

GRAFTON COUNTY COMMISSIONERS' MEETING

Administration Building

North Haverhill, NH 03774

March 18, 2025

PRESENT: Commissioners Piper, McLeod, Hedberg, County Administrator Libby, and Assistant County Administrator Elsholz, Administrative Asst. Norcross

OTHERS: Maintenance Supt. Oakes, Omer C. Ahern Jr, Nick De Mayo – via Teams, Tom Mantz – via Teams

Commissioner McLeod called the meeting to order at 9:00 AM

Supt. Oakes arrived and gave the following report (* see attached)

1. Courthouse Conceptual Design Update – Supt. Oakes discussed the update as outlined in his report. He stated that as someone involved in this process and as a taxpayer, he feels they will have a tough sell, moving the Register of Deeds to the courthouse. Commissioner Piper stated that she feels Supt. Oakes is correct, but she feels the courthouse will be a tough sell regardless. She stated that she does not think that if the Register of Deeds is not located there, it will make it easier for the courthouse to pass. Commissioner McLeod asked if they considered any common space that would be shared with other departments. Commissioner Hedberg stated that all of that was taken into consideration. She explained that one (1) of the reasons they looked at moving the Register of Deeds to the courthouse was security, but many issues can be looked at in the existing building for much less than \$2.5 million. Commissioner McLeod stated that she still favors filling out the questionnaire. They need to look at the future and do their due diligence. CA Libby asked what they gain by doing that. Commissioner Hedberg stated that she's unsure if the questionnaire will answer their questions about doing their due diligence. CA Libby stated that the end product of the questionnaire is the numbers that Supt. Oakes has already provided. CA Libby stated that she tried to look at it from the pros and cons perspective and if they could more efficiently address concerns brought up more cost-effectively. They have been told by the current Register of Deeds that the space is adequate. There are some things that Register Monahan would like to change, but the County could address those more cost-effectively. Commissioner Piper stated that the Register of Deeds could have a more efficient flow if they were in the courthouse. Supt. Oakes noted that parking for Deeds staff and customers was not considered in the conceptual design and, therefore, that cost would be higher as well. He added that Register Monahan stated that her square footage was adequate.

Supt. Oakes stated that they can lock the ramp door and put in proximity cards if there are security issues. He noted that the County needs a new courthouse and is concerned that something like this will sink the building. He feels this will be a hard sell and even harder sell with the Register of Deeds included. Commissioner Piper stated that they have worked to create a safe work environment for employees. A previous Board put the lock on the door to the

hallway in the Deeds office and alienated employees. She understands the employees still do not feel welcome since the lock was removed, but the Commissioners know they are welcome. She stated that she is not optimistic that excluding this expense is going to make the courthouse pass.

Commissioner McLeod stated that she is asking for this work to be done with Lavalley, noting that ARPA funds are covering it. She wants to follow the process through and have Lavalley do the work. Commissioner Hedberg asked what work Commissioner McLeod is asking to be done. This discussion is philosophical, and the next step is to put the offices into a design. Putting the Register of Deeds into that design and then taking it back out will cost more money and time. This discussion was to decide whether to add the Register of Deeds to the design. She stated they need to look at this as a department and space, not personalities. CA Libby stated that they need to decide whether this department is going into the Courthouse, noting that it is a lot of work, time, and money to do this. Commissioner McLeod stated that she thinks the Register of Deeds should be in the courthouse as the space would be more accessible, safe, and efficient. She is taking the personality out of it and stated that she thinks the personality is stopping them from doing this. Commissioner Piper added that she does not think they should consider personalities. They should consider the opportunity of access, efficiency, and safety a new courthouse would bring.

CA Libby stated that her concern if they design the building with the Register of Deeds, is when they go on the road with public hearings, they will have an elected official working against them, saying she does not want to be in the new Courthouse and that it is a waste of money. She is concerned that this becomes the focal point of this project and not the true need for the new building. Commissioner Piper said that she does not think that lobbying the public on behalf of her desire is what will make a difference. Commissioner McLeod and Commissioner Piper favor designing a building with the Register of Deeds. Commissioner Hedberg stated that as a member of the Courthouse Building Committee, she disagrees. Commissioner McLeod stated that Commissioner Hedberg does not have the history with the issues that have been brought up with this department. She wants to create a space to address all of those concerns that have been brought up in the past.

2. HVAC Contract – Supt. As outlined in his report, Oakes discussed his request for a bid waiver.

MOTION: Commissioner Piper moved to waive the bidding process and approve the 3-year contract for \$11,645 per year with Alliance Mechanical out of Lebanon, NH, based on low cost, quality work, and past experience. Commissioner Hedberg seconded the motion, and all were in favor.

3. The Commissioners opened fuel bids for FY26. Two (2) bids were received as follows:

Superior Plus

Propane - \$1.691 per gallon (1-year contract)

#2 fuel oil - \$3.199 per gallon (1-year contract)
Off-road diesel \$3.299 per gallon (1-year contract)

Dead River

Propane - \$1.651 (1-year contract) or \$1.6449 per gallon (2-year contract)
#2 fuel oil - \$2.829 per gallon (1-year contract)
Off-road diesel - \$2.977 per gallon (1-year contract)

Supt. Oakes recommended selecting Dead River's bids and going with the 2-year price for propane.

MOTION: Commissioner Hedberg moved to accept the bid from Dead River for a two (2) year contract for propane and a one (1) year contract for heating oil and off-road diesel as presented. Commissioner Piper seconded the motion, and all were in favor.

Agenda Items:

1. Commissioner McLeod asked if everyone had a chance to read the minutes from the March 11th meeting. Commissioner Hedberg had the following edit:

Page 3, #5: She changed the sentence "Commissioner Hedberg stated that she told this citizen the County is working on this initiative, but they do not have any money to find EMS service" to read "Commissioner Hedberg stated that she told this citizen the County is working on this initiative, but they do not have any money to fund EMS service"

MOTION: Commissioner Piper moved to approve the minutes from March 11th as amended. Commissioner Hedberg seconded the motion, and all were in favor.

2. The Commissioners signed check registers: 1125-1127; 1129; 2025-03.14.2025.

3. Thank you from Haverhill PD—CA Libby read a letter from Haverhill PD thanking the County for funding the TruNarc Solution kit.

4. CA Libby stated that the Colburn Park Historic District in Lebanon will be considered for nomination for the National Register of Historic Places. She gave Commissioner Piper the information on the nomination.

5. CDBG Certification of Grafton County's CDBG Microenterprise Award 23-25 MOU BEDC/CEDC. CA Libby stated that T. Secula has asked that the following certification be reviewed and approved by the Commissioners:

The attached Memorandum of Understanding between Coos Economic Development Corporation (CEDC) and Belknap Economic Development Council (BEDC), executed on March 10, 2025, has been made known to the Grantee (Grafton County) with the

intended purpose of utilizing as much of the Grafton County Award for the Microenterprise Technical Assistance Program covering the period of 7.1.23-12.31.25. The Grafton County Commissioners agree that this MOU between two of the subrecipients Grafton County entered contracts with to carry out the requirements of the award will allow for greater utilization of the remaining balance of the award

MOTION: Commissioner Piper moved to approve the CDBG Certification. Commissioner Hedberg seconded the motion, and all were in favor.

Commissioner McLeod then signed the certification.

6. February Financial Reports –

Revenue—CA Libby reported that not a lot has changed. The nursing home has been improving, but she noted that its negative variance is higher this month than last. She went on to report that they will not make their interest projections either.

CA Libby expressed concerns as she started looking at surplus numbers. She stated that there is cause for concern going into the FY26 budget. She will continue studying the numbers but is very concerned about ProShare. CA Libby stated that there is \$2.6 million budgeted in the current budget, and with the research she has, she feels they will not receive that. The bed tax is trending lower than budgeted as well. She is anticipating that NHA Labore will be providing lower budget recommendations in those two (2) categories. CA Libby stated that she anticipates that the FY26 budget will be challenging with the unknowns they have.

Expense – CA Libby reported that the IT Department has a negative variance of \$150,000. This is due to the County's subsidy from USAC for rural health care. She stated that the county received \$74,000 yesterday, which will be back in line, and they are pending approval for another \$40,000. CA Libby noted that they will continue receiving subsidy payments and hope to make up for that negative variance. She added that next year, she will break the subsidy out into its own revenue line in the budget to avoid these negative variances in the IT budget.

Commissioner's Issues:

1. Commissioner Piper asked for any news on the eggs from the Farm. CA Libby reported that three (3) dozen eggs a week will be going to the Department of Corrections, and the rest will be sold on a first-come, first-served basis out of the farm at \$4 a dozen.

2. Commissioner McLeod reported that Sheriff Myers signed a contract with ICE, and it appeared on NH Public Radio that both Belknap and Grafton County had signed the contract. Commissioner Piper stated that she had a conversation with Sheriff Myers regarding the 287 (g) MOA that the County is taking part in the ICE program. She had a very thorough conversation with Sheriff Myers and will write up the notes and put them out to the local committees of the

constituents who have asked about it. CA Libby stated that she received the MOA this morning and will get it to the Commissioners.

Commissioner McLeod invited Commissioner Piper to provide details of the conversation she had with the Sheriff. Commissioner Piper stated that Sheriff Myers had said they do not experience a lot of issues with immigrants in Grafton County. Commissioner Piper stated that if she remembers correctly, Sheriff Myers had said when she worked for the Littleton Police Department, there was an instance where they had to wait 4-5 hours for an ICE representative to show up. The Sheriff felt that it was unfair to the person who was being detained to have to wait that long. Commissioner Piper stated that the previous Sheriff greatly over-expanded the training line in the budget. Sheriff Myers feels she lacks adequate training funding and is happy to have her deputies receive any additional training she can get. This program would allow for that training. This training would do two (2) things the Sheriff felt were important. Commissioner Piper stated that Sheriff Myers had stated that her department does not have experience with these situations and that having training would protect the Deputies regarding protocols for dealing with people they do not normally deal with. She agreed with the Belknap County Sheriff and everything he said in the NPR article. Sheriff Wright pointed out that they would like to know who is in their community. The Sheriff's Department would like to be in the loop regarding who is in the community. The Sheriff's Department is very challenged right now with staffing. Commissioner Piper stated that Sheriff Myers reassured her that these are allegedly justice-involved people the Sheriff's Department encounters during their normal process. Safety is also important for Sheriff Myers, which is why she wants the training for her Deputies; the length of time someone is detained is also important to her. The Sheriff's Department will not be aggressively going out searching for immigrants. Commissioner McLeod asked if the contract backed those statements up.

Commissioner McLeod stated that she had a constituent who was concerned about it, and she stated that this is not a decision of the Commissioners; it is the decision of the Sheriff, as an elected official, and the Commissioners had not had any discussions regarding this before the contract was signed. The constituent contacted Sheriff Myers, who was open to discussing it. Sheriff Myers had stated that she did not anticipate Grafton County deputies out looking for people. However, if ICE were to come to the north country, she wants the Sheriff's Department to know about it and accompany them ensure people are treated fairly. She also wants to take advantage of the training opportunity because it will help them meet their state standards for in-service training, which is not in their budget. Commissioner McLeod stated the Commissioners did know about the training needs and no one asked them for additional funding. CA Libby stated that they could have addressed the issue of training money. Commissioner McLeod added that she is concerned about the requirements of the Sheriff's Department through this agreement. They are not holding anyone at the Grafton County Department of Corrections, and therefore, the Sheriff's Department will need to transport the individual, and the County would be paying for that, which the Commissioners did not agree to. She feels their only impact on this agreement would be the discussions regarding the budget impacts.

Commissioner Hedberg stated that she had a number of constituents talk to her about this as well. Some of those constituents were willing to give Sheriff Myers the benefit of the doubt and allow her time to explain her thought process on signing the agreement.

Commissioner Piper stated that Sheriff Myers intended to come in today to meet with the Commissioners but was short-staffed and had to take care of transport. CA Libby stated that Sheriff Myers plans on meeting with the Commissioners next Tuesday, and they can further discuss the contract.

3. Commissioner McLeod read a letter to the editor in the Union Leader regarding WMUR in New Hampshire. The letter states three (3) suggestions to improve New Hampshire rural life, one of which was a reevaluation of the broadcast market allocation in Grafton County. Residents are currently assigned to the Vermont/New York market and are left with irrelevant news pertinent to New Hampshire. Commissioner McLeod stated that there is more support regarding this WMUR issue.

4. Commissioner Hedberg stated that she attended the town meeting in Woodstock because Commissioner McLeod was out of town. There was an amazing celebration for Mr. Ken Chapman, who had been the moderator for 50 years. She reported that the Governor, Secretary of State, and Executive Councilor Karen Liot Hill were all in attendance. There was also a letter from Senator Shaheen and Senator Hassan.

Public Comment

N. De Mayo stated that during the last Courthouse Building Committee meeting, the schematic design showed 20 offices for county attorneys, and he asked how many county attorneys there were. N. De Mayo also asked who pays for the damage to the Nursing Home that Supt. Oakes reported on. He also reminded the Commissioners that taxes are up at the town and school levels, affecting their tax rates. He asked the Commissioners to do what they can to cut costs.

7. Non-Public Session per RSA 91-A:3, II (1)

MOTION: * 10:58 AM Commissioner Piper moved to enter into a non-public session for the purpose of consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present according to RSA 91-A: 3, II (1). Commissioner Hedberg seconded the motion. This motion requires a roll call vote. Commissioner McLeod called the roll. Commissioner Piper said, "Yes", Commissioner Hedberg said, "Yes," and Commissioner McLeod said, "Yes." Commissioner McLeod stated that a majority of the board voted "yes" and would now go into non-public session.

* 11:30 AM Commissioner McLeod declared the meeting back in public session.

MOTION: Commissioner Hedberg moved to permanently seal the minutes from the just completed non-public session because they could affect the reputation of someone other than those of the Board of Commissioners. Commissioner Piper seconded the motion. Commissioner McLeod called the roll. Commissioner Piper “Yes,” Commissioner Hedberg “yes,” Commissioner McLeod “yes.” Commissioner McLeod stated that a majority of the board voted “yes,” and the motion passed.

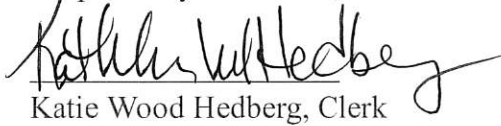
MOTION: Commissioner Hedberg moved to direct CA Libby to have an attorney review the agreement that was signed with ICE, both for the legality of the Sheriff signing it without input and for the details of the contract. Commissioner Piper seconded the motion.

Discussion: Commissioner McLeod stated that she feels this is a good idea and will help them with all of the calls and emails they have received from constituents.

The Commissioner voted on the motion, and all were in favor.

11:32 AM With no further business, the meeting adjourned.

Respectfully Submitted,


Katie Wood Hedberg, Clerk

MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

February 18 – March 17, 2025

American Rescue Plan Act (ARPA) Project Updates

Courthouse Conceptual Design Update

Programming

Registry of Deeds - Last week the Board of Commissioners directed the Courthouse Building Committee (CBC) to measure the Registry of Deeds' existing space in the Administration Building and fill out a Space Needs Questionnaire for this department since Kelley Monahan said she would not fill one out.

- Existing space - 5,311 Sqft + 30% circulation factor = 6,904 Sqft
- Space after suggested reductions – 4,208 Sqft + 30% circulation factor = 5,470 Sqft
 - o Cost \$2.4 to \$2.5 million construction cost (does not factor FF&E nor architectural fees)
- The CBC has not yet filled out the questionnaire because we wanted to 1st present to the Board of Commissioners the cost of including the Registry of Deeds as are part of the new building.

Tunnel – In last week's meeting with LBA we discussed the pros and cons of doing a tunnel. The CBC wanted to speak with Jill Myers to assess her opinion on how not having a tunnel would affect the Sheriff Department's operations. Julie spoke with Jill last Friday on this topic and Jill stated she is not an advocate for the tunnel and foresees no disruption to her department's operations by not having one. LBA conservatively estimates the cost of the tunnel and supporting infrastructure would add roughly \$808,000 - \$1,041,000 of cost to the project. This is based on \$440 to \$460 per Sqft X the square footage of the space. It does not factor real costs of things like the elevator, which are inherently expensive.

Conceptual Design: Last week the CBC met with Lavallee Brensinger Architects (LBA) where LBA presented three proposed building site layouts. They compared and contrasted potential phasing, area of paving, perimeter security, entrance presence, daylighting and views, tunnel length and green spaces. LBA recommended option 3 because it has the fewest phasing steps (\$), the least paving (\$), the lowest amount of secure perimeter (\$), the best entrance presence, the best daylighting & views, and the 2nd largest green space. The CBC agreed with LBA's assessment but wanted to touch base with the Board of Commissioners before telling LBA to proceed with option 3.

Complex

Ozone System Preventative Maintenance (PM) – Last month Daniels Equipment Co. completed the PM of both the DOC and Nursing Home laundry ozone systems.

Fire Alarm Secondary Testing – Alarmco completed inspections of all fire alarm systems and found no discrepancies.

Elevator Fire Safety Recall Testing – Both Stanley Elevator and Alarmco technicians tested the fire safety features in all of the elevators in the complex, with the exception of the courthouse elevator. Due to its age it doesn't have any fire safety recall features, thus is exempt from this test through grand-fathering of the law due to its old age. All other elevators passed the test.

MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

February 18 – March 17, 2025

Main Sewage Pump Station – The wet well was not pumping down. One of my staff troubleshoot the system and discovered a pneumatic control line had failed. He replaced the line to correct the problem.

COURTHOUSE

Preventative Maintenance (PM) – My staff performed various PM tasks throughout.

HVAC - Boiler 1 ran really dirty. Rick Colbeth, the county's licensed gas-fitter, cleaned the boiler, rebuilt its fuel pump and tried tuning it. Although it greatly improved it isn't running as cleanly as it should. *The new variable flow fuel nozzles were delivered and the department's licensed gas-fitter installed them and tuned the boiler.*

Sheriff Department – Jill Myers requested my department convert the forensic computer lab into a new deputy office. To complete this task, we had to run multiple new runs of Cat6 communication cable for computers and various other equipment software. We then moved all the furniture.

NURSING HOME

Preventative Maintenance (PM) – Department employees performed various PM tasks throughout.

Lighting – In several locations we upgraded internal lights from fluorescents to energy efficient LEDs.

Fire Damper Inspection Update – My staff completed this daunting inspection and repaired a few discrepancies discovered during the inspection.

Building Exterior – A visitor to the nursing home struck the front of the building with a vehicle, heavily damaging about 14' of wall to the left of the main entrance. The vehicle destroyed the lower brick façade and pushed the wall sole plate in almost 6 inches, causing extensive damage to the wall and window in room 101A. Thankfully, no one was injured. I had a structural engineer inspect the building and they determined there is no damage to any structural columns that are weight bearing by the 2nd floor. Craig vacated both rooms 101 A and B as he awaits me finding a contractor to do the repair. Thus far I have reached out to nine contractors and only one said he could fit me into his schedule. However, he is gone on vacation this week, thus can't assess what it would cost to fix the damage until he returns to the area around March 24th. As soon as I get his estimate, I will forward it to Primex for review and hopefully their approval.

Domestic Hot Water (DHW) Tank – Following last month's repairs on the 69 DHW tank I directed my staff to inspect the 03 Building tank for similar issues. This inspection revealed this tank also needs a new pressure relief valve and tank access hatch. We will make the repair when we receive backordered parts.

HVAC

MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

February 18 – March 17, 2025

- Air handlers: We discovered small water leaks in heat coils of air handlers HRU 3 and HRU 4. Last week we removed the one in HRU 3 to pressure test the coil to find the exact location and then made a solder repair to patch the coil. That coil has been reinstalled and the one for HRU 4 was pulled yesterday for the same repair. It's about a 1 ½ to 2-day process from start to finish on each coil.
- Boilers: When the biomass plant was down for a week or so one of the oil boilers kept shutting down in ALARM. To fix the problem we replaced a blower motor contactor. We also discovered a couple of aqua-stats weren't working properly either on both boilers so we replaced them as well.

Kitchen Walk-in Cooler – The cooler was not maintaining its correct temperature. We replaced a failed motor on one of the units condensing units.

Kitchen Ice Machine – The ice machine began making grinding noises and ice production failed. My staff determined many of the plastic parts in the machine were starting to fail due to embrittlement from old age and the ice machine water pump picked up these small pieces, causing the pump grinding noises. To correct the problem, we cleaned out the machine, replaced the embrittled parts with new and replaced the pump as well.

Fire Alarm – A bad sprinkler system relay module located in the 03-boiler room intermittently failed causing a system TROUBLE message at the main fire panel. We replaced the module to correct the issue.

Nursing Home Rear Landscape Project Update – Craig and I met one last time with Jay Miller Landscape Architecture to finalize this project plan. Jay said he would have blueprints and specifications complete by the 1st week of April. Once in hand I can put this project out to bid.

ADMINISTRATIVE BUILDING

Preventative Maintenance (PM) – Department employees performed various PM tasks throughout.

Lighting – In several locations we upgraded internal lights from fluorescents to energy efficient LEDs.

HVAC

- Boilers: As a proactive measure we inspected the boilers in this building for similar issues experienced with the nursing home boilers. This proved to be profitable because we found a few similar issues, which we corrected.

Dept. of Corrections (DOC)

Preventative Maintenance (PM) – My staff performed various PM tasks throughout.

Lighting – In several locations we upgraded internal lights from fluorescents to energy efficient LEDs.

MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

February 18 – March 17, 2025

Domestic Hot Water (DHW) Tanks Update – We cleaned the last of three DHW tanks and put the system back on line. The DHW efficiency is greatly improved.

Sewage Pump – Pump 1 failed. Replaced \$6,800 sewage pump.

Generator - Generator in ALARM for lift pump code. A Powers Generator Tech troubleshoot connected to the generator's software and was able to clear the subject alarms after inspecting the generator and finding no faults. He performed an engine run for 20-minutes without incident.

Kitchen/Laundry

- Washer 2: This washer's cold-water valve failed...we replaced the valve to correct the issue.
- Dishwasher: The rinse temperature fell below the acceptable threshold. We discovered and replaced the failed contactors.
- Backflow Device: We discovered the back-flow device connected to the washing machine chemical feed system was not rated for the water temperatures flowing through it. We replaced the device with a high temperature rated one and tested it before putting it back in service.

HVAC

- Boilers: During a routine inspection of the DOC boilers Rick discovered that Boiler 2's burner retention head had melted. Rick replaced the \$3,900 retention head and tuned the boiler.
- Heat Pump WHP-B2 had a contactor fail on Circuit A, killing ½ the capacity of this heat pump that heats all reheat boxes throughout the building...we replaced the contactor.
- Heat Pump WHP-H3 had a high-pressure switch fail on circuit A, killing half of the capacity of this heat pump used for preheating DHW. We replaced the high-pressure switch.

MAINT/FARM BUILDING

Preventative Maintenance (PM) – My staff performed various PM tasks throughout.

Farm

Dairy Barn

- Domestic Water: The system water expansion tank failed. We replaced the tank to correct the problem.
- Bulk Tank Washer: The cold-water inlet valve failed. We replaced the valve to fix the problem.

BIOMASS PLANT

MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

February 18 – March 17, 2025

Preventative Maintenance (PM) – My staff performed various PM tasks throughout.

Conveyor System – We had a \$5,000 chip-bin auger gearbox fail. It took a couple of weeks to get in, which required us to run all buildings on oil for this duration. Last week we received and installed the gearbox and put the biomass plant back on line.

ALTERNATIVE SENTENCING BUILDING

Preventative Maintenance (PM) – Department employees performed various PM tasks throughout.

Lighting – In several locations we upgraded internal lights from fluorescents to energy efficient LEDs.

OTHER

Staffing – Continued to be tumultuous.

Custodians: I had two vacancies the last time we met. I filled one internally about a week ago and the other position I hired a person who will start on April 9th.

Skilled Maintenance Assistant: This position remains vacant. Almost a month ago I had a couple applicants but neither were suitable for this position. Since then I have not had any more applicants.

Maintenance Assistant: I hired a new employee the end of February and so far, he is working out well.

HVAC Contract - I am requesting approval of a 3-year contract with Alliance Mechanical out of Lebanon, NH. Last year I received proposals from both Alliance Mechanical and ARC Mechanical of Bradford, VT. Alliance's proposal was significantly lower so the county chose them. Last year they did a very thorough job doing our PM work as well as fixing any HVAC issues we couldn't do our self. I would like to renew their contract, which is \$11,645 annually for the next 3-years.

Fuel Bids – Bids are due today's for FY26 budget year. We need to review those bids and determine if the proposed prices are acceptable.