

GRAFTON COUNTY COMMISSIONERS' MEETING
Administration Building
North Haverhill, NH 03774
January 18, 2022

PRESENT: Commissioners Piper, Lauer and Ahern, County Administrator Libby,
Administrative Assistant Norcross.

OTHERS PRESENT: Sheriff Stiegler, Maintenance Supt. Oakes, Nursing Home Administrator
Labore

Commissioner Piper called the meeting to order at 9:00AM and began with the Pledge of
Allegiance.

Sheriff Stiegler arrived and gave the following report (* see attached)

MOTION: * 9:09 AM Commissioner Ahern moved to enter into non-public session for the purposes of the dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted according to RSA 91-A: 3, II (a) Commissioner Lauer seconded the motion. This motion requires a roll call vote. Commissioner Piper called the roll. Commissioner Lauer "yes"; Commissioner Ahern "yes" Commissioner Piper "yes" Commissioner Piper stated that a majority of the board voted "yes" and would now go into non-public session.

* 9:38 AM Commissioner Piper declared the meeting back in public session.

MOTION: Commissioner Lauer moved to permanently seal the minutes from the just completed non-public session because they could affect the reputation of someone other than those of the Board of Commissioners. Commissioner Ahern seconded the motion. Commissioner Piper called the roll. Commissioner Lauer "yes" Commissioner Ahern "yes" Commissioner Piper "yes". Commissioner Piper stated that a majority of the board voted "yes" and the motion passes.

Maintenance Supt. Oakes arrived and gave the following report: (* see attached)

Courthouse Discussion –Supt. Oakes stated the State of New Hampshire has made it clear they will not be funding a new courthouse. CA Libby stated that the Commissioners have the architectural and engineering study, which had a broad price of renovations or replacing. The Commissioners need to decide what their next steps are going to be. If they decide to move forward with the architectural and engineering study and taking it to the next step, her opinion is the cost to renovate is more that it would be to build a new courthouse. She explained that she has sent an email to Sarah Lineberry from the State asking if there is any way that the State could guarantee that they will be leasing from the County long term if the County were to build a

Courthouse to fit their needs. If they are not willing to give them a guarantee maybe they need to look at what our needs are outside of being a landlord.

CA Libby stated that they would need to put out an RFP to hire an architect to create the design of the building. She explained that they could use ARPA funds for the architectural and design fees. They could start that process and get it ready for a bond vote without any direct impact to the Grafton County taxpayers. Supt. Oakes stated that S. Lineberry had told CA Libby that it sounded like when they did the study that everyone gave EH Danson a wish list and therefore the cost estimate could be lower than what they were given.

Supt. Oakes noted that he is looking at retirement in a few years. If the Commissioners want his experience on a project like this, the window is narrowing. Commissioner Ahern stated that the Chief Justice of the Superior Court has requested a meeting with the Grafton County Bar Association. He asked the Commissioners if they would like him to talk to the President of the Grafton County Bar Association about this situation with the Courthouse. The Commissioners agreed and Commissioner Ahern stated that he would reach out today to the President to see what they feel their needs would be in a new courthouse. Commissioner Lauer stated that they could not continue to support the existing building. They have the space to put a new one up and stay in the existing courthouse during the construction and they are able to use ARPA funds for the beginning of the process.

Vaccine Mandate Discussion – Nursing Home Administrator Labore.

NHA Labore reported that the vaccine mandate is back on. He stated that the new guidelines that CMS has put into place for the states who were apart of the lawsuit is the first dose by January 27th and a second dose by February 28th. Commissioner Lauer stated that this is not going to go any further; the Supreme Court stated that this mandate is valid.

NHA Labore reported that 94% of residents are vaccinated and roughly, 87% of staff are vaccinated. They currently have 20 employees who have not received vaccinations and 12-14 of those employees have said they will do it but they wanted to see how the court would rule. Six (6) employees have stated that they will not get the vaccine.

Commissioner Piper stated that she supports the vaccine mandate. If they do not comply, they will lose the majority of their funding and receive fines. NHA Labore stated that the Commissioners need to be prepared that since this ruling has been confirmed, he feels that there will be a requirement coming for booster shots eventually. Commissioner Ahern stated that two (2) wrongs do not make a right. Grafton County has been very good in protecting the residents. In good conscience, he cannot vote for this. There is danger in taking money from the federal government and this is it.

MOTION: Commissioner Lauer moved to reinstate the vaccine mandate for the Nursing Home employees. Commissioner Piper seconded the motion. The Commissioners voted on the motion. Commissioner Lauer “yes”, Commissioner Ahern “no”, Commissioner Piper “yes”. With the vote being two (2) in favor and one (1) in opposition the motion passes.

Commissioner Lauer stated that her decision is not based on philosophical or political reasons, it is for business. Commissioner Ahern stated that these staff members do not deserve to be put in this position but understands this is not NHA Labore's fault. NHA Labore stated that he will be working with HR Director on the exemption requests that have been presented to them.

Agenda Items:

1. Commissioner Piper asked if everyone had a chance to read the minutes from the January 11th meeting.

MOTION: Commissioner Lauer moved to approve the minutes from the January 11th meeting. Commissioner Ahern seconded the motion and all were in favor.

2. The Commissioners heck registers 1099; 1103; 1105-1107 2022-01.13.2022

3. CA Libby reported that the ARPA Final Rule gives the County the option to allocate a flat \$10 million as lost revenue or go through the calculation of lost revenue as they have been doing. CA Libby stated that going with the flat allocation allows them to use more than half of their money for lost revenue and feels this is the best option for the County.

MOTION: Commissioner Lauer moved to accept the \$10 million in Lost Revenue ARPA funds rather than itemizing. Commissioner Ahern seconded the motion and all were in favor.

4. Debtbook Software – CA Libby reported that the Governmental Accounting Standards Board issues rules. The new rule that will impact the county is GASB 87 which will go into effect for the June 30, 2022 audit. She explained that this Debtbook Software has been developed to help with the new requirements. It will manage debt obligations as well as all of the leases. She noted that the county has roughly 30-40 leases around campus. This software will allow her to do this in a much simpler way. She stated that there is an annual cost of \$9,750 and she has the money in her budget to cover it. She would like to move forward with implementing this as soon as possible. She stated that she has the agreement and it has been reviewed. She has sent the suggested changes to the company. If she hears back that they will implement the changes she would like permission to subscribe to the software.

MOTION: Commissioner Lauer moved to approve subscribing to the Debtbook Software for \$9,750 annually pending the approval of the suggested changes to the contract. Commissioner Ahern seconded the motion and all were in favor.

CA Libby noted that during a meeting with Ed Wargo from SNS, he informed her that the Artic Wolf Software that was included with the first round ARPA requests has a \$72,000 annual fee attached to it and the Microsoft Office 365 has a \$27,500 annual fee. She also noted that Heather Porter from SNS, who was a main contact for them, no longer works there as of last Friday.

MOTION: * 10:46 AM Commissioner Ahern moved to enter into non-public session for the purposes of matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant according to RSA 91-A: 3, II (c) Commissioner Lauer seconded the motion. This motion requires a roll call vote. Commissioner Piper called the roll. Commissioner Lauer “yes”; Commissioner Ahern “yes” Commissioner Piper “yes” Commissioner Piper stated that a majority of the board voted “yes” and would now go into non-public session.

* 11:05 AM Commissioner Piper declared the meeting back in public session.

MOTION: Commissioner Lauer moved to permanently seal the minutes from the just completed non-public session because they could affect the reputation of someone other than those of the Board of Commissioners. Commissioner Ahern seconded the motion. Commissioner Piper called the roll. Commissioner Lauer “yes” Commissioner Ahern “yes” Commissioner Piper “yes”. Commissioner Piper stated that a majority of the board voted “yes” and the motion passes.

Commissioner Issues:

1. Commissioner Lauer stated that she went to the Good Shepard Food Pantry on Thursday and thanked FM Nelson for bringing potatoes down to them. CA Libby reported that Big Papas from Littleton has purchased 40 bags of potatoes and will be advertising Grafton County potatoes. Commissioner Ahern reported that on the Farm Bureau phone call he participates in, he stated that if anyone knows of a foodbank that needs potatoes to reach out to Grafton County Farm.

11:15 AM With no further business, the meeting adjourned.

Respectfully Submitted,


Omer C. Ahern Jr., Clerk

MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

Dec 21 – Jan 17, 2021

COMPLEX

Building Automation System (BAS) Project (90% complete)

I met with Alliance Building Automation's (ABA) project manager last week to review findings from my team's 2nd review of their completed work. ABA will rectify what they can. However, they told me they can't access a few Trane controllers deep enough to fully integrate those systems over to the new JACE global controllers due to proprietary encrypted coding by Trane. Two locations are for unit ventilators on Maple and Profile resident dining rooms and the other is the air handler for the Activities Department. We will have to replace the Trane controllers in these units with BACnet replacements to get them to function in a desired manner. *Since our last meeting I signed a \$4,600 change order and ABA ordered all the items needed to complete this work. We are awaiting the parts to accomplish this work.*

Biomass Piping – Several days ago a biomass distribution pipe to the Administration building ruptured in a manhole beside the barn and started flooding the parking lot. After isolating the supply piping run to the Nursing Home/Administration, we determined one of two 2" stubs to the barn, for future expansion, had rusted through and was cause for the leak. We removed the stub and applied a 4" Power Clamp to the main pipe to stop the leak. I've ordered more Power Clamps to pay Woodsville Water & Light Dept. back for one we borrowed and a second one to address the return pipe back to the biomass plant that looks like it is succumbing to the same issue as the supply side. When we receive it, we will do a scheduled shutdown to complete that work.

As a subsequent result we plowed through a lot of heating oil while the plant was down for a few days, thus I had to order a transport load (9,500-gallons) of heating oil to resupply the Courthouse, Administration Building and Nursing Home UST's to replenish what was burned but also boost our reserve. If you recall, last year I had to burn off a lot of old fuel before it totally went bad because it had been in the UST's for the past 10-years. To prevent reoccurrence, I was maintaining our tanks about 1/3 full. However, now I've discovered I'm dealing with a 2-edge sword. On 1-hand if I maintain full tanks I run the possibility of not using the fuel in a timely manner and it could go bad the longer it sits. On the other hand, if I keep too little condensation builds up in the tanks and it requires more treatment. More importantly, if I don't have enough in the tanks for a couple week period I run the risk of running out during an emergency. In the next year I anticipate a substantial fuel cost increase and possibly fuel shortages, thus I think it would be prudent to top off all our UST's in FY23 and proactively treat our fuel to maintain long term integrity. The cost of treating runs about \$2,500 - \$3,000 per year and does not factor associated labor costs.

Underground Storage Tanks (UST's) and Above Ground Storage Tanks (AST's)

- Lakes Region Environmental completed the annual inspections and tests of our four UST's used for fuel storage. Nursing Home & DOC UST systems passed without incident.
 - Courthouse – 1) Bad UST drop tube, 2) fuel pipes in direct contact with cement and 3) no fire-proof enclosure around plastic fuel supply lines entering building. I ordered the drop tube and will install it upon arrival. Steve Whitcomb removed the concrete from around the fuel pipes in three locations. Dennis McLamb will fabricate and install a steel fire-proof enclosure to cover

MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

Dec 21 – Jan 17, 2021

the plastic supply lines. We are still awaiting the replacement drop tube I ordered over a month ago. *Since our last meeting we received and installed the new UST drop tube.*

- My staff treated all our AST's and three of four UST's to maintain fuel quality. We still have the DOC UST to complete. Related to treatment, our new fuel polishing equipment is due to ship to us on 1/20/22. Once received, we will be able to remove any suspended solids floating in our stored fuel.

Water System

- NH DES conducted a 3-year site survey of our water tank and distribution system. They happy to hear we are drilling a test well to determine the viability of creating a ground source water supply for the complex. They have concerns over elevated disinfection byproducts in the water we receive from Woodsville Water & Light's, which stems from heavy chlorination of a surface source water. Overall, we did well on the survey. *Since our last meeting NH DES sent a formal report, which is attached. I've since sent Randal Sousa corrections to that report. Additionally, in Randal's report he mentioned an asset management program for our distribution system. During the remote survey I don't recall hearing him mention this. I will investigate the grant process he mentioned and seek their assistance developing that plan.*

Sprinkler System – Hampshire Fire completed quarterly inspections/tests on all our sprinkler systems throughout the complex. All are in good working order.

Laundry Ozone Systems – Daniels Equipment Co. completed our quarterly preventative maintenance on the Nursing Home and DOC systems. No defects noted.

COURTHOUSE

Preventative Maintenance (PM) – Performed various PM tasks throughout.

Architectural & Engineering Assessment Report – The County Administrator spoke with Sarah Lineberry, Bureau of Court Facilities, to discuss the state's position regarding cost sharing for the renovation or replacement of the courthouse. My understanding of that conversation is, the state is not going to commit to paying for either process. With that said, where do we go from here?

County Attorney's Office Suite – We are in the process of removing sliding doors between two offices and closing the wall so each occupant has privacy.

Emergency Egress Lighting - AC1 and AC2 rooms have emergency lights that are plug in type. By code they should be hard wired. Our master electrician hardwired both fixtures.

NURSING HOME

Preventative Maintenance (PM) – Performed various PM tasks throughout

MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

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Lighting – Converted numerous light fixtures from ballasted fluorescents to low energy non-ballasted LED ones.

Awnings – Otter Creek Awnings returned to install a weather cover over one of the awnings previously installed that had a damaged cover at initial installation. They also repositioned the awnings to where they are now butted together to form one continuous shade area.

Laundry

- Washer 2 draining intermittently...replaced fill solenoid valve.
- Washer 4 water leaking from hose connection at door... tried replacing O-rings but that did not work. Ordered kit on 1/6 to repair issue...awaiting parts.
- Dryer makeup air louver actuator failed...wired up temporary 24-volt Belimo actuator to keep laundry going until new 120-volt specified actuator comes in from vendor.

Dietary

- Steam kettle was shutting down 10 seconds after starting...cleaned debris from burner orifices.
- Food warming cart not working...replaced an infinite switch.

HVAC

- HRU 2 air handler heat coil froze and burst over the weekend. Repair in process
- A few resident rooms, one dining room and one administrative area were not heating properly...replaced baseboard zone valve/actuator assemblies.

Plumbing – The domestic hot water line recirculation pipe between storage tank and heat exchanger is leaking. Secured repair parts and scheduled repair for this afternoon once the laundry closes and the kitchen completes lunchtime dishes.

ADMINISTRATIVE BUILDING

Preventative Maintenance (PM) – Performed various PM tasks throughout.

Generator – On recent service Powers Generator determined the engine water pump is leaking, the cooling system needed to be serviced, and the external fuel filter needed to be replaced. On 12/15 their tech replaced the fuel filter and replaced the coolant. However, the water pump he brought did not fit so that work has been postponed. *Powers ordered the correct pump and is still awaiting its delivery.*

BAS Sensor – Outdoor air /humidity sensor failed...in process of securing a suitable replacement.

HVAC – A few staff offices and some common areas were not heating properly...replaced baseboard zone valve/actuator assemblies.

Dept. of Corrections

Preventative Maintenance (PM) – Performed various PM tasks throughout

MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

Dec 21 – Jan 17, 2021

HVAC

- Heat pump WHP-F2 main controller circuit board bad...operating unit in manual mode via slave controller as interim measure until we can get a replacement part. The circuit boards in our heat pumps are obsolete and hard to find. Multistack found one and wanted to charge us \$2,260 for the part, installation and programming. However, they could not provide a warranty. They do have newer versions of this circuit board, but for it to work they must replace the circuit board in the slave controller too so the two controllers are compatible. The material, installation and programming for the two newer versions will cost \$4,900, but at least they will come with a 1-year warranty. I had them order the two newer version controllers, which are slated for delivery sometime in the Feb/Mar timeframe. *Still awaiting parts.*
- Heat pump WHP-G1, circuit B shut down on low pressure...troubleshoot to bad slave controller. Will use one from WHP-F1 when contractor upgrades the controllers on that unit. Operating off circuit A as interim measure.
- Heat Pump HP-H10 inoperable due to inoperable high-pressure sensor. The part is extremely difficult to get access and will require removing unit from ceiling. This unit is grossly undersized (9,000 Btu) and should be 48,000 Btu size. This heat pump serves the maintenance area office, bathroom and shop. Found a Trane heat pump that will work in this location with minimal change to ductwork. Installed new heat pump, connected wiring and geothermal connections. Ordered new ductwork to adapt. In process of connecting new heat pump to ductwork. *We completed this job and the new heat pump is a doing a great job meeting heating demand.*

Sprinklers – Hampshire Fire Protection replaced 9 out of 10 dry pendent heads that were due 10-year replacement. *Last week Hampshire Fire Protection replaced the last dry pendent sprinkler head in the Area C segregation recreation yard.*

Plumbing

- Automated isolation valve leaking intermittently in ceiling area and stained ceiling tile in front of A01. Inspected area but could not find any active leak. Replaced ceiling tile. Next day ceiling tile was wet again. Repeated process but could not find active leak. Now investigating surging water pressure in building to see if that is cause.
- Pressure reducing valve malfunction is cause for erratic pressure fluctuations. Secured parts list from the manufacturer and we are securing these parts through a local vendor.
- Roof drains (3) leaking into Area E day roof. There was no standing water at the drains when we inspected them but there was slabs of ice on the roof nearby. Although it was not obvious, we suspect the rubber membrane seams around the drains need to be resealed...awaiting warmer day to try this repair.

Intake & Booking - Inmate in cell A05 destroyed the rubber padding on the floor in front of the cell door. The kit to repair this is \$2,000.

MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

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Segregation – Inmate destroyed security glass in cell C05 door...replaced glass from stock. Ordered more glazing to replenish stock.

Body Scanner – Prepping room 145b for installation of body scanner. Installed dedicated circuits to support this new equipment; removed hard-mounted bench from room; replaced sections of bad floor tile.

Kitchen – Walk-in cooler door closer failed...replaced closer.

MAINT/FARM BUILDING

Preventative Maintenance (PM) – Performed various PM tasks throughout

FARM

Preventative Maintenance (PM) – Performed various PM tasks throughout

Dairy Barn

- Sliding barn door – *Installed new sliding door, trimmed opening, installed prepainted clapboard. Still need to fabricate and install L-channel to receive door to keep it from flapping in the wind.*

BIOMASS PLANT

Preventative Maintenance (PM) – Performed various PM tasks throughout.

ALTERNATIVE SENTENCING BUILDING

Preventative Maintenance (PM) – Performed various PM tasks throughout.

HVAC – Someone knocked the hall thermostat off the wall and it broke...replaced thermostat.

VEHICLES & EQUIPMENT

Preventative Maintenance (PM) – Performed various PM tasks on various vehicles and equipment.

Kubota RTV – Alternator froze up and caused connecting belts to fail...replaced alternator and belts.

1-ton Plow – Fisher plow controller falling apart...replaced controller.

OTHER

Maintenance Assistant - After an 8-month vacancy I hired someone to fill this position. Forest Boucher started last Monday and is doing well so far.



The State of New Hampshire
Department of Environmental Services

Robert R. Scott, Commissioner



January 13, 2022

Grafton County Complex
Attn: Wendy Piper
3855 Dartmouth College Highway
Haverhill, NH 03774
via email: wpiper@co.grafton.nh.us

Subject: Grafton County Complex (1104010)
Sanitary Survey 2021

Dear Ms. Piper:

On December 7, 2021, NHDES performed a remote sanitary survey on the Grafton County Complex municipal drinking water system (GCC). The purpose of the survey was to review the eight major elements of the water system including sources, treatment, pumping facilities/controls, storage, distribution, monitoring/reporting, staffing, and overall management and operation to continually produce safe drinking water. I would like to thank Jim Oakes, primary operator, for his assistance in conducting this survey.

Summary

The GCC water system is operated in a professional manner and staff is knowledgeable of the components and operation of all components. The GCC water system is identified as a Privately Owned Redistribution System (PORS) as defined under the New Hampshire Department of Environmental Services (NHDES) drinking water rules, specifically Env-Dw 1200. These rules require a certified operator and monthly sampling for bacteria. The most recent water quality monitoring records show that the system is currently in compliance with all bacteria testing since the previous survey was performed.

This sanitary survey did not identify any significant deficiencies, but the following is a list of items that we recommend the managers of the water system consider to maintain compliance, and continue to provide an acceptable level of service to the system's customers:

1. Consider monitoring disinfection by-products (DBPs) in the drinking water.
2. Implement an Asset Management Program, including electronic mapping.

System Description

The GCC community receives water from the Woodsville Water & Light (WW&L) municipal water system. Approximately 7,700 feet of 8-inch diameter cast iron transmission main is run cross country from the WW&L storage tank to Route 10. After arriving at GCC, another 1,200 feet of 12-inch ductile iron water main brings water up to the GCC storage tank. The GCC tank was constructed in 2008 to provide fire protection that was not available from the WW&L system.

The GCC currently provides domestic water and fire protection to 9 service connections and approximately 635 people. The County nursing home currently has beds for 135 residents, the correctional facility can handle up to 170 inmates, but currently houses 60 and averages 100, and there are

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a total of approximately 400 staff. Future capacity of a new correctional facility is over 300 inmates and another 60 staff. Average demand has decreased in recent years to approximately 18,500 gallons per day.

Drinking water is currently supplied through an interconnection with WW&L. A well source was previously investigated and is again currently being approached as an alternative source of supply.

Water from the WW&L is directed to the GCC station where a system inlet valve can shut flow off. A concrete atmospheric storage tank (connected in 2008) is located at the top of the hill and contains a Tideflex mixing system to increase turnover. The station is equipped with an available back-up chlorine feed location, if needed. The chlorine injection point was previously installed by GCC to help WW&L reduce DBPs through lowering initial chlorine levels at their water treatment plant and boosting residual at the GCC location. However, this injection point has never been used. There is an altitude valve at the tank that is exercised weekly, and removed and cleaned it annually, to maintain reliable operation. The rest of the system valves are not exercised. Water is gravity fed from the tank's 8-inch inlet/outlet piping into the system's (ductile-iron) distribution piping serving Hatchland Dairy and the Complex. There is also a 12-inch main around the jail. The system has 11 fire hydrants and flushing is performed twice per year on same schedule as WW&L.

The SCADA system tracks water level in the tank. The tank fill stops at 18 feet and starts at 16 feet. The low level is a request from WW&L to help provide additional pressure to some of their customers further down the line. GCC would prefer to have the tank cycle lower. The tank turns over approximately four times per week. The tank fill valve is normally closed and is automatically opened by the SCADA system upon low tank level. Both GCC and WW&L perform checks on the valve and tank level to ensure that the system can maintain pressure.

The SCADA system sends and receives alarms to and from the mission dialer and operators' emails and pagers. Alarms include the system inlet valve status, hi tank level, altitude valve vault temperature, intrusion, and flood. The system has all paper records, nothing electronically.

Staffing and Certified Operator Verification

The GCC is required to retain an operator certified at the grade 1A distribution level. There is no treatment so a treatment license is not necessary. The following certified operators are reported:

Operator	Certificate No.	Treatment Level	Distribution Level
James Oakes	3009	C1A	C1A
Dennis McLam	3141	C1A	C1A

Acknowledgments

1. We commend the GCC for exploring the possibility of a well water supply. ARPA funding has been obtained for a test well. If a new well is established with sufficient capacity, the GCC would plan to disconnect from WW&L in order to reduce water rates. DES recommends maintaining the interconnection with WW&L as a backup alternate source of supply.
2. We commend the GCC for a well maintained system. The tank appears to be in good working condition and SCADA components are replaced prior to becoming obsolete.

Recommendations

1. PORS are not required to monitor for DBPs. However, the GCC previously monitored the level of DBPs in the system because of the concern of elevated levels. WW&L currently samples DBPS at the entrance to the GCC system, but prior to the tank. Recent levels are approximately half the regulatory limit. The GCC may wish to maintain records of the level of disinfection by-products (DBPs) after the tank. DBPs increase with time spent in storage. The summertime is typically when the highest levels of DBPs are present in the drinking water due to the increased temperature of the water. This would be the best time to grab periodic samples. If any sample exceeded the regulatory limits, a sample in each quarter would be recommended to obtain the annual average level of DBPs being served, which is what the health regulations are based upon.
2. An asset management program (AMP) can help maintain your desired level of service at the lowest appropriate cost to customers. An AMP helps you get the most value from each of your assets and have the financial resources to rehabilitate and replace them when necessary. The NHDES asset management grant program offers water systems financial assistance to perform a system assessment and begin asset management initiatives. Converting existing plans from paper to electronic format can also be included in the asset management plan, and would be a valuable process for GCC. We would recommend the GCC consider applying for this grant. Contact Luis Adorno at 603-271-2472 or Luis.Adorno@des.nh.gov for more information about our Asset Management program.

If you have any questions please contact me at Randal.A.Suozzo@des.nh.gov or 603-271-1746.

Sincerely,



Randal A. Suozzo, P.E.
Drinking Water and Groundwater Bureau

cc. Jim Oakes



Grafton County Sheriff's Department

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Jeffrey F. Stiegler
Sheriff

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December 2021

- Prisoner Transports: 29
- CSO movements from the jail to Court: 13
- Involuntary Emergency Admissions (IEA) 7
- Arrest:s 18
 - Arrest on a warrant, superior or civil, instate wanted, and on sight arrest (people who we send to court)
- Civil: Total
 - 86 Abode
 - 57 In Hand
 - 15 Non est
 - 1 Registry Of Deeds
 - 6 Cancelled
- Motor Vehicle Stops..... 6
- Total # of Active Warrants.....

Criminal	=	401
Civil	=	26
Total	=	427
- Total Miles Driven: 21,987

**Grafton County Sheriff's Department
Investigative Services Division Activity**



December 2021

With heavy hearts and conviction staff within the Grafton County Criminal Investigations Division reported for work through the month of December 2021, with the illness and ultimate passing of Detective Wayne Fortier. Detective Fortier had told us repeatedly over the years to “*Embrace the Suck*”, so that is what we have done and must continue to do.

While addressing and coming to terms with the loss of Detective Fortier, the Investigations Division continued to work on pre-existing cases and additionally had the following activity for the month of December 2021.

- 1 Elderly Fraud Investigation Initiated
- 1 Criminal Mischief Complaint
- 1 Harassment Investigation
- 1 Assault at HOC
- 1 Articles Prohibited – Drug Investigation HOC
- 3 ICAC Cyber Tips / Referrals Received
- 1 Arrest - Bail jumping
- 1 Conviction for Invasion of Privacy – Misd. A
- 2 Investigative Search Warrants
- 3 Grand Jury Indictments
- 6 Department Assists / Technical Assists – Review and assist in drafting SW's and technical guidance
- Completed Destruction of Drug Evidence for years-worth of property
- 5 Investigations or Assists with electronics or storage medium delivered or taken into the Computer Forensic Unit (CFU).
- Cell Phones: 7