

GRAFTON COUNTY COMMISSIONERS' MEETING  
Administration Building  
North Haverhill, NH 03774  
July 9, 2024

PRESENT: Commissioners Piper, Ahern, and McLeod, County Administrator (CA) Libby,  
Administrative Assistant Norcross

OTHERS: Maintenance Supt. Oakes, Nick De Mayo – via Teams

Commissioner Piper called the meeting to order at 9:00 AM and began with the Pledge of Allegiance led by Commissioner Ahern.

**Agenda Items:**

1. Commissioner Piper asked if everyone had a chance to read the minutes. Commissioner Piper had a clarification.

**MOTION:** Commissioner Ahern moved to approve the July 2nd minutes as amended. Commissioner McLeod seconded the motion, and all were in favor.

**Supt. Oakes arrived and requested to go into a nonpublic session.**

**MOTION:** \* 9:11 AM Commissioner McLeod moved to enter into a non-public session for the purpose of the dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted according to RSA 91-A: 3, II (a). Commissioner Ahern seconded the motion. This motion requires a roll call vote. Commissioner Piper called the roll. Commissioner Ahern said, "Yes," Commissioner McLeod said, "Yes," and Commissioner Piper said, "Yes." Commissioner Piper stated that a majority of the board voted "yes" and would now go into non-public session.

\*9:43 AM Commissioner Piper declared the meeting back in public session.

**MOTION:** Commissioner Ahern moved to permanently seal the minutes from the just completed non-public session because they could affect the reputation of someone other than those of the Board of Commissioners. Commissioner McLeod seconded the motion. Commissioner Piper called the roll. Commissioner Ahern "Yes," Commissioner McLeod "yes", Commissioner Piper "yes." Commissioner Piper stated that a majority of the board voted "yes," and the motion passed.

**MOTION:** Commissioner McLeod moved to approve the Maintenance Superintendent's recommendation for a wage increase for one of his employees. Commissioner Ahern seconded the motion, and all were in favor.

**Agenda Items:**

1. The Commissioners signed check registers FY 2024: 1191-1192; FY 2025; 1000-100, 2024-07.05.2024.

2. Farm Report—CA Libby stated that Interim FM White could not attend the meeting but submitted his report for the Commissioners to review.

3. Professional Service Agreement – LRPC – CA Libby noted that CDBG grants were amended this year, and Commissioner Piper needed to sign the agreement.

4. Commissioner Piper signed the following CDFA Drawdowns:

CEDC - \$25,534.83

WREN - \$43,403.02

5. Summer Vacation Schedules – The Commissioners discussed their meeting schedule and agreed not to meet on July 23<sup>rd</sup>.

6. Appropriation Transfers – CA Libby reviewed a list of appropriation transfers with the Commissioners. She stated that this is the first round of requests, and these requests are mostly related to payroll. The total request is \$345,057.00, and CA Libby noted that \$120,000 is moving money between the Human Services lines.

**MOTION:** Commissioner Ahern moved to approve the appropriation transfers as requested by the County Administrator of \$345,057.00

7. PILT & Abandoned Property Revenue—FY 2025 – CA Libby stated that the County received its PILT and Abandoned Property Revenue. She had budgeted \$115,000 in revenue for the PILT payment, but the actual was \$161,130.00. The Abandoned Property was budgeted at \$85,000, but the actual was \$142,523.63.

8. CA Libby stated that her staff would be working to close out the fiscal year over the next two (2) weeks, and on July 30<sup>th</sup>, she will have a year-end report.

9. Public Comment—Nick DeMayo asked if there was any portion of the nonpublic session that could be released to the taxpayers. Commissioner Piper stated that the Commissioners made a motion in public session regarding a personnel matter, but they do not make motions in nonpublic sessions.

**Commissioner Issues:**

1. Commissioner McLeod stated that Franconia is having their Old Home Day on Saturday. She asked if anyone was able to listen in to the PACE webinar. Commissioner Piper reported that the discussion regarded the feasibility of PACE and dual-eligible special needs plans for Medicaid and Medicare. She explained that the PACE Program promotes independence in an effort to keep the elderly in their homes. Commissioner Ahern stated that, in many ways, this is good, but he feels it is a double-edged sword, as the County needs to fill the beds at the Nursing Home. With the taxes that keep increasing, the elderly are finding it hard to stay in their homes, but the County needs to make sure the Nursing Home is here as well. The Commissioners further discussed the PACE Program.

2. Commissioner Ahern reported that Warren Old Home Day is Saturday.

3. Commissioner Piper stated that she will be attending the NACO Conference and she will bring back any information that is relevant to the County.

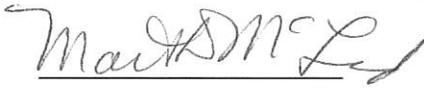
4. **MOTION:** \* 10:19 AM Commissioner Ahern moved to enter into a non-public session for the purpose of matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant according to RSA 91-A: 3, II (c). Commissioner McLeod seconded the motion. This motion requires a roll call vote. Commissioner Piper called the roll. Commissioner Ahern said, "Yes, Commissioner McLeod said, "Yes," and Commissioner Piper said, "Yes." Commissioner Piper stated that a majority of the board voted "yes" and would now go into non-public session.

\*10:56 AM Commissioner Piper declared the meeting back in public session.

**MOTION:** Commissioner Ahern moved to permanently seal the minutes from the just completed non-public session because they could affect the reputation of someone other than those of the Board of Commissioners. Commissioner McLeod seconded the motion. Commissioner Piper called the roll. Commissioner Ahern "Yes," Commissioner McLeod "yes", Commissioner Piper "yes." Commissioner Piper stated that a majority of the board voted "yes," and the motion passed.

10:57 AM With no further business, the meeting adjourned.

Respectfully Submitted,



Martha S. McLeod, Clerk