

GRAFTON COUNTY COMMISSIONERS' MEETING
 Administration Building
 North Haverhill, NH 03774
 March 22, 2022

PRESENT: Commissioners Piper, Lauer and Ahern, County Administrator Libby,
 Administrative Assistant Norcross.

OTHERS PRESENT: Supt. Oakes, Supt. Elliott, AS Director DePalo,

Commissioner Piper called the meeting to order at 9:00 AM and began with the Pledge of
 Allegiance.

Jim Oakes arrived to open Fuel and Trash & Recycling bids.

Two (2) bids were received as follows for FY23 Trash and Recycling services:

	1 Year Contract	3 Year Contract
Casella	\$3,105/month	\$2,692
Pete's Rubbish Removal	\$3,900/month	\$3,650/month fixed for 36 months

The Commissioners reviewed and discussed the bids. Supt. Oakes recommended accepting the 1-
 year contract from Casella for \$3,105.00 per month.

MOTION: Commissioner Lauer moved to accept the 1-year contract from Casella for
 \$3,105/month for trash and recycling services. Commissioner Ahern seconded the motion
 and all were in favor.

Two (2) Fuel bids were received as follows:

FY23 Fuel Bids	Good through midnight 3-21-22		
	Jul 2022 - Mar 2023	Jul 2022 - Mar 2023	Jul 2022 - Mar 2023
Vendor	Propane	Oil	Diesel
Irving	\$1.74600	\$3.43300	\$3.52800
Enviro Fee		\$0.01375	\$0.01625
LUST Fee		\$0.00100	\$0.00100
PERC Fee	\$0.00500		
	\$1.75100	\$3.44775	\$3.54525

	Good through 4 PM 3-21-22		
	Jul 2022 - Jun 2023	Jul 2022 - Jun 2023	Jul 2022 - Jun 2023
Vendor	Propane	Oil	Diesel
Patten's/Perry's	\$2.06000	\$4.14000	\$4.24000
Enviro Fee			
PERC Fee			
	\$2.06000	\$4.14000	\$4.24000

Supt. Oakes stated that he would contact Irving to check on their pricing as their quote was only good through March 21st and return later in the meeting.

Supt. Elliott arrived and gave the following report: (* see attached)

Supt Elliott stated that he has received three (3) concerned phone calls from the local community regarding inmates being released. He stated that he has explained to them that these are not inmates once they are released into the community by the courts. They do not understand that the DoC releases people and is not responsible for them after that.

Sign-on Bonus – Supt. Elliott explained that he is currently down fourteen (14) staff. Thirteen (13) of them are out of his 43 total security staff positions. He stated that he would like to double their sign-on bonus to \$1000 for initial sign on and \$1,000 after six (6) months for a total of \$2,000. He noted that he is keeping the staff referral bonus at sign on at \$1,000. These costs can be absorbed in his budget. Commissioner Piper stated that they, as Commissioners, could not complain about low staffing unless they are willing to take the advice of department heads about these kinds of initiatives. Commissioner Lauer and Commissioner Ahern agreed.

MOTION: Commissioner Lauer moved to increase the sign on bonus at the DoC to \$1,000 at sign on and \$1,000 at six (6) months and keep the referral bonus for current employees at \$500 at sign on and \$500 at six (6) months. Commissioner Ahern seconded the motion and all were in favor.

Supt. Elliott stated that his ARPA request for a new cruiser was approved at the Executive Committee meeting yesterday and he would like to lock down the bid for the vehicle as soon as possible. He received the three (3) following quotes:

Crosstown Motors - \$ 45,125.00
 Irwin Ford - \$38,906.00
 Colonial CMG Ford - \$ 37,054.75

Additional Equipment:
 Ossipee Mountain Electronics - \$6,990.30
 Tonneau Cover - \$689.99

Supt. Elliott stated that he would recommend Colonial CMG Ford. The total for the cruiser with the additional equipment needed to set the vehicle up was \$44,735.04.

MOTION: Commissioner Lauer moved to accept the bid from Colonial CMG Ford for \$37,054.75 and authorize the additional equipment as listed. Commissioner Ahern seconded the motion and all were in favor.

Commissioner Ahern stated that he is concerned about the inmate population and labor on the farm. He stated that when the Commissioners visit with the inmates at the DoC during their tours, the inmates are watching TV. Commissioner Ahern stated that he would like to suggest that there be no TV during the day. The inmates could be doing something to help educate themselves, such as reading. He would like to do something to make it not as enjoyable for the inmates to be inside the facility. Supt. Elliott stated that from an inmate management perspective they do not have the inmates they used to have due to bail reform. The inmates that are in the facility are more hardened criminals. Supt. Elliott explained that regarding the medium housing unit, the majority of them go to treatment and substance abuse classes in the morning; they are going to the weight room, playing cards/games or in their rec yard. He stated that it is very rare that during the day, when all of these services are being offered, to see inmates watching television. Supt. Elliott noted that Pretrial inmates are not as they used to be, they are in the facility with no bail and preventative detention. He is not comfortable sending them out to work on the farm because it is a safety concern for the staff on the farm and the complex.

Commissioner Lauer asked about inmate labor in the inside operations. Supt. Elliott explained that it has typically been females doing the laundry and kitchen work in the facility. He stated that they have pulled pretrial inmates who have volunteered to work inside the facility.

AS Director DePalo arrived and gave the following report: (* see attached)

Mobile MAT Site – AS Director DePalo stated that she had a conversation with the company who inquired about a mobile MAT site in the Department of Corrections parking lot. She explained that the company is called Habit OPCO and they have three (3) aliases for their program. She stated that Habit OPCO has a bad name in Lebanon and she wonders why they are not using that name while they are trying to move out. She stated that this company would like to use the DoC parking lot for a mobile MAT site. The company do not currently have a mobile methadone clinic; they are trying to put one together. AS Director DePalo stated that she asked Habit OPCO about the safety and security and was told that they will have a driver who is unarmed, two (2) nurses and one (1) administrative person. They are talking upwards of 150 people every morning. The Lebanon Police Chief had stated that when their operation is open the level of crime increases. AS Director DePalo discussed other risks to having a mobile MAT site on County property and stated that, her opinion, is it is a huge liability to the County and risk to their staff and inmates. AS Director DePalo stated she would never encourage a mobile service that has no safety or security, and she would not back a program that she has struggled with. She stated that she would be supportive of a clinic in a building that had more rules and regulations with it. The Commissioners thanked AS Director DePalo for looking into this further and all

were in agreement that the County Complex is not the right location for this given the safety concerns.

Commissioner Lauer stated that she was in communication with someone who stated the Drug Court RFP is going out and asked if Grafton County was going to put in an RFP to run the program. AS Director DePalo stated that the RFP for Drug Court has been released. It is \$300,000 for Grafton County to run the Drug Court Program. If it were something the County wrote for, she would still need to keep a Case Manager and LDAC on staff to serve that population.

AS Director DePalo stated she feels as though she would be able to tie Drug Court into Mental Health Court, as that is a connection that is lacking and needed. She stated that no matter who runs the program, she would be trying to integrate Mental Health Court with Drug Court. She is willing to offer support to anyone who receives the RFP and wants to make it known that this large component is lacking. If it is not addressed, they will continue to see a revolving door of drug addiction and crimes around substances.

Budget Discussion– AS Director DePalo stated that West Central and Northern Human Services decided to cancel out of Mental Health Court for case management because they could not meet the need. Lakes Region in Plymouth is the last agency and they have not had more than five (5) participants at a time in the last two (2) years. She stated that the County pays \$29,000 a year and she is wondering if they should go to a fee for service. AS Director DePalo also noted that her department has a case manager already, she is seeing 16 of the 18 clients and can take on more. She reported that there is no record of the work being done at Lakes Region; the County just receives a bill each month to pay.

Commissioner Piper stated that AS Director DePalo is asking for reform in terms of a payment model for services rendered, and the Commissioners have supported that in the past and this could very well be needed. AS Director DePalo stated that she knows what the County went through with Valley Court Diversion and CADY and it is not easy but she needs to look out for the taxpayers. She would like to see a report of what Lakes Region is doing each month and how many hours are being used. The Commissioners agreed that AS Director DePalo needs to look into this further. CA Libby stated that the County has the resources to serve these clients. They were forced to get a new case manager when they lost the other two (2) mental health agencies and that case manager can take on more. AS Director DePalo stated there are a few options. She could request for the next two (2) months a clear report of the work Lakes Region is doing and then look into a fee for service model over the next year or no longer be involved with their program. AS Director DePalo stated that she will ask for the last six (6) months as well to get a clear picture of what they are doing. She will then come back to the Commissioners in May with the information, and they can move forward from there.

Supt. Oakes returned

Supt. Oakes reported that the only thing that has changed on the Irving Bid is the propane price. The bid from Irving is as follows:

Good through midnight 3-22-22		
July 2022- June 2023	July 2022- June 2023	July 2022- June 2023
Propane	Oil	Diesel
\$1.75100	\$3.43300	\$3.52800
	\$0.01375	\$0.01625
	\$0.00100	\$0.00100
\$0.00500		
\$1.75600	\$3.44775	\$3.54525

Supt. Oakes recommended that the Commissioners select the bid from Irving.

MOTION: Commissioner Lauer moved to accept the bid from Irving. Commissioner Ahern seconded the motion and all were in favor.

Supt. Oakes stated that at yesterday’s Executive Committee meeting, all of his ARPA requests were approved, and he would like to move forward with purchasing one of them. He stated that he received the three (3) quotes for the High Pressure Jet System:

Supply House – \$5,449.99
 Inspector tools – \$6,507.00
 Cable Center - \$6,570.00 + \$12 in shipping

MOTION: Commissioner Lauer moved to purchase the High Pressure Jet System from Supply House for \$5,449.00. Commissioner Ahern seconded the motion and all were in favor.

Supt. Oakes stated that he is requesting to sole source the Building Automation System to Alliance. He explained that this company already knows the building and they have been good about allowing the maintenance staff to work on the project with them to help save money. He stated that he is not sure many other vendors would be willing to do that. He believes this would save the County roughly \$100,000 in labor and the project will take about a year to complete.

Administration Building - \$106,000
 Nursing Home - \$108,000

Supt. Oakes stated that he has added a 15% contingency into his figure as well.

MOTION: Commissioner Ahern moved to sole source the Building Automation System project to Alliance. Commissioner Lauer seconded the motion and all were in favor.

Commissioner Ahern stated that after the Executive Committee meeting where the Committee approved Supt. Oakes request to replace flooring, he looked at the UNH Conference room. There is one section that is permanently stained but the rest of the carpet is in good shape. Commissioner Lauer stated that if this were direct Grafton County property tax payer money she would not approve but this is an investment. They will end up replacing the carpet eventually

and they can use ARPA funds to do it now. Commissioner Piper stated that she understands Commissioner Ahern's point but agrees with Commissioner Lauer that this is a good use of ARPA funding intended for infrastructure and facilities investment.

Agenda Items:

1. Commissioner Piper asked if everyone had a chance to read the minutes from the March 10th and March 15th meeting.

MOTION: Commissioner Lauer moved to approve the minutes from the March 10th meeting as amended. Commissioner Ahern seconded the motion and all were in favor.

MOTION: Commissioner Lauer moved to approve the minutes from the March 15th meeting as amended. Commissioner Ahern seconded the motion and all were in favor.

2. The Commissioners signed check registers 1138-1141; 1143; 2022-03.18.2022; 2022-03.22.2022

3. USDA Community Facilities Grant – CA Libby stated that during Supt. Oakes' ARPA proposal for a new tractor, Katelyn Robinson from NCIC stated that this purchase would qualify for USDA Facilities grant. She stated that K. Robinson had emailed her and Supt. Oakes last week listing all of the information she needs with an April 15th deadline, noting that most information would come from her (CA Libby). CA Libby stated that in regards to the timeline for funding, the decisions are made nationally and K. Robinson stated that she hopes there would be a decision by August. CA Libby stated that this grant is only going to give the County a percentage of the cost of the tractor, as much as 75% or low as 15%. The County is using ARPA grant money for this purchase. CA Libby stated that it does not make sense to have her gather all of that information and wait that long when Supt. Oakes could put the tractor out to bid now. Commissioner Piper stated that CA Libby is making a good suggestion and that going the route of the USDA Facilities grant is not worthwhile.

4. CA Libby stated that they have received an updated report from PayPoint HR and the project team is meeting this afternoon to discuss it.

5. CA Libby stated that the week of April 6th – 14th she will be on vacation and asked the Commissioners if they would like to have a meeting on the 12th. Commissioner Lauer stated that she would not be able to attend on the 12th either. The Commissioners agreed to not have a meeting that week.

Commissioner Issues:

1. Commissioner Lauer stated that she had a request from the Senior Citizen council for a letter of support on a grant application.

2. Commissioner Piper attended the officers and Executive Committee meeting on Friday. She stated that there was discussion of legislation that changes the terms of the Rockingham County

Register of Deeds, Sheriff, and County Attorney to 4 years. She stated that there was discussion about expanding this legislation to include all counties rather than just Rockingham. The argument is that these are administrative offices and for the sake of continuity, they should be 4-year terms. She stated that the vote at the end was to keep the four (4) year terms for Rockingham County only.

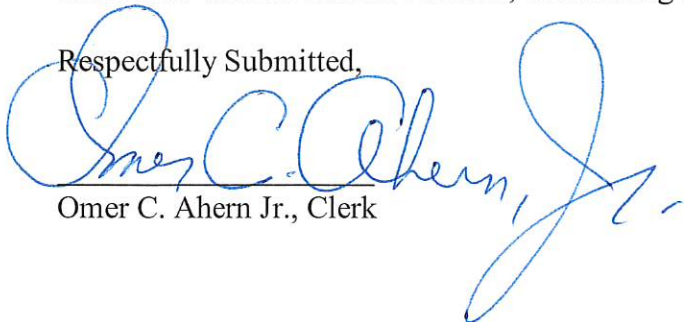
Commissioner Piper reported that the ARPA clawback has been taken out of the federal legislation. She also stated that there was discussion about the number of closed beds in Nursing Homes in New Hampshire as well as the number of nurses opting to work for local contract nursing agencies rather than Nursing Homes.

Commissioner Piper stated that George Maglaris spent time talking about the Opioid Trust Commission. He stated that the opioid trust money is not secure for the counties. There are many agencies competing for the money. Maglaris stated that counties are the only entity that are statutorily required to provide services so the counties should work together to safeguard that money. He is asking each County to send a report in the form of a letter to the Opioid Commission reporting how the money has been spent. CA Libby stated that they were required by legislation to submit an annual report last August, which they did. She stated that they have not used the funds yet. G. Maglaris wants the Counties to get an annual set aside from the Commission of \$3.5million because they will be unable to sue the drug companies again and he believes there will be future problems with them.

3. CA Libby stated that she received an email from Audrey Goudie from Midstate asking if the Commissioners are interested in a tour of the of the Little Antlers Daycare Center in Plymouth while it is under construction. Commissioner Piper stated that it is a very nice offer given the amount of money in CDBG funds the county has administered. She would prefer to go to the grand opening and see the finished product. Commissioner Ahern stated that he would like a tour and Commissioner Lauer declined with appreciation for the offer.

11:31 AM With no further business, the meeting adjourned.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Omer C. Ahern Jr.", written over a horizontal line.

Omer C. Ahern Jr., Clerk

d) Operation Impact:

Along with the following presentations, Sgt. Harness did community corrections residence checks and worked inside the Jail.

3/2-Presentation of Cyber Safety to BMU

3/3- Presentation of Cyber Safety to BMU

3/8- Presentation of Cyber Safety X 2 to BMU & Jail shift 4p-8p

3/10-Presentation of Stop Cyber Bullying and Stranger Danger to BMU

3/11- Presentation of Stranger Danger to BMU

3/15- Meeting at Woodsville High School for Mock Crash & Presentation of Acts of Kindness to BMU

3/16- Presentation of Acts of Kindness and Bullying to BMU

e) Community Work Detail:

Sergeant Griffin has been assisting on the farm, covering jail shifts and doing residence checks with the community corrections team.

f) Transports: For the month of February staff conducted 9 transports.

- 1 transport to a treatment facility.
- 1 medical transports for inmate medical needs/doctor's appointments.
- 7 courtesy rides home for inmates being released that could not find a ride for themselves.

FIRRM Program

5 current participants

Level 1 – 3

Level 2 – 2

Level 3 - 0

Programs Department Report:

For the month of February, the Programs Department provided various services to 20 different inmates for approximately 251 hours. These services include SUD groups, individual counseling and HISET. The majority of these hours came from the following services broken down below.

Individual Counseling: 10 total hours

Female – 4 hours

Male – 6 hours

SUD Treatment Groups: 234 total hours

Female – 80 hours

Male – 154 hours

Mental Health Report: For the month of February there were four psychiatric clinic days with a total of 32 patient encounters.

General:

Sign on bonus for new hires

Bid approval for new cruiser

Are there any Commissioner concerns?

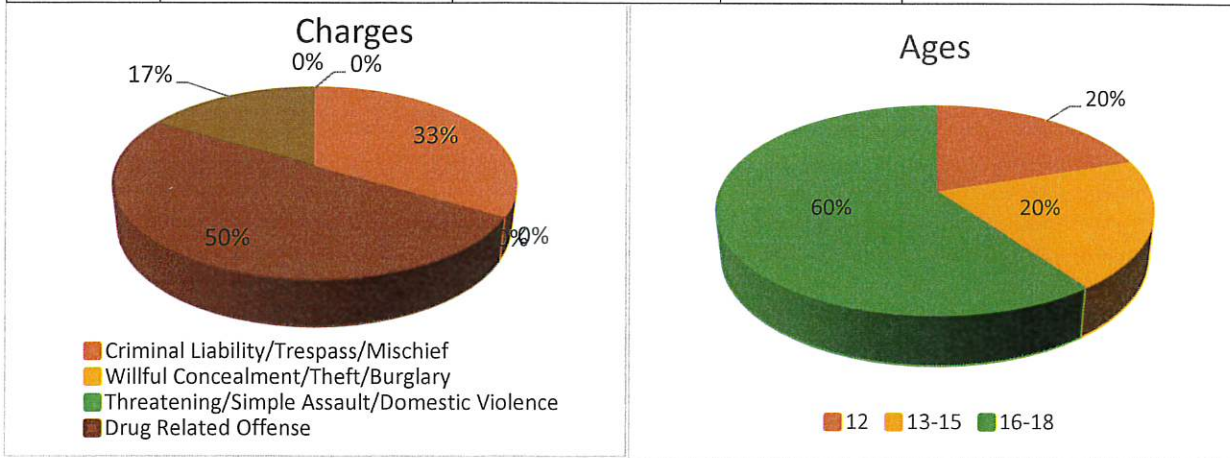
Alternative Sentencing Commissioners Report February 2022

Director’s Report: The Director continues to support the County meeting with stakeholders and community partners. February we officially kicked off our new program Intimate Partner Domestic Violence Programming, we have received 3 referrals for this program to date but the Director continues to educate potential referral sources of this new program. The month has been filled with community outreach and research around continued needs.

Juvenile Restorative Justice

Grafton County Juvenile Restorative Justice Program is to promote community-based alternatives to the formal court process that; promote positive youth development, safer communities, integrates restorative justice practices, intervenes at the earliest possible opportunity and promotes reduction in juvenile crime and recidivism

Program	Active Participants	New Participants	Completed	Cases Returned
CADY				
VCD				
GCJRJ	4	0	0	0
COOS	2	0	0	0
TOTALS	6	0	0	0



There are no changes to note in the juvenile programs. We have two new volunteers on the juvenile panels which has been a big help to relieve some panel members for participating in every single panel we hold. We are looking to make two groups of panel members so they can alternate weeks.

We continue to monitor how SB94 is impacting the state and juveniles through communicating with the southern part of the state. There have been positive and negative impacts to communities and the process that has been working for many years. We have noted that juveniles are not taking the program as seriously as before because they are aware this is not a “one shot deal”. On the other hand we are noting that families are engaging a little more the second time around which positively impacts the juvenile.

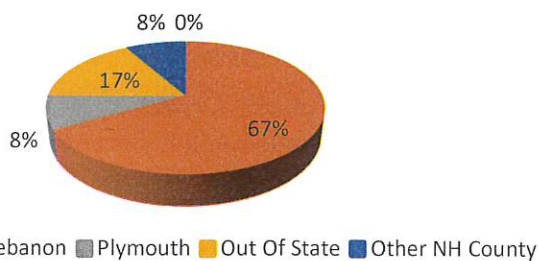
Alternative Sentencing Commissioners Report February 2022

Adult Diversion & Program

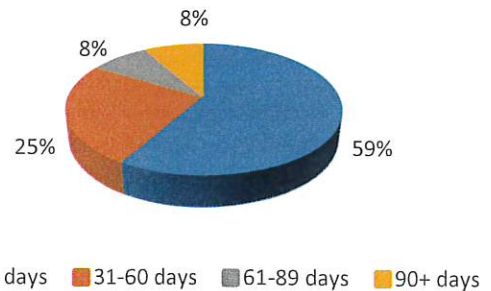
Grafton County Adult Diversion Program is to hold an eligible offender accountable while providing the resources, skills, and education to reduce the risk of committing crimes in the future. This program is an alternative to prosecution and offers a defendant a chance to avoid criminal conviction and other punitive sanctions including fines, probation and incarceration.

Program	Active Participants	New Participants	Graduated	Fees	Prospective Participants
Felony	5	1	4	\$250	5
Misdemeanor	6	0	0	\$150	0

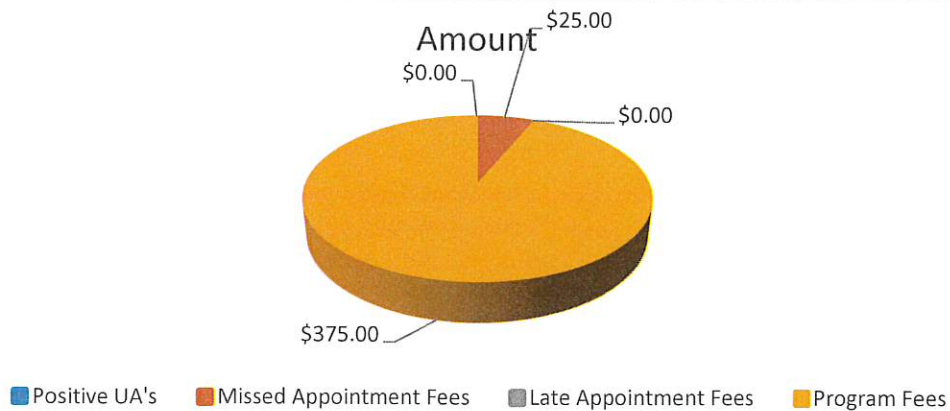
Geographics



Plea to Acceptance



Amount



This month we focused on building relationships with community partners. We are utilizing a few new recovery services and homes due to the increased need and longer wait times for beds. As the pandemic slows, we are increasingly seeing the negative impacts of the past two years on individuals around substance use, violence and mental health.

There are long waits to get into treatment for SUD and MH at this time and the mental health agencies continue to face a staffing shortage. It is unclear at this time how long this will last but we have a significant need for more providers in this county.

Alternative Sentencing Commissioners Report February 2022

C.A.R.E & C.A.R.E+

The Grafton County C.A.R.E+ Program designed to support individuals who have been convicted and are under supervision to connect to services and stay active in a therapeutic environment. C.A.R.E+ stands for Community, Assessment, Re-Entry and Education + Supervision, the focus of this program is to assist individuals in giving back to their community while creating a successful foundation and becoming a productive member of society.

Program	Current	New	Completed	Program Fees	Prospective
C.A.R.E	3	2	0	\$0	0
C.A.R.E+	4	2	0	\$0	0

Staff have been able to support many LADC referrals for Probation and Parole which ultimately supports our community. As we see a decrease in services throughout the community it has become more evident that these services are important and needed within the county.

Mental Health Court

Grafton County Mental Health Court seeks to provide an effective and meaningful alternative to the traditional criminal justice system for individuals with a mental health illness. Our goal is to promote prompt intervention, education, treatment and recovery in order to improve the quality of the individual's life, reduce recidivism and improve community safety

Location	Active Participants	New Participants	Veteran Participants	Prospective Participants	Completed
ASSERT Littleton	8	1	3	3	1
HOH Lebanon	6	1	0	2	1
PMHC Plymouth	4	0	0	2	1
TOTALS	18	2	3	7	3

The Director and Mental Health Court Coordinator have been spending time updating policies and procedures to reflect the changes in the way we operate. We will begin hosting Annual Meetings for each court next month which we will review all these policies and make appropriate changes before implementing.

There is still a significant need for a felony level mental health court and court time in all circuit courts. The Director has been working to determine how many felony level charges have been decreased to a misdemeanor in order for an individual to receive appropriate supports as well as communicating with the court clerks in hopes to get court time, specifically in Lebanon.

The Governor's commission continues to work on creating state standards and guidelines for MHC.

Alternative Sentencing Commissioners Report February 2022

Budget Report

Revenue below;

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	Oct	Nov	Dec
JRJ	---											
AD	\$705	\$375										
MISSE D	---	\$25										
LATE	---	---										
+ UA's	---	---										
MRT	---	---										
CARE	---	---										
MISSE D	---	---										
+ UA's	---	---										
INS	636.96											
BDAS	\$1445.04	\$1970.53										
Totals	\$2787.00	\$2370.53										