

PUBLIC HEARING ON FY15 BUDGET

3855 Dartmouth College Hwy

North Haverhill, NH 03774

June 2nd 2014

PRESENT: Commissioners Michael Cryans, Martha Richards and Linda Lauer, Executive Director Julie Clough and Admin Assistant S. Norcross.

OTHERS PRESENT: See attached sign in sheet.

Commissioner Cryans called the public hearing to order at 6:00PM and began with the pledge of allegiance.

Commissioner Cryans introduced Commissioner Lauer to the public as the newest county Commissioner and briefly mentioned the Ray Burton Park at the site of the old jail and welcomed anyone who would like to visit.

Commissioner Cryans gave a PowerPoint presentation on the proposed FY15 budget. (*see attached)

Atty. Saffo discussed the reasoning for her request for two new positions stating that the work load has increased over the last three (3) years. The large caseload has remained the same and has put a lot of stress on her staff and has increased her need for more help in the office.

Atty. Saffo discussed the proposal for a new Alternative Sentencing Department that will hold Drug Court, Mental Health Court and Restorative Justice as well as have a full time department head. She stated that Drug Court has been a pilot project for eight (8) years and is in need of a home within Grafton County. This department would give Drug Court along with Mental Health Court and Restorative Justice a place within the County and a department head to go to.

Commissioner Cryans noted the Alternative Sentencing department head would report directly to the Executive Director.

Commissioner Cryans noted various increases to social service agencies and stated that pages thirty (30) and thirty-one (31) in the proposed budget book has the full list of the Commissioners recommendations for social service funding. He stated that the Commissioners have put in for a \$40,648 overall increase in the social service funding for FY15.

Supt. Oakes discussed the repointing of the Courthouse and stated that they are having some issues with the mortar cracking between some of the bricks. The other part to the project is cleaning and resealing. They are running into water intrusion in some areas where the bricks have become fairly absorbent.

Commissioner Cryans noted Executive Director Julie Clough and Administrative Assistant Samantha Norcross for their contributions in putting the public hearing together and being prepared.

Commissioner Cryans stated that they have discovered two (2) different potential projects within the nursing home that need to be addressed. The Commissioners proposal is to combine the two (2) projects to limit the amount of disturbance to the nursing home residents and staff members as well as save money by doing it all at once. The proposal also includes bonding this project for five (5) years with the first bond payment not being until fiscal year 2016. Commissioner Cryans handed out a spreadsheet with all the current information on the four (4) bonds the county currently has. He then turned to NHA Labore and Supt. Oakes to discuss the details.

Supt. Oakes and NHA Labore discussed the nursing home life safety and renovation projects. Supt. Oakes stated that the first part of the project, the life safety portion, has to be done. He stated that in March he and one of his staff members did inspections on the fire partitions in the 1969 section of the nursing home. He explained that there are open penetrations and chases in these fire partitions that would allow fire to spread in between floors. He stated these need to be taken care of and they are looking at close to \$400,000 in life safety discrepancies. The other part of the project has to do with renovations and he stated that he would allow NHA Labore discuss those.

NHA Labore stated that several months ago the idea was brought forward to do some renovation work in the shower areas within two (2) of the units. The current shower areas are narrow and make it very difficult for staff to get residents in and out of the showers with shower chairs that weren't around when the showers were first designed. The second part of the renovations is the creation of additional seating space in the two (2) units. Currently there are only small seating areas with a handful of seating for residents. During meal times there is a lot of traffic through those areas and it gets very congested. The plan is to knock down some walls and relocate medication rooms to create another seating area and get rid of some of the traffic.

Commissioner Cryans noted that there will be a separate public hearing to discuss the project in full detail before the delegation will vote on the bond.

Commissioner Cryans asked if there were any questions or comments from the public.

Steve Whitney stated that the two (2) nursing home projects should be done all at once. His mother was at the nursing home last year and he saw everything that was going on. Everyone that works at the nursing home is doing the best they can. There are certain areas that are very small and he stated he agrees that renovations need to be done and should be done at the same time as the life safety issue. It would make it safer and easier for employees and residents.

6:48 With no further business the meeting adjourned.

Respectfully submitted,

Linda D. Lauer, Clerk



Public Hearing on FY15 Budget

JUNE 2, 2014

Sign In Sheet ~ **PLEASE PRINT**

1	Darlene Bolduc LRCS	31
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Grafton County Commissioners

Proposed Fiscal Year 2015
Budget

Comparison of Revenue FY 14 v FY 15 Proposed

<u>DEPARTMENT</u>	<u>2014 BUDGET</u>	<u>FY 2015 COMMISSIONERS</u>	<u>INCREASE/(DEC) FY 14 v FY 15</u>	<u>% Change</u>
Total Revenue Abandon Property	\$ 13,625.00	\$ 20,000.00	\$ 6,375.00	46.79%
Total Revenue Federal/State	\$ 70,000.00	\$ 90,000.00	\$ 20,000.00	28.57%
Total Revenue County Attorney	\$ 56,500.00	\$ 47,500.00	\$ (9,000.00)	-15.93%
Total Revenue Register of Deeds	\$ 950,000.00	\$ 925,000.00	\$ (25,000.00)	-2.63%
Total Revenue Sheriff's Dept	\$ 1,040,722.00	\$ 988,222.00	\$ (52,500.00)	-5.04%
Total Revenue Dept of Corr	\$ 191,080.00	\$ 222,580.00	\$ 31,500.00	16.49%
Total Revenue Farm	\$ 514,761.00	\$ 541,761.00	\$ 27,000.00	5.25%
Total Revenue UNH Extension	\$ 5,000.00	\$ 5,000.00	\$ -	0.00%
Total Revenue Interest	\$ 25,300.00	\$ 25,300.00	\$ -	0.00%
Total Revenue Rent	\$ 312,334.00	\$ 312,334.00	\$ -	0.00%
Total Revenue Human Svc	\$ 80,000.00	\$ 110,000.00	\$ 30,000.00	37.50%
Total Revenue Div/Refunds/Misc	\$ 204,628.00	\$ 123,000.00	\$ (81,628.00)	-39.89%
Total Revenue Nursing Home	\$ 10,414,060.00	\$ 10,798,278.00	\$ 384,218.00	3.69%
SubTotal	\$ 13,878,010.00	\$ 14,208,975.00	\$ 330,965.00	2.38%
Surplus Used to Reduce Taxes	\$ 3,000,000.00	\$ 3,000,000.00	\$ -	0.00%
County Taxes	\$ 21,075,456.00	\$ 21,780,510.00	\$ 705,054.00	3.35%
****TOTAL ALL REVENUE****	\$ 37,953,466.00	\$ 38,989,485.00	\$ 1,036,019.00	2.73%

Revenue Highlights

- Register of Deeds has decreased slightly due to FY 2014 receipts being less than projected. Real Estate is still not moving as quickly as we would hope.
- Sheriff's Department Revenue has decreased due to less Civil paperwork being served. Sheriff Dutile says this is a sign of an improving economy. There is also a decrease in District Court Fines and Prisoner Security.
- There is also a decrease in the Div/Refunds/Misc line item due to a decrease in the Premium Holiday that we will receive from Primex.

Revenue Highlights

- We have budgeted an increase in the Department of Corrections revenue lines of \$31,500; this is based off revenue proceeds in FY 2014.
- The Farm Revenue has increased due to the continued high price of milk.
- There is also a budgeted increase in the Human Service Recoveries that the County receives from the State of NH based off revenue proceeds in FY 2014.

Revenue Highlights

- Nursing Home Revenue is budgeted to increase \$384,218 despite a conservative approach to the anticipated Nursing Home projects to take place in FY 2015. There is a six (6) resident reduction in the census for a six (6) month time period in FY 2015 in case that is needed while residents are being moved around.
- Increases are a result of: An overall increase in Medicaid revenue and a large increase in Ancillary Med B Revenue – this is due to a change in Rehab providers – they have increased staff and are providing more services to the Nursing Home Residents.

Comparison of Expenditures FY 14 v FY 15

FUND 01	DEPARTMENT	FY 2014	FY 2015	Increase/(Dec)	%
		BUDGET	Comm'r	FY 14 v FY 15	Change
	4100 Commissioners Office	\$ 344,442.00	\$ 354,694.00	\$ 10,252.00	2.98%
	4109 Treasurer	\$ 12,721.00	\$ 12,453.00	\$ (268.00)	-2.11%
	4110 County Attorney's Ofc	\$ 852,639.00	\$ 951,570.00	\$ 98,931.00	11.60%
	4111 VAWA Grant	\$ 99,360.00	\$ 99,296.00	\$ (64.00)	-0.06%
	4112 Victim/Witness	\$ 160,463.00	\$ 194,329.00	\$ 33,866.00	21.11%
	4116 Alternative Sentencing	\$ -	\$ 685,123.00	\$ 685,123.00	#DIV/0!
	4113 Juvenile Diverson	\$ 135,156.00	\$ -	\$ (135,156.00)	-100.00%
	4114 Mental Health Court	\$ 172,682.00	\$ -	\$ (172,682.00)	-100.00%
	4115 Drug Court	\$ 319,884.00	\$ -	\$ (319,884.00)	-100.00%
	4120 Register of Deeds	\$ 493,702.00	\$ 496,697.00	\$ 2,995.00	0.61%
	4130 Human Resource Dept	\$ 52,480.00	\$ 55,023.00	\$ 2,543.00	4.85%
	4135 Information Technology	\$ 303,472.00	\$ 343,521.00	\$ 40,049.00	13.20%
	4140 Sheriff's Dept	\$ 1,386,526.00	\$ 1,438,098.00	\$ 51,572.00	3.72%
	4145 Dispatch	\$ 1,039,019.00	\$ 1,058,975.00	\$ 19,956.00	1.92%
	4150 Medical Referee	\$ 40,000.00	\$ 45,000.00	\$ 5,000.00	12.50%
	4165 Maintenance	\$ 2,085,040.00	\$ 2,082,552.00	\$ (2,488.00)	-0.12%
	4190 Human Service	\$ 6,758,072.00	\$ 7,046,758.00	\$ 288,686.00	4.27%
	4191 GCEDC	\$ 46,000.00	\$ 50,000.00	\$ 4,000.00	8.70%
	6100 Dept of Corrections	\$ 4,648,418.00	\$ 4,760,721.00	\$ 112,303.00	2.42%
	6115 Community Corrections	\$ 436,557.00	\$ 444,996.00	\$ 8,439.00	1.93%
	6125 Governor's Commission	\$ 96,395.00	\$ 95,912.00	\$ (483.00)	-0.50%
	6130 Nightwatchmen	\$ 62,218.00	\$ 62,959.00	\$ 741.00	1.19%
	6135 RSAT	\$ 10,000.00	\$ 10,000.00	\$ -	0.00%
	7100 County Farm	\$ 512,373.00	\$ 539,552.00	\$ 27,179.00	5.30%
	8360 UNH Extension	\$ 277,581.00	\$ 285,393.00	\$ 7,812.00	2.81%
	8600 Social Service	\$ 467,830.00	\$ 508,478.00	\$ 40,648.00	8.69%
	8650 Conservation Dist	\$ 70,151.00	\$ 70,718.00	\$ 567.00	0.81%
	8655 North Country	\$ 1,417.00	\$ 1,092.00	\$ (325.00)	-22.94%
	8670 Wage & Benefit Adj	\$ 196,767.00	\$ 171,367.00	\$ (25,400.00)	-12.91%
	9100 Tax Anticipation	\$ 5,000.00	\$ 5,000.00	\$ -	0.00%
	9120 Bonded Debt	\$ 2,851,150.00	\$ 2,843,035.00	\$ (8,115.00)	-0.28%
	9200 Capital Outlay	\$ 403,406.00	\$ 365,103.00	\$ (38,303.00)	-9.49%
	9210 Contingency	\$ 30,500.00	\$ 26,500.00	\$ (4,000.00)	-13.11%
	9270 Unallocated Insurance	\$ 30,000.00	\$ 36,000.00	\$ 6,000.00	20.00%
	9370 Delegation Exp	\$ 10,000.00	\$ 10,000.00	\$ -	0.00%
TOTAL FUND 01		\$ 24,411,421.00	\$ 25,150,915.00	\$ 739,494.00	3.03%
	4165 Maintenance (Allocated)	\$ (825,105.00)	\$ (803,216.00)		
		\$ 23,586,316.00	\$ 24,347,699.00		

Comparison of Nursing Home Expenditures FY 14 v FY 15

		FY 2014	FY 2015	Increase/(Dec)	%
	DEPARTMENT	BUDGET	Comm'r	FY 14 v FY 15	Change
FUND 02	Nursing Home				
5100	N. Home Admin	\$ 1,342,979.00	\$ 1,369,988.00	\$ 27,009.00	2.01%
5130	Dietary	\$ 1,627,913.00	\$ 1,664,610.00	\$ 36,697.00	2.25%
5140	Nursing Svc	\$ 7,466,357.00	\$ 7,353,111.00	\$ (113,246.00)	-1.52%
5141	Physical Therapy	\$ 290,033.00	\$ 272,854.00	\$ (17,179.00)	-5.92%
5142	Health Information Mgmt	\$ 262,423.00	\$ 276,510.00	\$ 14,087.00	5.37%
5145	Therapeutic Recreation	\$ 481,016.00	\$ 478,314.00	\$ (2,702.00)	-0.56%
5150	Plant Operation	\$ 825,105.00	\$ 803,216.00	\$ (21,889.00)	-2.65%
5160	Enviromental Services	\$ 830,660.00	\$ 861,753.00	\$ 31,093.00	3.74%
5180	Pharmacy & Physician	\$ 14,000.00	\$ 12,400.00	\$ (1,600.00)	-11.43%
5185	Contracted Svc	\$ 269,658.00	\$ 612,923.00	\$ 343,265.00	127.30%
5190	Social Service	\$ 204,456.00	\$ 203,403.00	\$ (1,053.00)	-0.52%
5195	Bonded Debt	\$ 752,550.00	\$ 732,704.00	\$ (19,846.00)	-2.64%
				\$ -	
TOTAL FUND 02 - NURSING HOME		\$ 14,367,150.00	\$ 14,641,786.00	\$ 274,636.00	1.91%
GRAND TOTALS ALL		\$ 37,953,466.00	\$ 38,989,485.00	\$ 1,036,019.00	2.73%

Changes in the Proposed FY 15 Budget

New Positions - Fiscal Year 2015 Budget								
<i>Department</i>		<i>Position</i>	<i>Salary</i>	<i>SS/Medicare</i>	<i>Health Ins</i>	<i>Retirement</i>	<i>Life Ins</i>	<i>Total Cost</i>
Attorney's Ofc	PT	Asst County Atty	\$ 38,985.00	\$ 2,982.35	\$ -	\$ -	\$ -	\$ 41,967.35
Attorney's Ofc	PT	Victim Witness Coord	\$ 23,070.00	\$ 1,764.86	\$ -	\$ -	\$ -	\$ 24,834.86
Alternative Sentencing	FT	Director	\$ 56,210.00	\$ 4,300.07	\$ 14,452.00	\$ 6,053.82	\$ 16.00	\$ 81,031.88
Nursing Home - Admin	PT	Administrative Asst	\$ 17,841.60	\$ 1,364.88	\$ -	\$ -	\$ -	\$ 19,206.48
Nursing Home - Admin	PT	Administrative Asst	\$ 17,841.60	\$ 1,364.88	\$ -	\$ -	\$ -	\$ 19,206.48
								\$ 186,247.05
All PT positions are budgeted at 24 hours per week								

- The County Attorney requested two (2) new full time positions within her office. Commissioners have recommended funding both positions at 24 hours per week instead of full time.
- The Alternative Sentencing Department is a new department that will combine Drug Court, Mental Health Court and Restorative Justice into one department and the Alternative Sentencing Director will be hired to manage the department.
- The Nursing Home's new positions will be to provide increased administrative help on evenings and weekends.

Changes in the Proposed FY 15 Budget

- Includes 1.75% COLA for all employees
- Health Insurance Rates will decrease 2.4%
- Human Service Budget includes the county's statutorily obligated payments to the State of NH for Intermediate Nursing Care and Home & Community Based Care. 98.30% of the Human Service Budget is comprised of these costs. The amount of money that the counties pay is set by the State of NH and Grafton County's portion will increase \$287,282 in fiscal year 2015

Changes in the Proposed FY 15 Budget

- County Attorney's Office has \$28,500 in new expenses included in three (3) different new line items: Expert Fees - \$10K; Sexually Violent Predator Cases - \$12,500 and AmeriCorp Match Funding - \$6K.
- Information Technology (IT) Budget has increased \$40,049 ~ the increases are in several line items:
 - Equipment R&M ~ \$6,000 – Replacement parts for security system maintenance & repair.
 - PRI Campus Cost ~ \$7,800 – Consolidates campus wide telephone expense into one line. By the end of fiscal year 2015 all departments will be on PRI lines. Each department continues to carry costs for long distance telephone charges as well as other phone associated costs.
 - Software ~ \$15,218 – Installation of LaserFiche (Digital Imaging System) for Administration Building; Various software purchases or upgrades for existing systems.
 - Software Maintenance & Renewal ~ \$18,400 – Several new software licenses that have annual contracts and increases in existing software contracts.

Changes in the Proposed FY 15 Budget

- Sheriff's Department increased \$51,572
 - Changes in Salary & Benefit related lines ~ \$40,386.
 - General Liability Insurance ~ \$16,725 – per our vendor (Primex) “The class’s for Law Enforcement and Fire saw large increases this past year along with your NTE increase. This class increase for LE and Fire was national. The risk has dramatically increased in their jobs.”
- Department of Corrections increased \$112,303
 - Changes in Salary & Benefit related lines ~ \$119,840
 - This is for existing staff #'s – There are NO new positions
 - This includes the 1.75% COLA and Step Increases for those eligible. It also includes a \$7,457 increase in Worker's Comp.

Please note that both the Sheriff's Department & Corrections are members of the NH Retirement System Group II and the rate that the County pays on behalf of these members is 25.30% compared to 10.77% for Group I. Thus the impact from any increase in salary is greater for these two (2) departments.

Changes in the Proposed FY 15 Budget

- County Farm increased \$27,179
 - Changes in Salary & Benefit related lines ~ \$16,864 (additional employee picked up Health Insurance coverage)
 - Vet Fees & Breeding, Testing Registration increased \$8,000
- Social Service Agencies
 - Commissioners recommend an overall increase in the bottom line of funding for Social Service Agencies of \$40,648.

Changes in the Proposed FY 15 Budget

- Capital Outlay Requests ~ Decreased \$38,303
 - Major Projects by Department include:
 - IT ~ \$63,767*
 - Avaya Phone System – Nursing Home and Courthouse
 - Network Core Routers
 - Replacement PC's and Laptops
 - County Attorney's Office ~ \$17,700
 - Replacement Vehicle
 - Sheriff's Dept/Dispatch ~ \$91,000*
 - 3 Cruisers
 - Maintenance ~ \$89,200*
 - Repoint – Courthouse
 - Department of Corrections ~ \$27,000
 - Replace Cruiser w/Radio & Security setup
 - Farm ~ 72,000*
 - Replace International Tractor (with used)
 - Re-floor Silo
 - New Feed Cart

**Denotes – Total Amount Requested – projects shown are only the major ones requested ~ for a complete listing of capital projects included please see Page 37 of the Budget Book.*

Changes in the Proposed FY 15 Budget

- Nursing Home overall increase of \$274,636
- Changes in Salary and Benefit related line items ~ \$20,810. There were reductions in a number of salary line items based on fiscal year 2014 numbers.
- Contracted Services increased \$343,265 ~ this includes:
 - Therapy & Rehab – Med B ~ as mentioned under the revenue the Nursing Home has a new vendor with expanded staff that is providing more services to the residents. The expense is completely offset by revenue.
 - Physician – the long time in house physician at the Nursing Home retired in FY 14. The new in house physician has been contracted instead of hired as an employee. This has resulted in a savings of approximately \$50K. The line item under Contract Services is new – the former physician expenses were in the Nursing Department budget.
 - Uncompensated Care – This is in anticipation of Medicaid Managed Care
- There are a number of departments within the Nursing Home with overall decreases within their budgets.

Nursing Home Project Information

- Identified two (2) different potential projects to be combined into one (1) project.
- Project would have no impact on fiscal year 2015 budget, other than the reduction in revenue for the Nursing Home discussed previously.
- Propose to do a five (5) year bond for the project ~ bond payments would not begin until fiscal year 2016.
- Information regarding the project is still being gathered. There will be a separate Public Hearing to discuss the project in full detail prior to the Delegation being asked to vote on the bond issue.

Questions & Answers

Thank you for attending!