the meeting at 9:07

Maintenance Supt. Oakes along with Maintenance Asst. Thompson arrived with the weekly report *(see attached).

Supt. Oakes began by saying that he was still working on negotiations with Woodsville Water & Light, particularly regarding the fire hydrant fees. He said that he doesn't feel that the monthly hydrant protection fee is justifiable since the County performs all the maintenance of the hydrants on the property. Right now the monthly cost is \$277 but will become \$506 a month when the Jail water comes online.

Supt. Oakes said that he met with three different engineering firms regarding a third party opinion regarding the water tank and what the best overall option for the County would be in terms of water quality and a long term solution. This was done at the request of the Delegation.

A thunderstorm knocked out the transducer at the water tank which has happened before. Supt. Oakes said he didn't feel this was normal and will be checking grounding wires to see if perhaps that is what is causing the problem.

Serious erosion has taken place behind the feed bunker area that needs to be addressed by mid September, prior to the any paving done at the Jail project, which would make the situation worse. Supt. Oakes would like to see Morrill Construction take care of the issue since they did the original drainage work and are currently on the property. He has already spoken with Foresite Engineering regarding erosion control design. Supt. Oakes would like the Commissioners to waive bid on the matter so that Morrill could get to the work as soon as possible, however, Commissioner Richards was not present and it takes three Commissioners to waive bid.

Commissioner Burton asked Supt. Oakes if a meeting between the WW&L Commissioners and the Grafton County Commissioners was needed to help facilitate any issues and Supt. Oakes replied that he didn't think it was necessary at this time. Commissioner Burton wanted it noted that the Grafton County Board of Commissioners would be willing to work to help resolve the problems if needed. Supt. Oakes said that for right now the Maintenance Dept. will be opening and closing the valve to get the water moving through the tank to avoid any bacterial issues.

Commissioner Burton asked if the Jail project was proceeding on schedule and Supt. Oakes said that it was. Commissioner Burton said that he commended Supt. Oakes, Director Clough and Supt. Libby for moving the project forward and expressed his faith in the team effort.

Commissioner Cryans asked if Supt. Oakes and Asst. Thompson were getting all the proper certifications needed for the testing of the water in the water tank and Supt. Oakes said they were currently up to date with their credentials.

Commissioner Burton asked if all the proper permits for both State and Federal were for secured for the Jail project and Supt. Oakes replied that they were.

Farm Manager Kimball arrived with his report saying that he was milking 66 cows, shipping 8500#'s for an average of 64#'s. Price of milk is \$17.80 and rising.

The third crop of hay is being chopped, potatoes are being dug and ten sows are ready to litter.

Commissioner Burton asked if Jail project was working out alright in regards to the needs of the Farm and FM Kimball said that is was.

FM Kimball said this has been a good year for crops and the Farmstand is booming.

Commissioner Burton asked about the North Haverhill Fair and FM Kimball said he took down some pigs for the petting zoo and worked the Bingo tent for the Lions Club.

Commissioner Burton moved to approve minutes from August 3, 2010 which was seconded by Commissioner Cryans. All were in favor.

The Commissioners signed the check registers.

Five bids were opened for the sale of one Crown Victoria Police cruiser which was taken out of service:

Y. Dabbagh	\$1,181.70
Wm. Doucette	\$2,107
D. Taylor	\$2,650
Bay Ridge Motors	\$2,355
Asia Motors	\$2,179
Grace Quality Used Cars	\$3,526

Commissioner Burton moved to accept the high bid from Grace Quality Used Cars in the amount of \$3,526 which was seconded by Commissioner Cryans. All were in favor.

The Commissioners reviewed the DoC Superior Court report.

The Commissioners signed a letter of thanks to Commissioner Bill Hansell regarding the farm bill resolution that he helped support with NHA Bolander at the NACo Conference in Reno.

Commissioner Burton said he would like to see a copy of the letter go to Betsy Miller, NHA Bolander, Carol Holden and Toni Pappas.

The Commissioners were getting ready to sign a letter of support for the Sustainable Communities Initiative Application when H. Brown asked to speak. He said that he would like to advise the Commissioners not to sign the letter of support because of "Agenda 21" which in his opinion is a socialist, communist global initiative. He said this is a socialist attempt to control and take over certain areas from the people. He said he would be happy to try to get speakers to come and speak to the issue if the Commissioners wanted to hear more. Mr. Brown said this was a United Nations sponsored program and he opposes it.

Commissioner Cryans asked if Mr. Brown was tying regional planning at a local level to the UN global initiative and he said he was.

Commissioner Burton said regional planning has been in place for close to 40 years in the State of New Hampshire and has many Selectmen from Towns on it. He said he is comfortable signing the letter based on what Christine Walker and Michael King presented to them at the last meeting. He added that this is a potential \$5M grant which has to be approved and he welcomes any kind of information that Mr. Brown would like to send him to the contrary but it was his intention to support this.

H. Brown said that if the Commissioners sign the letter before he is able to get any information to them then he would just be spinning his wheels.

Commissioner Cryans said, to be fair, there are people who do not like the UN. Mr. Brown said he is one of them. Commissioner Cryans said this is a competitive bid program at a local level and not global. He said he is not sold on the fact that this is a World issue and that they (the UN) are trying to micro manage the local areas.

H. Brown suggested that the Commissioners search out and read about "Agenda 21".

The Commissioners already voted last week to support the Sustainable Communities Initiative Application so today they signed the letter providing endorsement. Commissioner Burton said that he would be sending hand written notes to Delegates, Governor Lynch, The Office of Energy and the NH DOT urging support for this grant.

A letter of thanks was sent to the Commissioners from Coos County informing them of Supt. Libby's help in the interview process for a Coos County DoC Superintendent.

The Commissioners received an invitation to a 90th Birthday party on August 23rd for a resident in the Nursing Home.

There will be no Commissioners' meeting on primary election day September 14th.

H. Brown said that the reason the roads are deteriorating is because money is being diverted from the Transportation fund and blamed Governor and Council for that. Commissioner Burton said that the NH General Court prepares the budget and the

lawmaking branch has tapped the highway fund. He said other departments have gotten into it as well but those in charge are now watching it very closely.

10:25 AM With no further business the meeting was adjourned

Raymond S. Burton, Clerk

MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

Jul 27 – Aug 9, 2010

COMPLEX

Water Tank Memorandum of Agreement (MOA) – We still have unresolved issues (see attached e-mail):

Hydrant fire protection fee

Fee basis - County vs. other WW&L customers

Cost - \$277 per month / \$506 within next month (5-new jail hydrants)

The EPA's is making the maximum contaminant levels (MCL) for disinfection byproduct more stringent.

WW&L may have to make changes to their system to meet the more stringent requirements...cost will get pushed onto customers.

If WW&L is assessed fines for not meeting disinfection byproduct MCL requirements, there may be a move to push those costs onto us, especially if the disinfection byproducts are high in the southern end of their system

3rd Party Water Consultant – I met with the following three firms to solicit proposals to validate water quality concerns within our tank and to provide a recommendation as to the best course of action the county should take in meeting the its water needs in terms of quality and long term cost effectiveness:

Horizons Engineering PLLC – Littleton, NH

Headwaters Hydrology PLLC – Littleton, NH

Pathways consulting LLC – Lebanon, NH

Proposals are due to me by 3 PM on Friday August 13th and I will present them to this board on Tuesday August 17th for your selection of a firm. All firms know the recommendation is due to this board no later than October 1st.

Water Samples – On August 3rd I took the following non-compliance samples directly from the water storage tank and sent them to Eastern Analytical's laboratory for analysis:

Bacteria

Disinfection byproducts (TTHM and HAA5)

Eastern Analytical subcontracts the disinfection byproduct samples to another lab so it will be a few days before we know what the results are.

Emergency Generators – a Milton Caterpillar technician performed the annual preventative maintenance inspections on our four generators. All of them passed inspection. He stated that my staff are doing a great job maintaining these units. He did recommend that we change a few radiator hoses on two units due to their age.

COURTHOUSE

Preventative Maintenance (PM) – Performed various PM tasks throughout.

Elevator – Elevator doesn't line up with bottom floor... Cleaned sensors and reset system

Main Conference Room – Carpet worn... Valley Floors will be replacing on 8/11

Superior Court Vault – The paint on the floor and threshold is worn...repainted both areas

Superior Court Office – Carpet on floor is worn and rumped... Valley Floors will be replacing on 9/3

MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

NURSING HOME

Preventative Maintenance (PM) – Performed various PM tasks throughout

HVAC – HRU 1 lost 34 lbs of Freon due to leak. Northeast Mechanical found small leaks on condensing unit dryers. Tried removing system Freon to change dryers but did not have enough storage capacity to complete. Will have to come back at a later date with special sized Freon recovery container due to large size of system...**No change**

HVAC - Work station in HRU 2 room crashed and lost it tracer summit programming... After IT dept restored PC, Trane reloaded version 16, service pack 8 back onto PC

Kitchen - Blender in bakery doesn't work. Found top gear missing internal threads... Found replacement gear but had to re-tap to make threads work

Room 401 - Toilet is loose and leaks... Replaced toilet flange and replaced seals in upper supply pipe

Electric Bed - Serial # CH360643 had problem with footboard end hanging up as it is raised and lowered. Found roller holes elongated in side arms... Welded nuts to sidearms to firm up roller in required location

HVAC – Staff accidentally cut Freon return line in ACCU #8 with hedge trimmer and lost all of the Freon...North Country Mechanical Cut out bad section and patched in coupling. Evacuated system, pressurized and leak checked. Serviced 7 lbs of R22

Elevator - Main elevator inner door hanging up... Found door alignment guide twisted and out of track. Popped back in place and retightened.

ADMINISTRATIVE BUILDING (1930)

Preventative Maintenance (PM) – Performed various PM tasks throughout

North Entrance – In process of scrapping and painting overhang, columns, entrance, railings and steps

South Entrance – Steps were cracked and crumbling. Supported roof and removed columns. Jack-hammered out old steps and railing. In process of laying out forms to pour new steps

HVAC – HRU 2's condensing unit will not shut down when unit goes into time of day scheduling. This causes the condensing unit to freeze up. Trane technician discovered that someone had inadvertently overridden a binary output in the computer programming, thus altering the original programming.

HVAC – Tracer Summit repeater on 1st floor that covers 2nd floor keeps cutting out... Found loose wires in MP520 just after repeater. Re-secured wires.

JAIL

Preventative Maintenance (PM) – Performed various PM tasks throughout

Ventilation - Discovered exhaust fan that covers basement area does not work due to a bad motor...replaced electric motor

Fed-west - Cell # 3 toilet leaking... replaced wax ring

MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

FARM

Dairy Barn – Continued replacing clapboards in back northeast corner and replacing stanchions in calf barn.

Dairy Barn - Door on northeast side has broken hinge...Fabricated and installed hinge

Dairy Barn – large fan has burned out electric motor...replaced bad motor

Equipment – Replaced bad starter solenoid on Allis Charmers tractor

MAINT/FARM BUILDING

Nothing to report

COMMUNITY CORRECTIONS

Generator – All contractors have completed their work. I need to schedule the state Fire marshal's office for a site visit before putting it on line.

HVAC – Main exhaust stack for both furnaces was completely corroded where it goes through the roof to the outside and was allowing water to leak into the building...Parts came in but we can not do work until our boom lift is fixed...furnaces off and locked out until fixed

VEHICLES

Boom-lift – Has hydraulic line leaking. United Rentals discovered numerous hoses dry rotting and cause for the leaks. The boom lift needs to go back to their main shop to have numerous hoses replaced. I'm looking into possibly renting a boom for the period it is in their shop.

1-Ton Truck – Removed sander controls from 1-ton truck in preparation of selling it r trading it in

Other

Melink System Contract – TRC requested additional information in addition a few corrections I need to make to our grant package. I addressed all of their questions and sent back the corrections.

Jail Project

Site Work - Morrill construction completed the following:

- Flushed and chlorinated the water lines laid thus far. Following lab test confirmation that he lines were clean, WW&L authorized opening them to their system so we could have use of water at the site.
- Continued to lay more storm drain pipe and catch basins on the back of the site in addition to placing three new ones around the courthouse to catch roof runoff and ran storm drain pipe from new structures to pond B
- Excavated footing areas for building areas H, G, F and E and north well field area for Skillings
- Removed stumps and part of berm along courthouse entrance drive and restored area in front of community corrections and raised beds
- Formed and poured new sidewalk in front of courthouse

Note – During a Louis Berger Group engineering site visit, the engineer discovered soils from outside the permitted area flowing into swale EE down by the lower pond area, ruining the previously completed work. Investigation

MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

revealed heavy erosion in three embankment areas above the site that are the source of the soils. A few years ago Foresite Engineering surveyed and mapped this area so we could formulate a plan to fix drainage problems in and

around the silage bunkers and reestablish the middle road to the meadow in addition to addressing storm runoff in the subject areas. When SMRT determined that the south road to the meadow could be saved, we shelved the plan to restore the middle access road in addition to any associated drainage. We constructed a new silage bunker, paved the aprons and corrected the drainage in the subject area. The remaining funds were turned back into the general fund. On Monday August 6th I called a meeting with Foresite Engineering and Morrill Construction (MC) to assess the erosion. I requested a proposal from Shannon to design a fix for the erosion and plan to address source storm water run off (see attachment). Due to time constraints associated with the scheduled pond work (mid-Sep), I would like to use MC on a T&M basis to complete what needs to be done. This work must be completed before the damage to swale EE can be fixed or any further work is done to the lower pond area.

Geothermal Well Field - Skillings & Sons completed the following:

- Drilled 51 of the 77 wells required thus far
 - 44 are operational and 7 have been abandoned
 - 5 of the 7 never received casing due to cave in of materials within the boring
 - 2 of the 7 Skillings lost the casings and could not retrieve them

Note – Due to most wells having more overburden than test well, SMRT requested a 48-hour conductivity test of well # 43, the well with the most overburden. S.W. Cole began performing the test Monday, August 9th. The results of the test may indicate the need to drill additional wells.

Concrete Work - S.D. Ireland completed the following:

- Framed footings and installed rebar in building areas H, G and F
- Poured concrete footings in building areas H and G
- Formed walls for foundation walls in building area H and are scheduled to pour the afternoon of 8/9/10