

GRAFTON COUNTY COMMISSIONERS' MEETING  
Administration Building  
North Haverhill, NH 03774  
April 27<sup>th</sup> 2023

PRESENT: Commissioners Piper, Commissioner Ahern and McLeod and Administrative Assistant Norcross

OTHERS: Ed Wargo – SNS, Employee Council – see attached attendance list

Commissioner Piper called the meeting to order at 9:00 AM began with the Pledge of Allegiance.

Commissioner McLeod participated electronically according to RSA 91-A: 2 with the reason being she was unable to attend the meeting in person. Electronic participation was at her request. It was noted that all votes must be taken by a roll call.

**Ed Wargo arrived and gave the Commissioners an update via Teams:**

E. Wargo reported that SNS has been working on the redundant fiber links between the buildings. They have spent most of the month working on that.

SNS has been working to get all of the firewalls replaced and E. Wargo stated that the current firewalls are older versions and the new ones are better at detecting intrusion attempts, identifying patterns of malicious behavior.

E. Wargo answered questions from the Commissioners.

**Employee Council – see attached attendance list**

Members from the Employee Council met with the Commissioners to discuss the Commissioners' counter proposal of the \$1/hour COLA to their \$3/hour request. Various members of the Employee Council spoke to their request and why they felt the \$3/hour COLA was fair. The Commissioners thanked the Employee Council members for coming in and stated that they would further discuss the request.

**Agenda Items:**

1. Commissioner Piper asked if everyone had a chance to read the minutes from the April 18<sup>th</sup> meeting. Commissioner Piper and Commissioner McLeod had a few edits.

**MOTION:** Commissioner Ahern moved to approve the minutes from the April 18<sup>th</sup> meeting as amended. Commissioner McLeod seconded the motion. Commissioner Piper called the roll. Commissioner Ahern “yes”, Commissioner McLeod “yes”, Commissioner

Piper “yes”. With the vote being three (3) in favor and none in opposition the motion passes.

2. The Commissioners signed check register 1144.

3. Nonprofit Funding Opportunity – CA Libby stated that the applications for nonprofit agencies are now open and will be accepted from May 1<sup>st</sup> – May 26<sup>th</sup>. In addition, the small business applications close tomorrow, thus far we have received over 30 applications that total over the \$500,000 that has been allocated.

4. March Financial Reports

- Monthly Department Variance Report – CA Libby stated that revenue is down in many departments. She noted that on the expense side, there were three (3) payrolls in March and that can tend to skew the monthly numbers. Overall, the County is still under expended \$1.6 million. CA Libby stated that the Nursing Home has been at an average census of 84 and they increased that to 85 this last month.

CA Libby noted that she would reach out during the County Administrators’ meeting tomorrow to see if there has been any discussion from DHHS regarding estimated Proshare numbers.

- Prorated Report – CA Libby reported that the County is 75% through the fiscal year. The County is under revenue by \$700,000 and under expended by just over \$2 million. She stated that she expects to see a decrease in the overall fund balance at year end due to the revenue issues that they have had this year.

5. Request from Home Association – CA Libby stated that the Grafton County Home Association has requested to use the county logo to put on sweatshirts and shirts that they will be selling as a fundraiser for the resident’s activity fund at the Nursing Home and would like the Commissioners approval to use the logo. CA Libby explained that the Home Association is a nonprofit agency that supports activities for the residents at the Nursing Home and have various fundraisers to raise money.

**MOTION:** Commissioner Ahern moved to approve the request of the Home Association to place the County logo on their shirts and sweatshirts for their fundraiser. Commissioner McLeod seconded the motion. Commissioner Piper called the roll. Commissioner Ahern “yes”, Commissioner McLeod “yes”, Commissioner Piper “yes”. With the vote being three (3) in favor and none in opposition the motion passes.

6. Nonpublic Session

**MOTION:** \* 10:22 AM Commissioner Ahern moved to enter into non-public session for the purposes of matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for

assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant according to RSA 91-A: 3, II (c). Commissioner McLeod seconded the motion. This motion requires a roll call vote. Commissioner Piper called the roll. Commissioner Ahern “yes”, Commissioner McLeod “yes” Commissioner Piper “yes” Commissioner Piper stated that a majority of the board voted “yes” and would now go into non-public session.

\*10:36 AM Commissioner Piper declared the meeting back in public session.

**MOTION:** Commissioner Ahern moved to permanently seal the minutes from the just completed non-public session because they could affect the reputation of someone other than those of the Board of Commissioners. Commissioner McLeod seconded the motion. Commissioner Piper called the roll. Commissioner Ahern “yes” Commissioner McLeod “yes” Commissioner Piper “yes”. Commissioner Piper stated that a majority of the board voted “yes” and the motion passes.

#### 7. Nonpublic session

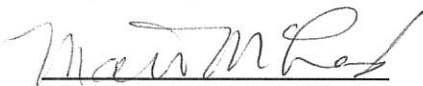
**MOTION:** \* 10:37 AM Commissioner Ahern moved to enter into non-public session for the purposes of the dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted according to RSA 91-A: 3, II (a). Commissioner McLeod seconded the motion. This motion requires a roll call vote. Commissioner Piper called the roll. Commissioner Ahern “yes”, Commissioner McLeod “yes” Commissioner Piper “yes” Commissioner Piper stated that a majority of the board voted “yes” and would now go into non-public session.

\*12:18 PM Commissioner Piper declared the meeting back in public session.

**MOTION:** Commissioner Ahern moved to permanently seal the minutes from the just completed non-public session because they could affect the reputation of someone other than those of the Board of Commissioners. Commissioner McLeod seconded the motion. Commissioner Piper called the roll. Commissioner Ahern “yes” Commissioner McLeod “yes” Commissioner Piper “yes”. Commissioner Piper stated that a majority of the board voted “yes” and the motion passes.

12:18 PM with no further business, the meeting adjourned.

Respectfully Submitted,

  
Martha S. McLeod, Clerk

**Employee Council Meeting Attendance**

In Person:

Kathleen Donovan  
Andre Sanders  
Mariah Johnson  
Tiffany LaPointe  
Nancy Clement  
Levi Buxton  
Patrick Cunningham  
Justin Combs  
Nicole Cremo  
Scott Gordon  
Lisa Langlois  
Angela Wheeler  
Laurie Rock  
Rick Colbeth  
Kimberly Crawford  
Felicia Fournier  
Jennifer Gilding  
Michael Palmer  
Alta McKean  
Tanya Ingerson  
Dennis McLam  
Erin Stimson  
Dena Youngman  
Toni Mayo  
Marin Haney  
Elizabeth Marshall  
R.P Chierichetti  
Dam Hamilton  
Deb Belyea  
Fredrick James  
Dustin Taylor  
Dianne Farquharson

Via Teams:

Mark Deem  
Alison  
Ashley Belyea  
Brandi Knapp  
Brenda Jewett  
Carin Sillars  
Chad Burt  
Christine Ash  
Brenda Dodge  
Beth Wyman  
Kim Carpenter  
Jean Sutherland  
Johanna Derby  
Jon Allaire  
Kevin Van Norden  
Mary DeRosia  
Nicholas Balch  
Rachel Harnness  
Riccio  
Scott Irons  
Teresa Locke  
Theresa Ridlon  
Tom Elliott