

GRAFTON COUNTY COMMISSIONERS' MEETING
Department of Corrections
North Haverhill, NH 03774
October 25, 2022

PRESENT: Commissioners Piper, Lauer and Ahern, County Administrator Libby and Administrative Assistant Norcross

OTHERS PRESENT: Ed Wargo-SNS, Alternative Sentencing Director Mitchell, Sheriff Stiegler, DoC Supt. Elliott, Captain Kendall,

Commissioner Piper called the meeting to order at 9:00 AM and began with the Pledge of Allegiance.

Commissioner Lauer participated electronically according to RSA 91-A: 2 with the reason being she was unable to attend the meeting in person. Electronic participation was at her request. It was noted that all votes must be taken by a roll call.

Ed Wargo from SNS arrived via Zoom and gave the following report (*see attached)

AS Director Mitchell arrived and gave the following report (*see attached)

Sheriff Stiegler arrived and gave the following report (* see attached)

Sheriff Stiegler stated that he received three (3) bids for the purchase of the five (5) year supply of ammo as requested by Commissioner Ahern.

AAA Policy Supply - \$ 25,281.00
\$ 6,764.00 – Duty Rifle Ammunition

Parros Gun Shop & Police Supply - \$30,020.10

Eagle Point Gun Contractor - \$16,255.35

Sheriff Stiegler stated that Eagle Point has the state contract for ammunition and therefore has the lowest price. He noted that for his duty rifle ammunition, he is looking for Horandy ammunition and Eagle Point does not carry it. AAA Police Supply is a distributor of Horandy ammunition, and they hold the New England contract. Their prices are higher for the rest of the ammunition that he is looking for, and therefore he would recommend purchasing the Horandy Duty Rifle ammunition from AAA Police Supply and the rest of the ammunition from Eagle Point Gun Contractor. Commissioner Ahern asked if the ammunition would break down over time. Sheriff Stiegler explained that as long as it is climate controlled it would be fine and noted that the Sheriff's Department has the appropriate climate controlled environment to store the ammunition.

MOTION: Commissioner Ahern moved to accept the bid for the purchase of ammunition from Eagle Point for \$16,255.35. Commissioner Lauer seconded the motion. Commissioner Piper called the roll. Commissioner Lauer “yes”, Commissioner Ahern “yes”, Commissioner Piper “yes”. With the vote being three (3) in favor and none in opposition the motion passes.

MOTION: Commissioner Ahern moved to approve the purchase of the Horandy Duty Rifle ammunition from AAA Police Supply for \$6,764.00. Commissioner Lauer seconded the motion. Commissioner Piper called the roll. Commissioner Lauer “yes”, Commissioner Ahern “yes”, Commissioner Piper “yes”. With the vote being three (3) in favor and none in opposition the motion passes.

Sheriff Stiegler stated that he wanted to discuss with the Commissioners, as well as CA Libby, looking into a Special Revenue fund for the contracted special details that the Sheriff’s Department does and bills for. He explained that the county makes \$30 an hour as another source of revenue. He stated that he is looking long term, with this revenue source being a way to defer costs. They could utilize this \$30 per hour that they receive in revenue towards anything associated with those details, such as new cruisers or uniforms. Sheriff Stiegler explained that they could save money in their equipment and uniform line items in the budget by doing this. He stated that CA Libby is looking at this in a more global view than he is, and he respects whatever decision she comes to, but he wanted to bring it to the Commissioners’ attention to see if they feel it is a best practice. CA Libby explained that by doing this the county would be losing the general fund revenue, which offsets expenses in the Sheriff’s Department budget. Commissioner Lauer stated that there would be no benefit to the taxpayers, as they would not be having this revenue offset the operating budget. Sheriff Stiegler stated that he has seen this throughout the state with other police departments who have benefitted from it, but he understands where CA Libby is coming from as well. He answered questions from the Commissioners.

Sheriff Stiegler requested to go into nonpublic session.

MOTION: Commissioner Lauer moved to enter into non-public session for the purposes of the hiring of any person as a public employee according to RSA 91-A: 3, II (b) Commissioner Ahern seconded the motion. This motion requires a roll call vote. Commissioner Piper called the roll. Commissioner Lauer “yes”, Commissioner Ahern “yes” Commissioner Piper “yes”. Commissioner Piper stated that a majority of the board voted “yes” and would now go into non-public session.

Commissioner Piper declared the meeting back in public session.

MOTION: Commissioner Ahern moved to permanently seal the minutes from the just completed non-public session because they could affect the reputation of someone other than those of the Board of Commissioners. Commissioner Lauer seconded the motion. Commissioner Piper called the roll. Commissioner Piper called the roll. Commissioner Lauer “yes”, Commissioner Ahern “yes” Commissioner Piper “yes”. Commissioner Piper stated that a majority of the board voted “yes” and the motion passes.

Supt. Elliott arrived and gave the following report (*see attached)

General:

Inmate Transfers: Supt. Elliott stated that Sullivan County Department of Corrections reached out to him and asked to transfer two (2) inmates to Grafton County. One (1) of the inmates was a female inmate who was a neighbor of a staff member who could not be in their facility and the other inmate was a part of the shooting in Claremont who has multiple no contact orders and Sullivan County's facility is unable to accommodate those orders. Commissioner Ahern asked how much the county is receiving per day for these inmates. Supt. Elliott stated that the county does not receive any money for keeping these inmates, only medical costs. He explained that Sullivan County helped him out last year and he is returning the favor.

MOTION: Commissioner Ahern moved to approve the two (2) inmate transfers from Sullivan County as requested by Supt. Elliott. Commissioner Lauer seconded the motion. Commissioner Piper called the roll. Commissioner Lauer "yes", Commissioner Ahern "yes", Commissioner Piper "yes". With the vote being three (3) in favor and none in opposition the motion passes.

Captain Kendall gave the Commissioners a report on his role as the Captain. He explained that he is the Chief of Security and is responsible for all daily operations that happen within the facility. He discussed what his typical day is like, as well as the various responsibilities he has and answered questions from the Commissioners.

Commissioner Piper requested to go into nonpublic session.

MOTION: Commissioner Lauer moved to enter into non-public session for the purposes of the dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted according to RSA 91-A: 3, II (a) Commissioner Ahern seconded the motion. This motion requires a roll call vote. Commissioner Piper called the roll. Commissioner Lauer "yes", Commissioner Ahern "yes" Commissioner Piper "yes" Commissioner Piper stated that a majority of the board voted "yes" and would now go into non-public session.

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Agenda Items:

1. Commissioner Piper asked if everyone had a chance to read the minutes from the October 18th meeting and the October 18th Courthouse meeting.

MOTION: Commissioner Ahern moved to approve the minutes from the October 18th meeting. Commissioner Piper seconded the motion. Commissioner Piper called the roll. Commissioner Lauer “abstain”, Commissioner Ahern “yes”, Commissioner Piper “yes”. With the vote being two (2) in favor, none in opposition and one (1) abstention the motion passes.

MOTION: Commissioner Piper moved to approve the minutes from the October 18th Courthouse meeting. Commissioner Lauer seconded the motion. Commissioner Piper called the roll. Commissioner Lauer “abstain”, Commissioner Ahern “abstain”, Commissioner Piper “yes”. With the vote being one (1) in favor, none in opposition and two (2) abstention the motion passes.

2. The Commissioner signed check register 1055.

3. ARPA Flooring Quote Approval – CA Libby stated that she had sent the Commissioners Supt. Oakes’ updated spreadsheet for the flooring replacement. He had previously explained to the Commissioners that the pricing had increased since the project was approved due to inflation. This quote also added an additional room that was not on the original quote, due to the room recently being flooded from a leak and the carpet now needs to be replaced. The difference between the original proposal and the total now is \$2,843.32. This includes the \$1,290 for the additional room. The total for inflation was \$1,552.50. CA Libby stated that the project has been approved and there are funds available.

MOTION: Commissioner Ahern moved to approve the flooring purchase from Mayo’s Flooring from ARPA funding as recommended by the Superintendent for \$21,925.55. Commissioner Lauer seconded the motion. Commissioner Piper called the roll. Commissioner Lauer “yes”, Commissioner Ahern “yes”, Commissioner Piper “yes”. With the vote being three (3) in favor and none in opposition the motion passes.

4. CA Libby stated that she is meeting with Rep. Sykes and Rep. Stavis at 10am on Thursday to discuss RSA 147-8 and what revisions need to be made to that statute to make it helpful to the county for the purposes of the municipal septic systems study they are trying to have done. She invited the Commissioners to attend. Commissioner Ahern will attend.

5. CA Libby stated that next Tuesday’s meeting will be at the Nursing Home and will start at 8:45am. There will be a presentation for the Employee of the Year Award that was not done at the Employee Recognition Dinner as well as jackets and pins for employees that were not able to attend the dinner.

6. CA Libby stated that the Commissioners need to give the HR Director feedback on the external investigation that was initiated.

CA Libby requested to go into nonpublic session.

MOTION: Commissioner Ahern moved to enter into non-public session for the purposes of matters, which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant according to RSA 91-A: 3, II (c) Commissioner Lauer seconded the motion. This motion requires a roll call vote. Commissioner Piper called the roll. Commissioner Lauer “yes”, Commissioner Ahern “yes” Commissioner Piper “yes” Commissioner Piper stated that a majority of the board voted “yes” and would now go into non-public session.

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Commissioner Issues:

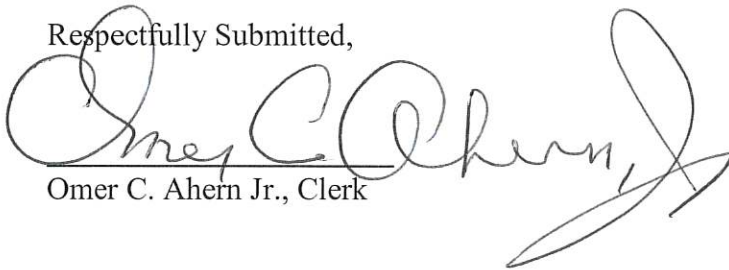
1. Commissioner Ahern stated that he was invited to a symposium in Laconia put on by Lakes Region Community Services. The audience heard from some of their department heads, their Executive Director as well as some of their clients and their parents.

2. Commissioner Piper participated in a Zoom call last Thursday with the Nursing Home Affiliate and the NH Commission on Aging. The NH Commission on Aging introduced themselves and shared their mission with county government. They want to help with the county's long-term services and supports and expand opportunities for care for elders. She noted that they are also looking to see if there is more money available for programs to keep the elderly in their homes. Commissioner Piper further discussed details from the meeting with the Commissioners.

Superintendent Elliott took the Commissioners on a tour of the facility so that they could conduct their inspection of the Department of Corrections per RSA 30-B:12.

12:00PM With no further business the meeting adjourned.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Omer C. Ahern Jr.", with a large, stylized flourish extending from the end of the signature.

Omer C. Ahern Jr., Clerk

Grafton County IT update for 10/25/2022

Service tickets report

583 service tickets closed in August.

429 service tickets closed in September.

Cybersecurity/Infrastructure upgrade

Court house switches final testing this week. If all goes well, will work to schedule cutover the following week.

New servers are in place. Ready to begin building new, updated server for existing applications. Will need to schedule downtimes with the 24 hour departments to swap over.

Artic Wolf

For the month of September, 133 million logs were ingested by the sensors. Of those, 335 events were seen as "Interesting" and were further investigated. After investigation, all events were deemed to be benign.

What is deemed interesting?

A user being added/removed to a group with elevated rights.

A login failure to an administrator group.

Someone running an outdated version of software.

A user visiting a known bad website.

Suspicious traffic attempting entry to the system. (For example Russian hacking groups)

Top attacking countries:

Russia

China

Iran

Beruit

Netherlands

Arctic Wolf notified us of an active attack originating from the Netherlands. They were trying to exploit a known vulnerability in Fortigate firewalls. Grafton County was not vulnerable to this exploit, but was still probed. We did have customers who were vulnerable and we were able to patch those due to the notification from the Arctic Wolf team.

Alternative Sentencing Commissioners Report September 2022

Directors Report:

The Alternative Sentencing team is working to identify best practice and evidence based groups to bring to programming. Staff are engaged in trainings to increase knowledge and skill base and working toward program improvement by offering a variety of groups.

The Director and Mental Health Coordinator met with Lakes Region Mental Health in hopes to collaborate and support Mental Health Court participants in the Plymouth/Laconia area.

September has been a month of reflection and focused work with clients. We continue to have discussions with the Grafton County Attorney's office and other departments to determine trends of need in our county.



We took a new picture for our website page.

Juvenile Restorative Justice

Grafton County Juvenile Restorative Justice Program is to promote community-based alternatives to the formal court process that; promote positive youth development, safer communities, integrates restorative justice practices, intervenes at the earliest possible opportunity and promotes reduction in juvenile crime and recidivism

The Transformation for probation offices is rolling out in October for Grafton and Coos counties. The new system supports probation officers in evaluating juveniles using the Child and Adolescent Needs and Strengths Assessment (CANS) to determine which branch of juvenile justice they would best be supported under. This Transformation may influence how referrals come to Juvenile Restorative Justice.

Adult Diversion

Grafton County Adult Diversion Program is to hold an eligible offender accountable while providing the resources, skills, and education to reduce the risk of committing crimes in the future. This program is an alternative to prosecution and offers a defendant a chance to avoid criminal conviction and other punitive sanctions including fines, probation and incarceration.

There have been no updates or changes with this program. October will be a completion ceremony for Diversion.

C.A.R.E & C.A.R.E+

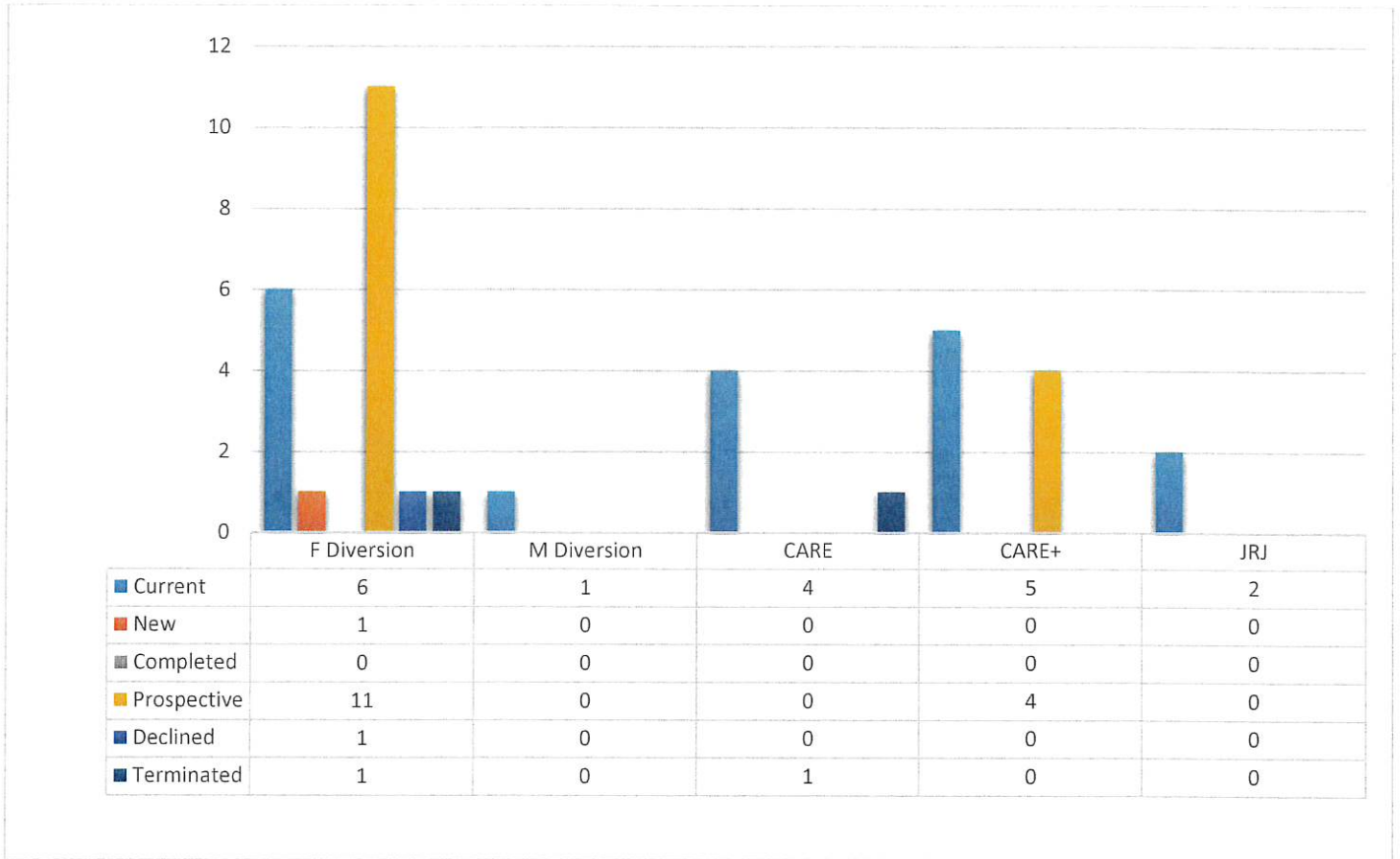
The Grafton County C.A.R.E+ Program is designed to support individuals who have been convicted and are under supervision to connect to services and stay active in a therapeutic environment. C.A.R.E+ stands for Community, Assessment, Re-Entry and Education + Supervision, the focus of this program is to assist individuals in giving back to their community while creating a successful foundation and becoming a productive member of society.

The Grafton County C.A.R.E program is currently in a state of modification while probation and the Alternative Sentencing staff collaborate to identify effective timelines and potential sanctions. The program is designed to support individuals on probation who need additional resources in the community, including social services, substance use or mental health treatment, medical and dental services, and life skills.

CARE and CARE+ are under consideration for modification. There is a rising need for re-entry support, including referral and case management. We have been in discussion with FIRRM through the House of Corrections, the County Attorney's office and Probation/Parole to find ways to support individuals with alternative options, while also considering our current limitations.

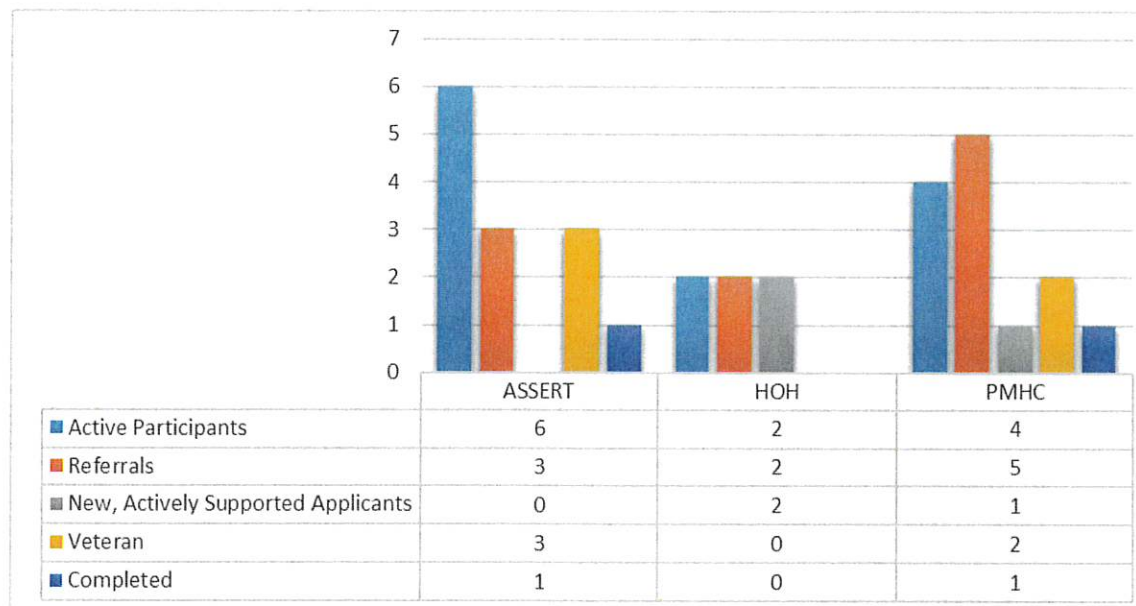
Alternative Sentencing
Commissioners Report September 2022

All Programs



Mental Health Court

Grafton County Mental Health Court seeks to provide an effective and meaningful alternative to the traditional criminal justice system for individuals with mental illness. Our goal is to promote prompt intervention, education, treatment and recovery in order to improve the quality of the individual's life, reduce recidivism and improve community safety.



A new category has been added to the chart above reflecting the work that Grafton County Mental Health Court staff are doing to support referrals. Shelly and Chelsea begin work with referrals immediately, and prior to being accepted into the program. Oftentimes, this is integral to stabilization and successful participation in Mental Health Court. This added support includes supervision and connection to services.

The MHC Coordinator began attending monthly regional Community Crisis Collaboration meetings lead by Beacon Health (implementing the NH Rapid Response Access Point 833-710-6477 line) and regionally with West Central Behavioral Health, White Mountain Mental Health and Lakes Regional Mental Health Center, with other community stakeholders. The goal of these meetings is to provide a forum for the community to learn about available crisis services and provide feedback about the delivery of crisis services. As a group, we identify concerns and design solutions through open dialogue and active collaboration.

The Alternative Sentencing Department, with several Mental Health Court Team Members, came together for training at the yearly Treatment Court Conference on September 21st and 22nd.

Alternative Sentencing Commissioners Report September 2022

Chelsea and Shelly participated in the United Way Day of Caring through the Whole Village, working in the community garden.



Budget Report

Revenue below:

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
JRJ	---	---	---	---	---	---	---	---	\$100
AD	\$705	\$375	\$730	\$525	\$225	\$310	\$794	\$460	\$100
MISSED	---	\$25	\$50	---	\$25	---	---	---	---
LATE	---	---	---	---	---	---	---	---	---
+ UA's	---	---	---	---	---	---	\$50	---	---
MRT	---	---	---	---	---	---	\$35	---	---
CARE	---	---	---	---	---	---	---	---	---
MISSED	---	---	---	---	---	---	---	---	---
+ UA's	---	---	---	---	---	---	---	---	---
BDAS	\$1445. 04	\$1970. 53	\$2410. 99	\$1745. 75	\$3008.9 7	\$3756.9 2	\$3429. 21	\$3169. 73	\$2474. 24
Totals	\$2150.04	\$2370.53	\$3190.99	\$2270.75	\$3258.97	\$4066.92	\$4308.21	\$3629.73	\$2674.24

Grafton County Sheriff's Department Investigative Services Division Activity



September 2022

In addition to pre-existing cases and investigations the Grafton County Investigative and Computer Forensic Units had the following activity for the month of September 2022. The Criminal Division continues to learn and often struggle with the new records management system (CSI).

Narcotic Offenses 2

Assist Other Agencies 5

ICAC Cyber Tips Received – Possession, Distribution, Manufacture of CSAI 4

7 Technical Assists

1 ICAC Search Warrant Operation with Arrest for Possession of CSAI

1 Trial Verdict – Possession / Distribution of CSAI (22 Counts)

1 Plea – Possession of CSAI

Evidence or Property obtained to include electronics or storage medium for review, examination, delivered or taken into the Computer Forensic Unit (CFU).

Audio / Video: 10

USB: 16

Communication Devices (Cell Phone): 13

Laptop Computer: 1

Tower Computer; 1

Electronic Equipment: 3

Drugs: 3



Grafton County Sheriff's Department Operations Division

Monthly Statistics

September 2022

-Prisoner Transports: 13

-Juvenile Transports: 2

-Involuntary Emergency Admissions (IEA): 6

-CSO movements from jail to court: 18

-Arrest:

-Arrest on warrant, Superior or Civil Warrant, Instate Warrant, EBW, GCSO cases and on view arrest(complaint generated by this agency)

Total Arrest: 26

-Civil (CSI inforsew cannot differentiate types of civil service, In Hand, Abode or Non Est)

Total Monthly Civil Service: 129

-Total # of Active Warrants:	Criminal= 384
	<u>Civil =20</u>
	Total 404

-Motor Vehicle Stops: 11

- Total Miles Driven: 21,646

9/28- Haverhill MS Natural High class

9/29- Lisbon regional Kindergarten Stranger Danger

9/30- Riverbend ADWI class for criminal justice

10/3- Indian River 5th grade- Cyber safety

10/5- Went to Lyme school for a meeting.

10/6- Jail tour with VT Law school, French Pond 6 pillars of character

10/11- Tour with VT Law students

10/12- Indian river MS Cyber safety with 6th grade

10/13- Lebanon Middle school 5,6,7,8thgrades ADIL, Cyber safety, Self esteem

10/14- Lebanon Middle school 5,6,7,8th grades ADIL, Cyber safety, Self esteem

10/17- Oxbow HS criminal justice class county tour with superior court, probation parole, Prison K9team, Grafton SO and a tour of the jail with Inmate Moore speaking

10/18- Oxbow HS 9th grade JUUL

Community Work Detail:

Sergeant Griffin has been preparing the farm stand, assisting the farm and covering jail shifts as well as community corrections supervision checks as needed.

Transports: For the month of September staff conducted 7 transports.

- 1 transport to a treatment facility.
- 0 medical transports for inmate medical needs/doctor's appointments.
- 6 courtesy rides home for inmates being released that could not find a ride for themselves.

FIRRM Program

2 current participants

Level 1 –1

Level 2 –

Level 3 - 1

Programs Department Report:

For the month of September, the Programs Department provided various services to 14 different inmates for approximately 258 hours. These services include SUD groups, individual counseling and HISET. The majority of these hours came from the following services broken down below.

Individual Counseling: 3 total hours

Female – 2 hours

Male – 1 hour

SUD Treatment Groups: 255 total hours

Female – 108 hours

Male – 147 hours

Mental Health Report: For the month of September there were four psychiatric clinic days with a total of 36 patient encounters.

General:

Inmate transfers

Captain Kendall- Security report for Commissioners

Jail tour/Lunch

Are there any Commissioner concerns?