

GRAFTON COUNTY COMMISSIONERS' MEETING
3855 Dartmouth College Hwy
North Haverhill, NH 03774
December 17th, 2013

PRESENT: Commissioners Mike Cryans, Martha Richards, Director Clough and Admin Assistant S. Norcross.

OTHERS PRESENT: HRD Donna Cramer, CA Lara Saffo, Asst. Maintenance Supt. Richard Thompson

Commissioner Cryans called the Meeting to order at 9:20AM and began with the Pledge of Allegiance.

Treasurer Parker arrived and discussed her investment plan for the tax proceeds. She stated that she has sent out letters to twelve (12) to fifteen (15) banks regarding investment rates for the tax money. She stated two (2) banks did not respond. Six (6) banks declined to bid and we received responses from six (6) banks as well. Treasurer Parker's recommendation is as follows:

Bank	Term/Product	Rate	Amount
Woodsville Guaranty Savings	Letter of Credit	.40	up to \$10M
Mascoma Savings Bank	26 Week CDARS	.35	\$2M
Service Credit Union	6 Month CD	.30	\$250,000
Woodsville Guaranty Savings	Daily Repurchase	.30	Balance over \$10M

Commissioner Richards asked why some banks declined to bid. Treasurer Parker stated that it was the liquidity; they won't be making enough money off the money.

Director Clough explained that all but five (5) towns have paid their taxes at this point and that the County would be paying back their tax anticipation note today and after all the month end bills are paid and the investments are made in Mascoma and Service Credit Union there would be around twelve million (\$12M) left in the Woodsville account.

Commissioner Richards moved to approve the Treasurer's investment recommendation regarding our tax money. Commissioner Cryans seconded the motion. All were in favor.

Director of Commutations Tom Andross arrived to discuss an Emergency Management Performance grant application, which is tied to their console replacement project. He stated this was a grant application going to the Department of Safety for the EMPG program, if approved they will fund half of the expenditure amount. He stated he is using one of the budgetary proposals that they have from one of the vendors, Motorola, whose equipment they have used for years. He stated that he thinks the amount that is in this grant is high. The next step in the process is to work on bid specifications so they can bid out the equipment.

Commissioner Richards moved to approve the application for the Emergency Management Performance grant. Commissioner Cryans seconded the motion. All were in favor.

Assistant Maintenance Superintendent Richard Thompson arrived and stated that Supt. Oakes was not able to attend the meeting but he could answer any questions that the Commissioners may have had.

He discussed the biomass plant and how it was operating in the cold weather. He stated they will be putting in another order for woodchips today.

One of the plow trucks needed to be fixed and he stated he is hoping to get that up and running by tomorrow.

Commissioner Richards asked if the water tank on the hill freezes in this cold weather. Asst. Supt. Thompson stated that there is a mixer inside that keeps the water moving to prevent it from freezing as well as keeping the water circulated.

Commissioner Cryans asked if everyone had a chance to read the minutes. Commissioner Richards moved to approve the minutes from December 10th. Commissioner Cryans seconded the motion and all were in favor.

Commissioner Cryans opened the bids for the Administrators proposals for the AHEAD CDBG Project. Only one bid was received and it was as follows.

Donna Kerwin Lane- Conway, NH \$12,900

Commissioner Richards moved to accept the proposal from Donna Lane of \$12,900 to oversee the AHEAD CDBG Project. Commissioner Cryans seconded the motion and all were in favor.

ED Clough requested to have the Commissioners' Office, IT Dept. Human Resources and Human Services to close at 1PM December 24th. Atty. Saffo requested to have the County Attorney's office added to the list. Commissioner Richards moved to accept the request to close

the above stated offices at 1pm on Tuesday December 24th. Commissioner Cryans seconded the motion. All were in favor.

ED Clough presented the Commissioners with the 2014 holiday schedule. She reviewed the list of twelve (12) holidays, which includes Election Day.

Commissioner Richards moved to accept the 2014 holiday schedule. Commissioner Cryans seconded the motion and all were in favor.

ED Clough reviewed the NACo Prescription Drug Program Report for the month of November. There was a total savings of \$6,486.30 which is a 28.71% savings with total of 123 utilizers. For the life of the program they are at a total savings of \$657,764.97 which is a total of 26.07%.

ED Clough presented a letter for the Commissioners to send to the Hillsborough County Commissioners thanking them for allowing Supt. Dionne to participate in the Superintendent-In-Training interviews.

ED Clough presented the final drawdown request for the last years Capacity Building Grant which is \$2,568.00 for Commissioner Cryans to sign. This will be the last drawdown to close this grant out.

ED Clough presented several drawdown requests for the Microenterprise Grant: the Plymouth Enterprise center of \$15,304; the Hannah Grimes Center in Keene, NH of \$26,000; and for WREN in the amount of \$16,734 for Commissioner Cryans to sign.

ED Clough stated that she doesn't believe there is any need to meet on December 31st. The Commissioners agreed to not have meetings on December 24th and 31st. The Commissioners will next meet on January 7th.

Commissioner Cryans stated that many County employees were in attendance at Ray Burton's memorial service at Plymouth State University on December 14th. He stated that some of the speakers were United States Senators, Gov. Hassan, and former Gov. Lynch. The high Point was the presentation by Duane Baxter to have the artist Craig Pursley come up and unveil a portrait of Ray that will hang in the state house for six (6) months then hang over his desk in the Executive Council Office.

Commissioner Cryans stated that he and Commissioner Richards attended the Drug Court Christmas party yesterday.

ED Clough stated they received twelve (12) applications for the Commissioner vacancy. The Executive Committee will meet Friday the 20th to discuss who they will interview on January 6th and present their recommendations to the Delegation on January 27th.

Atty. Saffo and HRD Cramer arrived and requested to go into nonpublic session.

*10:16 AM - Commissioner Richards moved to enter into non-public session for the purposes of discussing the dismissal, promotion, or compensation of any public employee or the disciplining of such employee according to RSA 91-A:3, II (a). Commissioner Cryans seconded the motion. This motion requires a roll call vote, Commissioner Cryans called the roll. Commissioner Cryans "yes"; Commissioner Richards "yes"; Commissioner Cryans stated that a majority of the board voted yes and would now go into non-public session.

*10:56AM– Commissioner Cryans declared the meeting back in public session.

Commissioner Richards moved to permanently seal the minutes from the just completed non-public session in the event they could affect the reputation of someone other than those of the Board of Commissioners. Commissioner Cryans seconded the motion. All were in favor.

10:57AM With no further business the meeting adjourned

Respectfully Submitted,

Martha B. Richards, Vice- Chair