

GRAFTON COUNTY COMMISSIONERS' MEETING
3855 Dartmouth College Hwy
North Haverhill, NH 03774
August 13, 2019

PRESENT: Commissioners Lauer, Piper and Morris and Administrative Assistant Norcross

OTHERS PRESENT: Sheriff Stiegler, Farm Manager Knapton, Register of Deeds Monahan

EXCUSED: County Administrator Libby

Commissioner Lauer called the meeting to order at 9:00am and began with the Pledge of Allegiance.

FM Knapton arrived and presented the following report:

Spreadsheet for Farmstand - FM Knapton stated that she has developed a spreadsheet that breaks down all the information regarding the Farmstand sales. She gave copies to the Commissioners for their review. She explained the way that she has set it up is they can now look at what they sold by product, location, by day and by month. She stated that because the Department of Correction closes the Farmstand for the day at 6:00pm and typically the farm staff is doing chores or gone for the day by then, the money box is brought to the DoC and the deposit is made. She stated that the Farm therefore does not have any part of the money process so her next step in this process will be figuring out how to bring this all together and make it more user friendly. She noted that she does not see how they will handle the money part of the process any differently; it makes sense for the DoC to handle it, but so far everyone likes the new reporting process with the spreadsheet.

Cohase Chamber of Commerce Tour Saturday – FM Knapton stated that they are expecting roughly 100 people to come through the farm. She noted that she is not allowed to have inmates out during the tour, so she is trying to work around that.

FM Knapton stated that they picked the first sweet corn yesterday.

Equipment – Potato Digger, Tractors, etc. – FM Knapton stated that she has had many repairs this summer. She noted that she has a 1930s potato digger that does not work, and they are coming into potato season. She stated that they put some new parts into it last winter, but other parts now need to be replaced and are not available due to the age of the equipment. The Farm staff has looked at a new potato digger from a company out of Massachusetts and they will be coming to demonstrate that piece of equipment next week. Those models run between \$1,700 - \$2,500. FM Knapton stated that she will have to invest for that out of her supply line rather than be stuck with \$30,000 worth of potatoes that they are unable to get out of the ground.

Haying – FM Knapton stated that they have been struggling with the hay this year due to the rain.

Nursing Home Collaboration - FM Knapton stated that she received a menu from the dietary staff at the nursing home. They have an advanced request list of the vegetables that they will need, and the farm will pick that for them the week that they need it.

Safety Inspection Tour – FM Knapton stated that Supt. Oakes conducted his safety inspection of the farm and found several items that needed to be addressed. She stated that they have taken care of those issues.

Register of Deeds Monahan arrived and presented the following report:

**Grafton County Registry of Deeds
Kelley J. Monahan Register
Report to Commissioners
August 13, 2019**

July Revenue

County Revenue 7/2009	\$ 95,760.75	State Revenue 7/2009	\$ 815,904.96
County Revenue 7/2010	\$ 78,183.24	State Revenue 7/2010	\$ 533,698.56
County Revenue 7/2011	\$ 73,874.18	State Revenue 7/2011	\$ 588,695.04
County Revenue 7/2012	\$ 97,870.27	State Revenue 7/2012	\$ 873,670.08
County Revenue 7/2013	\$ 91,743.38	State Revenue 7/2013	\$ 753,309.12
County Revenue 7/2014	\$ 108,609.67	State Revenue 7/2014	\$ 1,363,522.56
County Revenue 7/2015	\$ 95,930.01	State Revenue 7/2015	\$ 895,613.76
County Revenue 7/2016	\$ 96,422.98	State Revenue 7/2016	\$ 939,816.96
County Revenue 7/2017	\$ 92,220.96	State Revenue 7/2017	\$ 885,240.00
County Revenue 7/2018	\$ 105,648.54	State Revenue 7/2018	\$ 1,175,898.24
County Revenue 7/2019	\$ 100,671.70	State Revenue 7/2019	\$ 1,108,789.44

Foreclosures

2009 100 year to date
 2010 134 year to date
 2011 128 year to date
 2012 120 year to date
 2013 87 year to date
 2014 95 year to date
 2015 54 year to date
 2016 67 year to date
 2017 43 year to date
 2018 23 year to date
 2019 312 – 280 = 32 normal year to date (unusual activity on time-share foreclosures)

1. The LCHIP (Land and Community Heritage Investment Program) fee increase that is collected by the Registries of Deeds on 4 types of documents; deeds, mortgages, discharge of mortgage and plans, was vetoed by Governor Sununu.
2. I have attached a very good review on Fidlar Technologies which details the value of the County Registries and the excellence of Fidlar’s Annual Education Symposiums.
3. The Northern Pass appeal was rejected by the New Hampshire Supreme Court. This is a great victory for the people of the state of New Hampshire, particularly those in the North Country

and in Northern Grafton County. I attended a victory celebration on Saturday in Stewartstown hosted by the Poore Family Homestead and Historic Farm Museum. A 16-foot replica of the tower was burned in a bonfire, along with environmental impact statements, notices to landowners, and flyers spreading the word of the resistance. I expect a surge in real estate for Coos and Grafton County. The most important factor in the economic health of a region is the value of the real estate. What a real estate transaction requires is the confidence of the buyer and seller. We have been under a cloud for 10 years. I expect this returning confidence to bring with it value and sales. I heard from an attendee that the Society for the Protection of New Hampshire Forests will be hosting a celebration at the Rocks in Bethlehem on Sunday October 13, 2019.

4. IT Director Brent Ruggles last report to the GCBC on the interaction with the Grafton County Registry of Deeds and me, personally, is a false narrative. Julie Libby has asked that we discuss this in detail next Tuesday, August 20, so that she may be present. I have documentation and witnesses.

Respectfully submitted,

Kelley J. Monahan

Sheriff Stiegler arrived and presented the following report: (*see attached)

Sheriff Stiegler stated that they had a visit with Senator Hassan last month. She visited the Communications Department and looked at the Digital Forensic Lab.

Sheriff Stiegler noted that in September two (2) of the ten (10) full time deputies will complete their FBI Law Enforcement Executive Development Trilogy and two (2) Deputies will complete it in March 2020. He stated that they are roughly 95% completed with their Narcan training for all staff. All cruisers are equipped with Narcan; the evidence room is also equipped with Narcan as well as the front entrance when you come into the courthouse.

Sheriff Stiegler stated that Deputy Combs is now a certified Handheld Digital Electronic Expert. There is a new law coming that requires this training to be able to handle this equipment. He brought back \$67,000 worth of equipment that is now being used in their lab. He noted that the lab is now completed and stated that the Commissioners are welcome to come tour it.

Pre-Trial Federal Inmates – Sheriff Stiegler stated that they met with the US Marshalls Office last week. They are looking for County Correctional Facilities to house pretrial Federal Inmates. His concern is someone who is committed for a certain amount of time. He stated that it is a revenue stream and they can do it, but it is all about the buy in from Supt. Elliott and if they want to have them there. He stated that he is on the fence about it. He has spoken with Supt. Elliott and is aware that he is looking into the requirements.

Unmanned Aircrafts – Sheriff Stiegler stated he has been looking at UMAs since he has been in office. He stated that Strafford County has a large \$30,000 UMA. He stated that he doesn't see this as a law enforcement tool but more as a Communications Division tool. He feels that, provided they get grant funding, they should be deploying this with their Mobile

Communications Unit. He stated that this can aid in the search and rescue missions. He discussed the various tasks that the UMAs are capable of completing and how it can be very helpful with the Commissioners.

Commissioner Lauer asked if everyone had a chance to read the minutes from the August 6th meeting. Commissioner Piper had a few edits in regards to their conversation about staggering Commissioner Terms. She reviewed her edits with the other Commissioners.

MOTION: Commissioner Piper moved to approve the minutes as amended.
Commissioner Morris seconded the motion and all were in favor.

The Commissioners signed check registers 1007; 1009; 1015-1016; 1197-1199.

Administrative Assistant Norcross stated that County Attorney Hornick is unable to meet with them as she has been called into court. She stated that Atty. Hornick had emailed her with information to relay to the Commissioners. In the email Atty. Hornick had stated she met with Judge King in Concord yesterday; he is the Chief Judge for Circuit Court and is therefore in charge of any court space changes that might occur. Atty. Hornick stated that she has invited him to come in person, to see what they are looking to do. Atty. Hornick stated that she has other information about their meeting that she will share with the Commissioners the next time they meet. Atty. Hornick also stated in the email that some towns are looking for prosecution assistance along the lines of what they do with Lise Solbeck and the Towns of Bethlehem and Haverhill and she will be meeting with those towns' chiefs in the next couple of weeks to see if there is something they can do. She stated that she will also keep the Commissioners posted on that as she finds out more information.

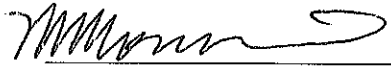
Commissioner Morris asked what the process was from here regarding the County Administrator, Human Resource Director and DoC Superintendent Evaluations. Commissioner Lauer stated that they will each do their own evaluations for the three (3) Department Heads then will come together and put them all together to create one (1) evaluation. They will then meet with each employee individually.

Commissioner Morris stated that she feels that they need to stay on top of their Strategic Planning/Space Utilization Plan and the Farm Advisory Committee. She doesn't want to let those issues go. She feels these items should be on the agenda each week to check in and report on how each of them is doing. She stated that she feels that this is very important as she doesn't want to get into the budget process next year and realize they never did their due diligence in discussing these topics.

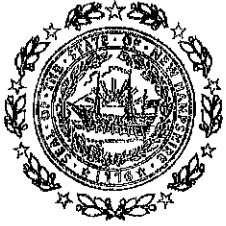
Commissioner Lauer stated that she attended the UNH Advisory Council meeting last night. She stated that Geoff Sewake had hands on demonstration called Community and Economic Development: Utilizing Mobile Asset Inventory Collection in Programming.

10:20 AM with no further business the meeting adjourned.

Respectfully Submitted,



Marcia Morris,
Clerk



Grafton County Sheriff's Department

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Jeffrey F. Stiegler
Sheriff

"In Service to Our County and State"

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July 2019

- Prisoner Transports: **74, Not to include CSO movements from the jail to Court (62)**
- Involuntary Emergency Admissions (IEA): 5
- Criminal / Offense: **XX on Criminal Investigation Stats.**
Investigation, or an incident that requires more then just a quick police response
- Arrest: **37**
Arrest an a warrant, superior or civil, instate wanted, and on sight arrest
(people who we send to court)
- Civil: **200....Total Services**
103.....Abode
77.....In Hand
16.....Could not locate
4.....Canceled by customer
- Motor Vehicle Stops.....27
- Total # of Warrants.....**333** Criminal
80 Civil
Total = 413
- Total Miles Driven: 26374

**Grafton County Sheriff's Department
Investigative Services Division Activity**

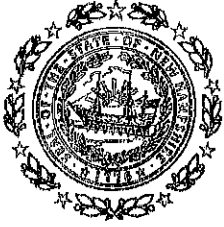


July 2019

In addition to pre-existing cases and investigations the Grafton County Investigative and Computer Forensic Unit had the following activity for the month of July 2019.

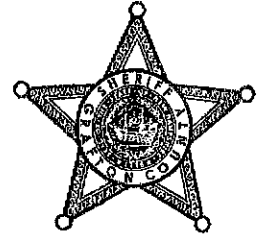
- 1 Grand Jury Subpoenas
- 3 Indictments sought to include subject indicted 50 Counts Poss / Distribution of CSAI
- 1 Week long FBI LEEDA training attended by 3 Deputies
- 1 Investigator 4 week training / Certification at invite only Secret Service Training in Alabama (MDE)
- 3 Cybertips received for Possession, Manufacture, Distribution, or Solicitation for Child Pornography
- 3 Police Department Technical assists
- 1 Police Department Assist – Sexual Assault Investigation with multiple JV victims
- 1 MV Stop for Reckless Operation (JV)
- 1 Witness Tampering / Violation of Protective Order Investigation
- 2 Background Investigations
- Move in and Set up new CFU

CFU: (Minimal Activity – Lab Shut Down while at training)



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January - July 2019

- Prisoner Transports: **474**
- Involuntary Emergency Admissions (IEA): **60**
- Criminal / Offense: **XX on Criminal Investigation Stats.**
Investigation, or an incident that requires more then just a quick police response
- Arrest: **223**
Arrest an a warrant, superior or civil, instate wanted, and on sight arrest
(people who we send to court)
- Civil: **1469....Total Services**
- Motor Vehicle Stops.....**167**
- Total # of Warrants., both criminal and civil.....**January.. 512**
July.....413
- Total Miles Driven: **187,174**