

GRAFTON COUNTY COMMISSIONERS' MEETING
Administration Building
North Haverhill, NH 03774
January 11, 2022

PRESENT: Commissioners Piper, Lauer and Ahern, County Administrator Libby,
Administrative Assistant Norcross.

OTHERS PRESENT: Farm Manager Nelson

Commissioner Piper called the meeting to order at 9:00AM and began with the Pledge of Allegiance.

FM Nelson arrived and gave the following report (* see attached)

FM Nelson told the Commissioners of the difficulty of being able to sell all of the potatoes. Commissioner Piper suggested looking into Sterns Quality Produce in White River Junction as a possible place for the Farm to sell potatoes. CA Libby suggested Big Papas in Littleton as well. Commissioner Ahern asked if food pantries have to be in Grafton County to take advantage of the County's potatoes. FM Nelson explained that they have always tried to take care of Grafton County first but he has not heard of being located in Grafton County as a criteria to receive donations. CA Libby asked if there was a list of all of the smaller food pantries that they could send a letter to, letting them know Grafton County has potatoes. They further discussed the topic and CA Libby stated that she would try and put together a list of food pantries.

FM Nelson informed the Commissioners that he was looking into adding two (2) more milking machines to see if it would cut down on milking times and create more efficiency. He stated that he was given two (2) retired milking machines; therefore, the investment to see if this would work is minimal, roughly \$200.

Commissioner Ahern asked if it is possible to hire a former inmate from the DoC once they were released to work on the farm. FM Nelson explained that there could be an issue with former inmates working with current inmates and the possibility of contraband being brought into the facility.

Agenda Items:

1. Commissioner Piper asked if everyone had a chance to read the minutes from the January 3rd and January 4th meetings.

MOTION: Commissioner Lauer moved to approve the minutes from the January 3rd meeting. Commissioner Ahern seconded the motion and all were in favor.

MOTION: Commissioner Lauer moved to approve the minutes from the January 4th meeting. Commissioner Ahern seconded the motion and all were in favor.

3. The Commissioner's signed check registers 1095; 1100-1104; 2021-12/24/2021 (a); 2021-12/24/2021 (b); 2021-12/27/2021 (a); 2021-12/27/2021 (b); 2022-1/7/22.

4. CA Libby submitted the following CDBG Drawdown Requests for Commissioner Piper to sign:

- WREN 2021 Micro TA
- NCIC 2020 CV Micro
- NCIC 2021 Micro TA

5. CA Libby submitted the Superior Court Report for the month of December for the Commissioners review.

6. Motorola Contract - CA Libby reported that she spoke with Sheriff Stiegler this morning to get more clarification on the contract. He said that the former County Administrator had sent this contract to Primex and they had recommended multiple changes in terms of liability. CA Libby stated that when Sheriff Stiegler received the contract back from Primex, he contacted the man who was their WatchGuard rep who now works for Motorola. He said they had become very corporate. The rep from WatchGuard stated that this is the contract and the county can either sign it and do business with Motorola or they do not sign it. CA Libby explained that right now, the Sheriff's Department cannot purchase the equipment for their new cruisers. They are recycling the old cameras. She spoke to the Sheriff about the AXON proposal as well and Axon will buy back the old equipment from the Sheriff's Department. CA Libby noted that included in the Sheriff's Department ARPA Proposal was an audio and video recording system for their interview/polygraph room that they could forgo which would be a savings of \$40,000. She stated that there are some ways to reduce the \$432,000 proposal.

The Commissioners discussed the Sheriff's Department ARPA request for equipment.

The Commissioners agreed to replace all of the equipment in the cruisers now and plan in five (5) years to start the replacement cycle again to avoid having the cameras all go obsolete at the same time. They agreed to fund all items in the equipment request with the exception of the audio and video recording system for the interview/polygraph room.

MOTION: Commissioner Lauer moved to recommend the Sheriff's request for Cruiser and Body cameras but remove item #4 on his request. Commissioner Ahern seconded the motion and all were in favor.

7. CA Libby stated that she met with SNS and discussed the County Attorney's request for IT equipment. None of the items that the County Attorney is requesting are included in the SNS request. She has asked the County Attorney to get a more definitive number on what they will need for equipment. The Commissioners agreed that they would like a more detailed breakdown and they will hold this request from the Executive Committee until they have further information.

8. CA Libby submitted a Forest Service Supplemental Contract with GSO for Commissioner Piper to sign.

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9. CA Libby submitted a Letter of Support for the Wildfire Risk Reduction Grant for the Commissioners to sign.

10. ARPA Final Rule – CA Libby stated that US Treasury has released the Final Rule for the use of ARPA Funds as well as a shorter User Guide. She will be watching a NACO Webinar on the topic and taking part in a Treasury Webinar as well. The Final Rule offers more flexibility and simplicity according to the Executive Summary.

11. CA Libby requested to go into nonpublic session.

MOTION: * 10:32 AM Commissioner Ahern moved to enter into non-public session for the purposes of consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body or any subdivision thereof, or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with anybody or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph according to RSA 91-A: 3, II (e) Commissioner Lauer seconded the motion. This motion requires a roll call vote. Commissioner Piper called the roll. Commissioner Lauer “yes”; Commissioner Ahern “yes” Commissioner Piper “yes” Commissioner Piper stated that a majority of the board voted “yes” and would now go into non-public session.

* 10:35 AM Commissioner Piper declared the meeting back in public session.

MOTION: Commissioner Lauer moved to permanently seal the minutes from the just completed non-public session because they could affect the reputation of someone other than those of the Board of Commissioners. Commissioner Ahern seconded the motion. Commissioner Piper called the roll. Commissioner Lauer “yes” Commissioner Ahern “yes” Commissioner Piper “yes”. Commissioner Piper stated that a majority of the board voted “yes” and the motion passes.

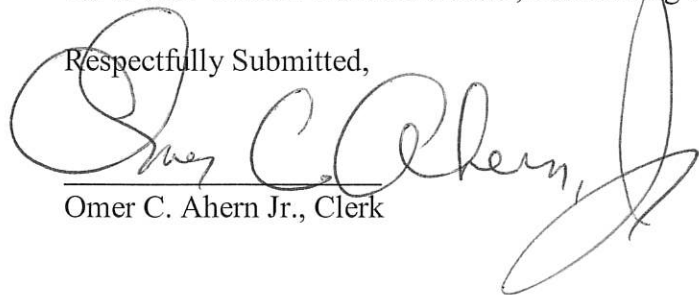
12. CA Libby stated that there will be CDBG Public Hearings at the Commissioners January 25th meeting starting at 3:00pm and therefore the meeting needs to start in the afternoon. The Commissioners discussed it and agreed to start the meeting at 1:00pm.

Commissioner Items:

1. Commissioner Piper reported she attended the Executive Committee meeting yesterday and the Committee approved the Legislative Committee’s recommendations for the NHAC to take positions on legislation.

10:40 AM With no further business, the meeting adjourned.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Omer C. Ahern Jr.", written in black ink. The signature is positioned above a horizontal line.

Omer C. Ahern Jr., Clerk

January 2022 Farm Report

1. We are currently milking 77 cows averaging 80 pounds of milk per cow and shipping around 12,100 pounds of milk every other day. Milk components are 4.33% butter fat and 3.27% protein. The Grafton County Farm pay price for December milk was \$21.83 per hundred weight.
2. One inmate worker is available for morning milking and two inmates for afternoon milking. One inmate will be released on January 17th.
3. On Thursday, January 13th, two cull cows will be processed at Northeast Kingdom Processing for the DOC.
4. Potato marketing is proving to be a challenge. Coop Food stores are not looking for any new potato growers. Black River Produce, no response. Sergeant Griffin has reached out to the New Hampshire Food Bank and other Corrections Facilities.

5.

Time Allocated for Chores

| | Number of People | Number of Times per Day | Hours per Day |
|--|---------------------|----------------------------|------------------|
| 1. Loading & Feeding Cows. | 1 | 2 | 2 |
| 2. Loading & Feeding Heifers/Dry Cows | 1 | 1 | .5 |
| 3. Milking cows and feeding calves. | 2 | 2 | 8 |
| 4. Cow Barn Cleaning | 1 | 2 | 2 |
| 5. Cleaning Calf Barn | 1 | 1 | 1 |
| 6. Feeding Chickens & Washing/Boxing Eggs | 1 | 1 | .5 |
| 7. Collecting Pig Feed & Feeding Pigs | 1 | 1 | .75 |
| 8. Manure Spreading in Storage | 1 | 2 | .5 |
| 9. Recycling/ Garbage from Nursing Home | 1 | 1 | .25 |
| | | | |
| 10. Heifer/Dry Cow Barn Cleaning, Bedding & Manure Removal. | 1 | 3 hrs/week | |
| 11. Cleaning/Bedding Pig Barn | 2 | 2hrs/bi-weekly | |
| 12. Cleaning/Bedding Chickens | 2 | 2hrs/monthly | |

Respectfully Submitted,

Grant Nelson

Farm Manager