

GRAFTON COUNTY COMMISSIONERS' MEETING
Administration Building
North Haverhill, NH 03774
April 22nd, 2025

PRESENT: Commissioners Piper, McLeod, Hedberg, County Administrator Libby, and Assistant County Administrator Elsholz, and Administrative Assistant Norcross

OTHERS: Director of Communications Paronto, Alternative Sentencing Director Mitchell, DoC Supt. Lethbridge.

Commissioner McLeod called the meeting to order at 9:00 AM

Director of Communications Paronto arrived to open bids for their portable radio project.

The following three (3) bids were received:

- Letova Electronics - \$645,916.00
- Ossipee Mountain Electronics - \$518,646.48
- Beltronics - \$304,899.20

Director Paronto noted that Beltronics did not meet the bid specifications. They did not bid on the same product because they do not sell Motorola. Director Paronto stated that Ossipee Mountain Electronics' bid meets all the specifications and would recommend that the Commissioners select their bid. These radios will be paid for through a Congressionally Directed Spending grant that Director Paronto received.

MOTION: Commissioner Hedberg moved to accept the Ossipee Mountain Electronics bid of \$518,646.48. Commissioner Piper seconded the motion, and all were in favor.

Alternative Sentencing Director Mitchell arrived and gave the following report*(see attached).

DoC Superintendent Lethbridge arrived and gave the following report (* see attached)

Portable Radio Purchase – Supt. Lethbridge stated that he had previously received Commissioner approval, using ARPA interest money, to purchase new radios for inside the facility. He said that he has received pricing from three (3) vendors. Ossipee Mountain Electronics has the lowest quote for the Viking Radios, and R&R Communications in Swanzey, NH, had the lowest quote for the Motorola R5 that will be used by nursing, kitchen, and administrative staff. He answered questions from the Commissioners.

MOTION: Commissioner Piper moved to approve purchasing 53 Viking VP5000 series radios with associated batteries, antennas, shoulder mics, and chargers from Ossipee Mountain Electronics for \$93,124.45 and 17 Motorola R5 radios with shoulder mics from

R&R Communications for \$12,897.50. Commissioner Hedberg seconded the motion, and all were in favor.

Administrative Transfer – Supt. Lethbridge stated that Rockingham County DOC requested that Grafton County hold a pre-trial inmate. He explained that Rockingham County normally holds its female inmates in Carroll County, but there was a conflict with this inmate. He agreed to accept the inmate and needs the Commissioners' approval to house them.

MOTION: Commissioner Hedberg moved to approve the administrative transfer from Rockingham County. Commissioner Piper seconded the motion, and all were in favor.

Agenda Items:

Virtual Participation – Commissioner Piper requested that, before they move to the other agenda items, they discuss the removal of virtual participation for their meetings. Commissioner McLeod stated that they can do that in a nonpublic session. Commissioner Piper stated that she does not feel the need to go into a nonpublic session. Commissioner Hedberg noted that, according to the statute for nonpublic sessions, if they are discussing someone outside of the Board of Commissioners, then it needs to be in nonpublic, but if it is about any member of the Board of Commissioners and a decision they make, it should be public.

Commissioner McLeod stated that the research she has done and the people she has talked to have said that it is the purview of the chair of the board to offer virtual participation. In her view, the COVID era pandemic is over. Therefore, they welcome people to come in person to their meetings. If there is an elected official who needs to join virtually, they can make that exception. She stated that they are completely transparent, as they offer the audio recordings to those who want them and can post them on their website for the public to listen to on their own time. They also have minutes. Her recommendation is for someone to read the minutes first, and then if they need clarification, they can get the audio. To have people listen for hours virtually, which she has done several times, the audio is very poor, they often add comments in the chat, and the Commissioners normally do not pay attention to that, and it is an unpleasant experience. She is doing away with virtual meetings because they are no longer in the COVID-19 pandemic era. She added that they have heard this from their federal administration as well. There is no longer a COVID.gov website. There is no reason to make people participate online. They are back to normal operation as they were before COVID. There are seats in the room for the public to join the meetings. She noted that very few people take advantage of it, and if they have a hearing that needs virtual participation, they can make an exception.

Commissioner Hedberg stated that this seems like a big issue to be decided by one (1) person, right or wrong, and she would be interested to hear how a big decision is under the purview of one (1) person. She stated that her other issue is that some of her constituents are an hour and a half away. They would lose an entire day to attend one (1) of these meetings in person. She stated that maybe it started with COVID, but in her town, the school board and select board have

everything online to be watched. The way of the world is much more open to having things available virtually for the public. If there is another specific reason that they should talk about in a nonpublic setting, they can do so. They talked a little about why Commissioner McLeod felt strongly about this, but if she provided more specifics as to why she feels this is what they need to do, it would be more helpful to her.

Commissioner Piper stated that she shares the same concern as Commissioner Hedberg. They are here for the public, regardless of who is online. She is concerned that her constituents are an hour away as well. Her town, as well as the City Council of Lebanon, also has open access to everyone for their meetings. They had previously discussed live streaming their meetings to make it more available, and she feels this is an unnecessary step backward. It's too big of a decision to be made by one (1) Commissioner. On a bigger issue, this seems like an executive order, a unilateral decision, which is not respectful to the process. She was disappointed the other Commissioners were not asked to weigh in on it, and she does not support it. Commissioner McLeod stated that the other Commissioners were asked to weigh in on it, and they would not consider the reasons that she gave to do away with virtual participation. She stated that it is her job to ensure they go through the agenda and finish the work. They often have to get people to talk louder or explain things, which is disruptive to their meetings. These are work sessions, not public hearings, and the virtual meetings take up staff time. They have complete open access for these meetings. The audio recordings are available, which is the same information they receive when virtually participating in the meetings. She stated that she did the research, and it is the purview of the chair to do this. If people have questions, they can call their Commissioners. She stated it would be a wonderful opportunity for the public to connect with their Commissioners and ask questions. She said she would love to hear more about video recording, but this is her decision. Right now, it is being used in a way that does not provide them with any insight.

Commissioner Hedberg asked where the information that this decision is the purview of the chair came from. Commissioner McLeod stated that Commissioner Hedberg can look it up and do the research like she did. She looked it up online and talked with other chairmen. Commissioner Hedberg stated that she heard everything Commissioner McLeod said, and if this was a decision that had been made, having public notice would have been respectful. Commissioner McLeod stated that there was no reason for public notice. Commissioner Hedberg stated that it would have been respectful to the other Commissioners to let them know beforehand. Commissioner Hedberg added that letting them know would have been the right thing to do. She stated that she does not feel that she has been disrespectful to Commissioner McLeod. She has disagreed but has never been disrespectful. Commissioner McLeod stated that the meeting is moving on, and they have other agenda items to discuss.

Commissioner Piper stated that she would make a motion, and Commissioner McLeod stated that she would not accept a motion.

MOTION: Commissioner Piper moved to vacate the chair.

9:45 AM Commissioner McLeod stated that she is not accepting a motion and that they will take a break, and asked that the audio recording be turned off.

9:50 Commissioner McLeod reconvened the meeting.

Commissioner McLeod asked CA Libby if she could ask their attorney if they would be available for discussion around this issue and whether the chairman has the purview to determine whether they have a virtual meeting. She stated that it was not a normal operating procedure; it was a COVID-19 pandemic option.

Commissioner Piper stated that Commissioner McLeod said something very disrespectful to Commissioner Hedberg. Commissioner Hedberg had said it would have been respectful, and she did not feel she had ever disrespected Commissioner McLeod. Commissioner Piper stated that she wanted to go on record and that she did not think she had disrespected Commissioner McLeod. She disagreed with Commissioner McLeod and noted that Commissioner McLeod was referring to a conversation in a nonpublic session. Therefore, the public does not know what she is talking about. She and Commissioner Hedberg disagreed with Commissioner McLeod's suggestion.

Commissioner Piper stated that it seems like there is a problem or a trust issue. The position of the chair is more than advancing policy and getting through the meeting. It is about having the trust and respect of her colleagues and encouraging dialogue, not cutting it off. Commissioner Piper stated that it is not acceptable to her for this conversation to simply end. She has never seen that happen. It is authoritarian that Commissioner McLeod is trying to cut off discussion, and she thinks someone should lead the meeting by recognizing her colleagues.

Commissioner Hedberg expressed several concerns. She is concerned about Commissioner McLeod, and if there are specifics, then she would need to talk about safety issues in a non-public session. Her other concern is that she feels they cannot pick and choose when they have a virtual meeting. There may be other meetings where certain issues are discussed that many people around the County want to weigh in on. She does not feel they can say they will have a virtual meeting on one day but not another, unless it's a hearing. She is looking for consistency.

Commissioner McLeod stated that the consistency is that they do not generally have virtual meetings. If the agenda has an item that Commissioner Hedberg feels constituents would want to be in attendance, they can make an exception. Commissioner Piper noted that they have two (2) regular members of the public on Teams and sometimes more. Commissioner McLeod stated that folks online can attend in person and then talk to people after the meeting. It is what has always been done. Commissioner Piper asked what they did before COVID, when constituents wanted to listen to the meetings. CA Libby stated that they had to come to the meeting. Commissioner Piper asked why they would make an exception now. She thinks they are picking and choosing which meetings to make available virtually. They have regular public listeners, and that is not ok. She thinks they should increase accessibility, not decrease it. Commissioner McLeod stated that

this is her decision. The other Commissioners are welcome to do the research themselves, but the chair makes the agenda, decides how decisions will be made, and facilitates the meeting. She asked the Commissioners to respect her decision. This is a waste of time. The pandemic is over, the staff have been spending a great deal of time on this, and they can make exceptions if they need to for elected officials who may not be able to be there and need to add items on the agenda. She stated that she is ready to move on.

Commissioner Hedberg stated that she respectfully disagrees with the decision and thinks they may need to revisit it, as this gives the appearance of a lack of transparency. She is happy to reconsider if she has more specific information, but at this point, she respectfully disagrees. Commissioner McLeod stated that she gave specific information that the Commissioners did not consider. She did not hear respect from either Commissioner for the situation. She is willing to go into nonpublic if need be, but noted that they are open and transparent. People can come to their meetings and listen to the audio at home. Commissioner McLeod stated that the public does not need to sit here at a specific time for several hours. The audio is not good, and false information is being put out. Commissioner Piper stated, to confirm, that Commissioner McLeod is saying that this decision is for the sake of the constituents. Commissioner McLeod agreed and stated that the public can listen to the meeting when it is convenient. The Commissioners do not need to define their time. They can get the audio recording and the minutes. Commissioner McLeod stated that she has participated virtually several times, and it is very difficult to hear. The sound is bad and does not work well for virtual participation. It causes people to think the Commissioners said things they did not say and to put the wrong information out further to the public. Commissioner Piper stated that it sounds like this decision is partially influenced by the fact that Commissioner McLeod sometimes feels information is misunderstood and then put out to the public. Commissioner McLeod stated that those are Commissioner Piper's words. She is stating that information is often misunderstood. It does enable inaccurate information to be put out there. Commissioner Piper stated that they could defend it and provide the correct information. Commissioner McLeod stated that if Commissioner Piper has the time to do that, that is great. She stated that if one (1) Commissioner were to do that, instead of all three (3) having to correct information, that would be a good process and save them all time. Commissioner McLeod added that they can put the minutes out there. There is complete open access to the meetings, and Commissioner McLeod stated that she refutes the argument that there is no open access.

Commissioner Piper stated that she thinks that Commissioner Hedberg, as a new and enthusiastic Commissioner, is trying to do her best for constituents and she remembers very well the conversations that Commissioner Hedberg first brought to their attention, that she would like to have these meetings televised but they did not have the ability to do that. That was an effort to increase transparency. She thought Commissioner McLeod was in favor of that increased transparency, which would have them on film. She stated that something has happened that has caused Commissioner McLeod to change her mind. Commissioner Piper stated that she disagrees

with this and that it does not look good. She does not think it looks like they are being transparent. Commissioner McLeod stated that she is in favor of having it filmed, and someone can watch it later. The audio is available now to people. She reiterated that she does not feel they need to have virtual meetings. It is not necessary as the COVID pandemic is over. It is her decision as the chairman of the board.

Agenda Items:

1. Approve minutes from 4/3/25, 4/10/25 & 4/15/25. Commissioner Hedberg had a grammatical correction on the 4/3 minutes.

MOTION: Commissioner Hedberg moved to approve the minutes from the April 3rd meeting as amended. Commissioner Piper seconded the motion, and all were in favor.

MOTION: Commissioner Hedberg moved to approve the minutes from the April 10th meeting. Commissioner Piper seconded the motion, and all were in favor.

Commissioner Piper had the following edit on the April 15th minutes:

- Page 4, Paragraph 2 – Commissioner Piper changed the sentence “ Commissioner Piper stated that she still disagrees because she feels it is a nicety” to read “ Commissioner Piper stated that she still disagrees and thinks Commissioner McLeod’s distinction is a nicety”.

Commissioner Piper and Commissioner McLeod both removed the following sentence because they felt it was unclear what it meant.

- Page 4, Paragraph 3 – “Commissioner McLeod noted that she thought it was great”

MOTION: Commissioner Piper moved to approve the minutes from the April 15th meeting as amended. Commissioner Hedberg seconded the motion, and all were in favor.

2. The Commissioners signed check registers 1142 & 1143.

3. Open Farm Truck Bids – CA Libby stated that the Farm is selling their 2010 Toyota Tundra and their 2004 Chevrolet 3500 KS. The following bids were received:

2010 Toyota Tundra

- Orford Servicenter - \$1,976.00

2004 Chevrolet 3500 KS

- Joseph Beck - \$500
- Orford Servicenter - \$1,976.00

MOTION: Commissioner Hedberg moved to accept Orford Servicer's high bids of \$1,976.00 for the 2010 Toyota Tundra and \$1,976.00 for the 2004 Chevrolet 3500 KS. Commissioner Piper seconded the motion, and all were in favor.

4. Fundraiser Request – CA Libby stated that Terry Martin, President of the Home Association, has asked permission to have a cow patty bingo fundraiser on the lawn by the Biomass Plant. No costs are associated with this event, and he wants to hold it in late May. Commissioner Hedberg asked about the Home Association and what they do. CA Libby explained that the Home Association is a nonprofit 501 (c) (3) that raises money to benefit the residents of the Nursing Home. Commissioner McLeod asked if the Farm Manager had been asked about this and if it involved a cow. CA Libby stated that she would check with the Farm Manager.

MOTION: Commissioner Piper moved to approve the Cow Patty Bingo Fundraiser, as long as the Farm Manager did not object. Commissioner Hedberg seconded the motion, and all were in favor.

5. March Financial Reports – CA Libby reported that they are nine (9) months through the year.

Monthly Variance Report

Revenue

CA Libby stated they are close to breaking even in the Nursing Home. Between February and March, they had a \$110,000 gain and continue to increase the census. She believes they will break even in May. She noted that the Bed Tax includes two (2) quarters. The third quarter bed tax will be received in mid-May.

CA Libby reported that she heard from DHHS on Friday in response to her email trying to find an estimate for the ProShare payment. She had done a rough estimate of \$1.6 million. The estimated current ProShare payment is \$1.5 million. She and NHA Labore feel it will be around \$1.6 million when the final payment comes out. She stated that they will be \$1 million under budget, but that has already been anticipated.

Sheriff/Dispatch – CA Libby reported that they did not receive any revenue from the Sheriff's Department in March, but noted that she is not concerned about it.

Expense

CA Libby stated that some departments continue to track over expended because they have been budgeted tightly and have spent down funds. She does not anticipate that there will be over expenditures at year-end; they should be right at their budget.

She noted that the IT budget looks better than it did last month and stated that this budget depends on the subsidy.

The Dietary budget in the Nursing Home is over because they are at a higher census than what was budgeted. CA Libby noted that the average census in March was 120, and NHA Labore hopes it will be 122-123 for April

Prorated Report

CA Libby stated they are overall on target for revenue and trending under expended.

Cash Management Report

CA Libby reported that \$4.5 million in cash is available between now and the end of June and noted that the \$1.5 million ProShare payment will help as well. She stated that they should be able to make it to the beginning of August before they have to borrow.

6. Budget Discussion

CA Libby reported that, based on estimates and by using \$2,250,000 in surplus to reduce the amount to be raised by taxes, they will have a 5.06% undesignated fund balance.

CA Libby explained that when NHA Labore presented the Nursing Home budget, he used 120 as a census. He has since increased that to 124. He increased the Veteran census by two (2), the Medicare census by one (1), and the New Hampshire Medicaid by one (1). She noted that this is where NHA Labore is comfortable with the payor mix. By adding the four (4) residents, three (3) of them being a higher payor source, they were able to add \$626,750.00 to the Nursing Home revenue. CA Libby stated that it took a fair amount of reassuring on NHA Labore's part for her to feel comfortable with it. The census as of last Friday was 123. She explained that last year, they could not get up to the budgeted 116 mark until November because they started at 108 in July. This year, they are at the census they are budgeting for, and she is comfortable with that. The goal is to get back up to full capacity, and CA Libby stated that she feels these goals are achievable.

CA Libby stated that with the changes made by the Commissioners, the total budget is \$57,709,601.00, and that will come down some. AS Director Mitchell will submit adjusted numbers due to the removal of the Case Manager position from her budget.

CA Libby reported a 2.65% increase in expenditures and a 5.91% increase in revenue. She added that there is a 52.52% decrease in the surplus used to offset taxes. As it stands, including the COLA, they are at a 9.33% increase in the amount to be raised by taxes, down from the 13% they started at. She explained that the reduction in surplus accounts for 9.11% of that total 9.33%. The budget would have a .22% increase in the amount to be raised by taxes, if they could provide the same surplus they used last year. She stated that the decrease in the surplus available is the driver for this year's tax increase.

CA Libby stated that she would like to firm up the Employee Council requests and noted that they have been invited to meet with the Commissioners on Thursday. She also said they will also

meet with the Nursing Home union. She needs to advance these conversations so they can finalize the budget. She stated that if the Commissioners are all more comfortable with where the budget is at and continuing with the recommendations that the majority already made for the Employee Council, she needs confirmation.

The Commissioners requested to go into nonpublic session to further discuss the Employee Council Requests.

MOTION: * 10:45 AM Commissioner Hedberg moved to enter into a non-public session for the purposes of the dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted according to RSA 91-A: 3, II (a). Commissioner Piper seconded the motion. This motion requires a roll call vote. Commissioner McLeod called the roll. Commissioner Piper said, "Yes", Commissioner Hedberg said, "Yes," and Commissioner McLeod said, "Yes." Commissioner McLeod stated that a majority of the board voted "yes" and would now go into non-public session.

* 10:51 PM Commissioner McLeod declared the meeting back in public session.

MOTION: Commissioner Hedberg moved to permanently seal the minutes from the just completed non-public session because they could affect the reputation of someone other than those of the Board of Commissioners. Commissioner Piper seconded the motion. Commissioner McLeod called the roll. Commissioner Piper, "Yes," Commissioner Hedberg, "yes," Commissioner McLeod, "yes." Commissioner McLeod stated that a majority of the board voted "yes," and the motion passed.

7. Non-Public Session per RSA 91-A:3, II (l)

MOTION: * 10:52 AM Commissioner Hedberg moved to enter into a non-public session for the purposes of the dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted according to RSA 91-A: 3, II (a). Commissioner Piper seconded the motion. This motion requires a roll call vote. Commissioner McLeod called the roll. Commissioner Piper said, "Yes", Commissioner Hedberg said, "Yes," and Commissioner McLeod said, "Yes." Commissioner McLeod stated that a majority of the board voted "yes" and would now go into non-public session.

* 11:18 PM Commissioner McLeod declared the meeting back in public session.

MOTION: Commissioner Hedberg moved to permanently seal the minutes from the just completed non-public session because they could affect the reputation of someone other than those of the Board of Commissioners. Commissioner Piper seconded the motion. Commissioner McLeod called the roll. Commissioner Piper, "Yes," Commissioner

Hedberg, “yes,” Commissioner McLeod, “yes.” Commissioner McLeod stated that a majority of the board voted “yes,” and the motion passed.

CA Libby stated that the Commissioners will meet with the Employee Council on Thursday and hope to set a public hearing date.

County Attorney Hornick

Atty. Hornick said she would like to discuss her budget and asked that the Commissioners reconsider funding the 9th Assistant County Attorney position. She explained that when she came on in 2019, previous County Attorney Saffo had received Delegation approval to hire an 8th Assistant County Attorney. She then got permission for a 9th temporary attorney paid for through ARPA funds. When Office Administrator Evans and she prepared her budget, she continued that funding for the 9th attorney position would be through the regular budget, once ARPA funds are used up. She understands from the discussion that no new positions are being funded. She explained that over time, when they have been short-staffed, they have not received viable candidates. This year, she has lost two (2) attorneys, leaving her short-staffed. She took over cases from the PCJA when she lost the attorney who handled those cases. That court has hired someone for that job, and the County Attorney’s Office will no longer be involved in that. The last round of ads she put out got several potential viable candidates. She hired one (1) as an intern from the AG’s office. She is working part-time and will take the month of June off to study for the Bar Exam. She will be on a conditional offer and falls under Rule 36, which allows her to practice under the county attorney's oversight. Atty. Hornick further explained that she also has an intern whom they are not paying. She stated that she is looking for permission to make an offer to the intern in another month or so. She would be the 9th attorney until November, when another senior attorney retires, and she would then go back to 8 attorneys. The maximum it would cost for all of this would be \$80,000.

Commissioner Piper confirmed that Atty. Hornick is asking permission to fund a new position for half of the year. Atty. Hornick stated that this was correct and allows for a seamless transition and training. Commissioner Piper stated that given the decision they made across the board about new positions, she wishes they could wait until the other position is vacated by the attorney who is retiring, so they know that person is retiring and does not change their mind. The Commissioners further discussed the request, asked for the total costs associated with this request, and will further discuss on Thursday.

Commissioner’s Issues:

1. Commissioner McLeod stated that she received a text from Amy Nixon at the Caledonian. She is doing an in-depth story on the courthouse and wanted to know whom to talk to. Commissioner McLeod suggested Commissioner Hedberg, as she is the Commissioner on the Courthouse Building Committee. CA Libby stated that she has also received an email from her and will respond.

The Commissioners conducted their semi-annual inspection of the Department of Corrections with Captain Kendall and Lieutenant Allaire per RSA 30-B:12.

1:05 PM With no further business, the meeting adjourned.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Katie Wood Hedberg", written over a horizontal line.

Katie Wood Hedberg, Clerk

Alternative Sentencing Commissioners Report March 2025

Directors Report:

Grafton County Alternative Sentencing hosted a meeting with probation and parole officers to review our programs and collaborate on any needed improvements or communications.

The juvenile program added a new panel member. Panel members are individuals from the community who volunteer their time to support youth coming into the program. They sit on the opening panels and help create reparative tasks with the youth and family. We are very fortunate to have a great team of panelists.

In January, \$900 from the Opioid Abatement Funds and \$392 from the Local Assistance and Tribal Consistency Fund were used to support participants.

The SIM Transitional Housing Initiative is currently supporting one family and five individuals. Four rooms are used in Littleton, and a wait list has started. One room is used in Plymouth and one room in Lebanon. The SIM Case Management Team in Lebanon (LISTEN Center) has successfully found permanent housing for one individual. Including the support of case management, \$36,850.45 of ARPA funding has been used toward this initiative.

Census:

Alternative Sentencing and Mental Health Court had 35 active participants, 3 successful completions, 09 referrals pending for Alternative Sentencing programs, 10 referrals for Mental Health Court, plus 4 *actively supported* applicants for Mental Health Court.

**Actively supported meaning, the applicant is being provided intensive case management by the Mental Health Court team before pleading into the program. This is often a necessary step to stabilize the individual enough to move to the next step.*

***The Mental Health Court Team is close to capacity with current staffing. As referrals continue to come in, Grafton County Alternative Sentencing will be seeking to support our team with additional staff.*

Alternative Sentencing
Commissioners Report March 2025

***Alternative Sentencing Programs:**

Juvenile Restorative Justice

Adult Felony and Misdemeanor Diversion

C.A.R.E & C.A.R.E+

Intimate Partner Domestic Violence Program: Emerge

Mental Health Court

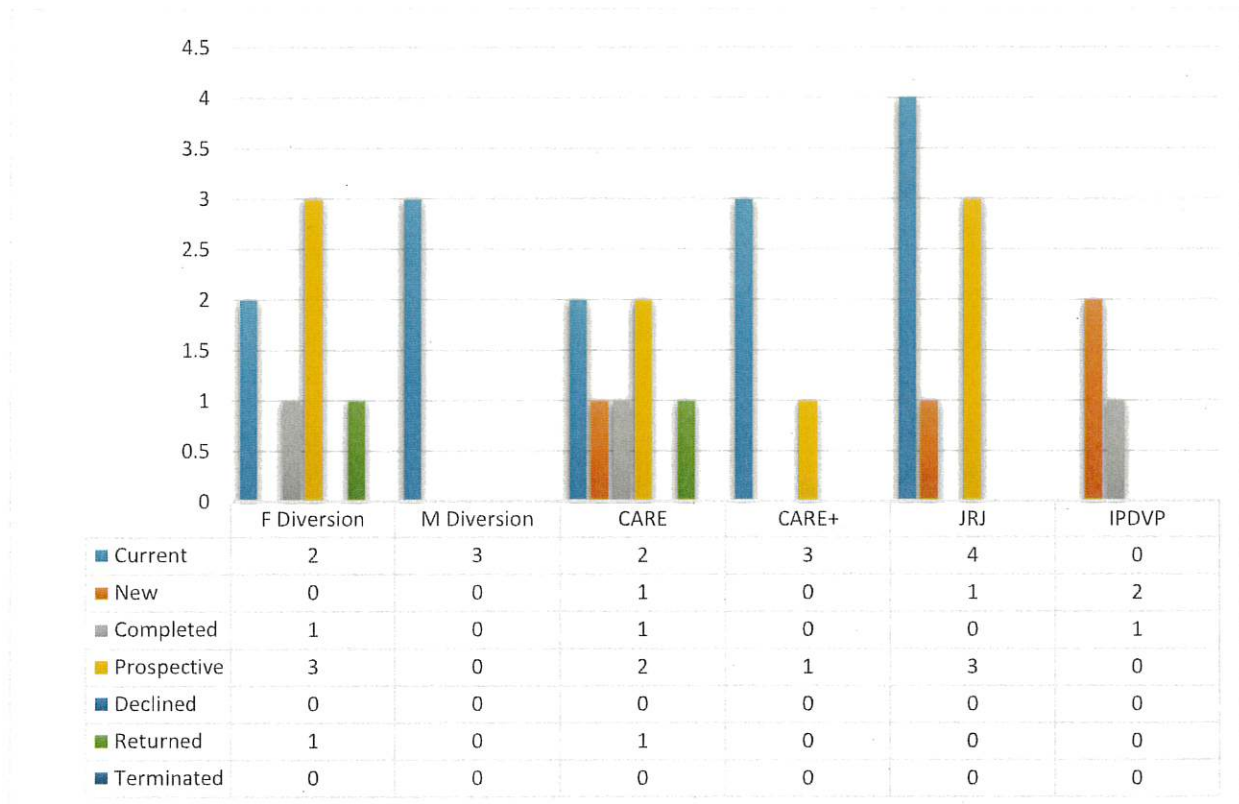
Anger Management Assessment and Programming

Life Skills Group

Alternative Sentencing Commissioners Report March 2025

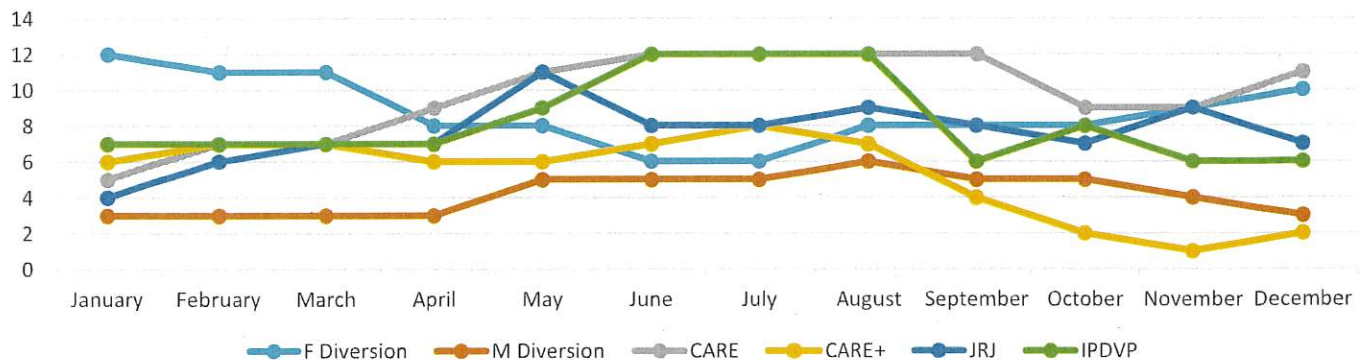
Alternative Sentencing Programs

MARCH 2025



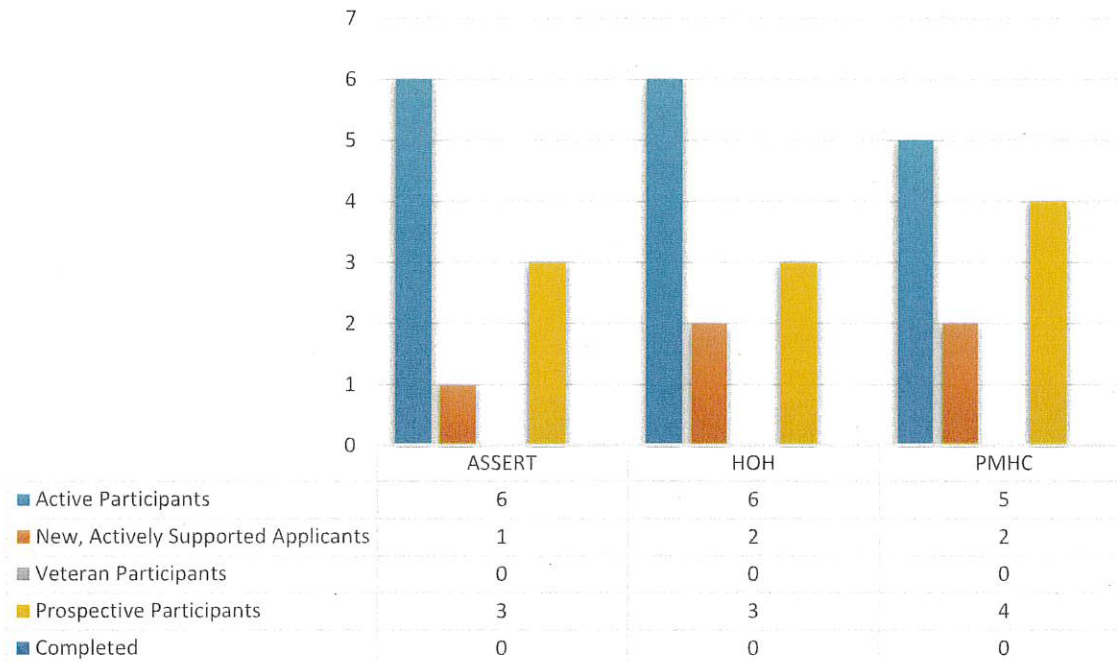
FOURTH Quarter 2024

AS Programs



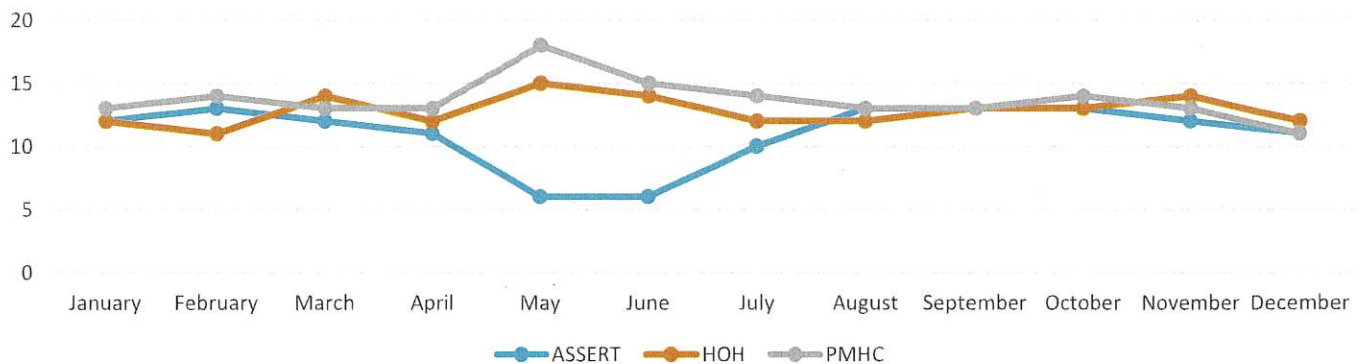
Alternative Sentencing Commissioners Report March 2025

Mental Health Court MARCH 2025



FOURTH Quarter 2024

MHC



Alternative Sentencing Commissioners Report March 2025

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
JRJ												
AD	\$90.50	\$90	\$100									
MISSED												
LATE												
+ UA's												
Anger Manag ement	\$35		\$50									
Emerge	\$250	\$403	\$100									
CARE												
MISSED												
+ UA's												
BDAS	\$1628.81	\$1901.42	\$1682.31									
Totals	\$1969.31	\$2394.92	\$1882.31									
Grand Total	<u>\$3598.12</u>	<u>\$5993.04</u>	<u>\$5993.04</u>									

Monthly Department of Corrections Activity Report

March 2025



Major Incidents:

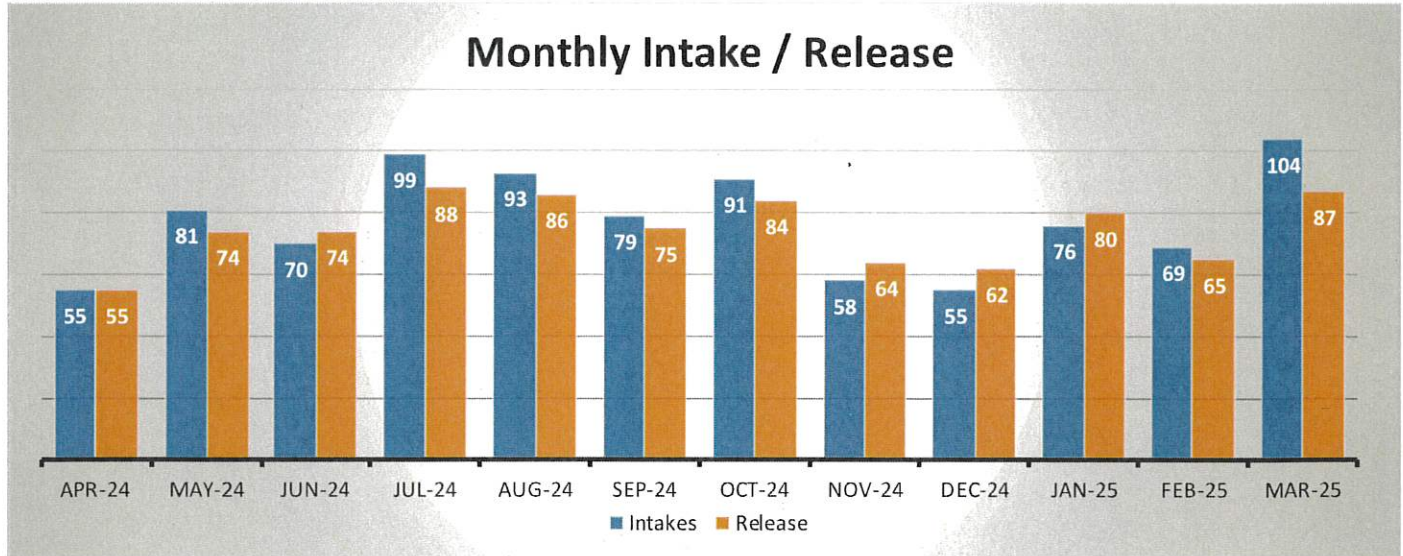
There were no major incidents in the Grafton County Dept of Corrections in March.

Population Data:

Total Intakes for the Month: **104** (Coos County Females:6)

Total Releases for the Month: **87**

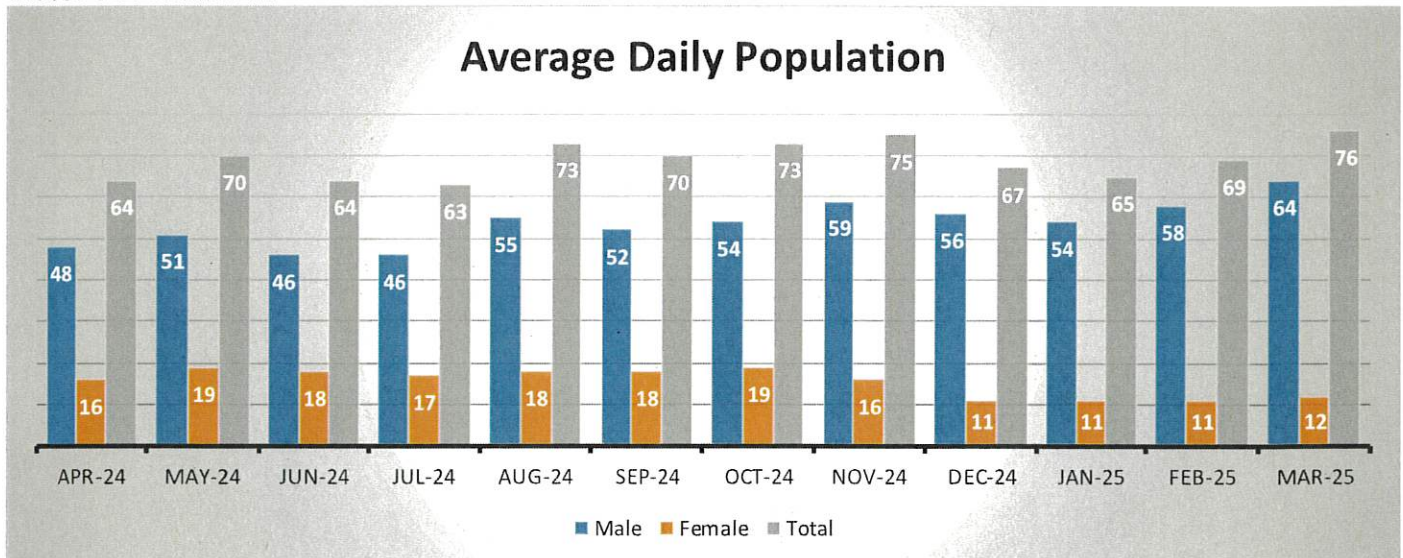
Monthly Intake / Release



In House Average Daily Population for the Month: **76**

Male: **64** Female: **12**

Average Daily Population

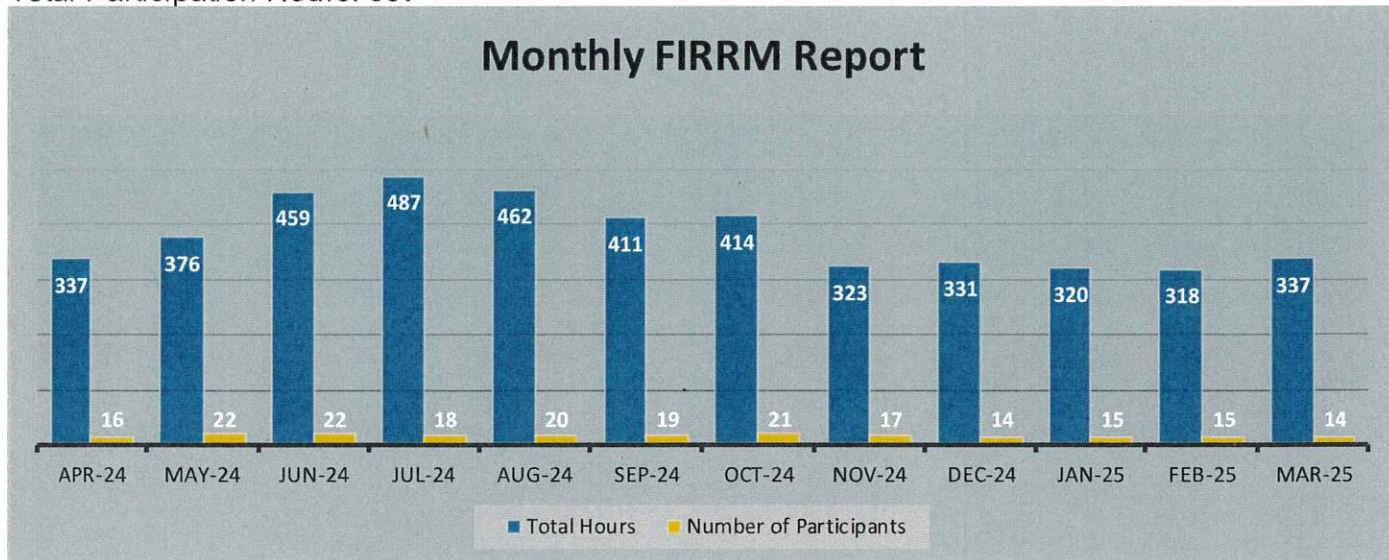


An update to the Jail Management Software broke the report used for average daily population last month, and I failed to notice the numbers did not add up. The February numbers in this report are accurate. Last month's report had the incorrect data and showed a total inmate ADP of 58; 69 is the correct number of inmates in February 2025.

The DOC is observing increasing census with the bail reform laws that took effect in January; this increase is primarily pre-trial inmates being held on preventative detention or cash bond.

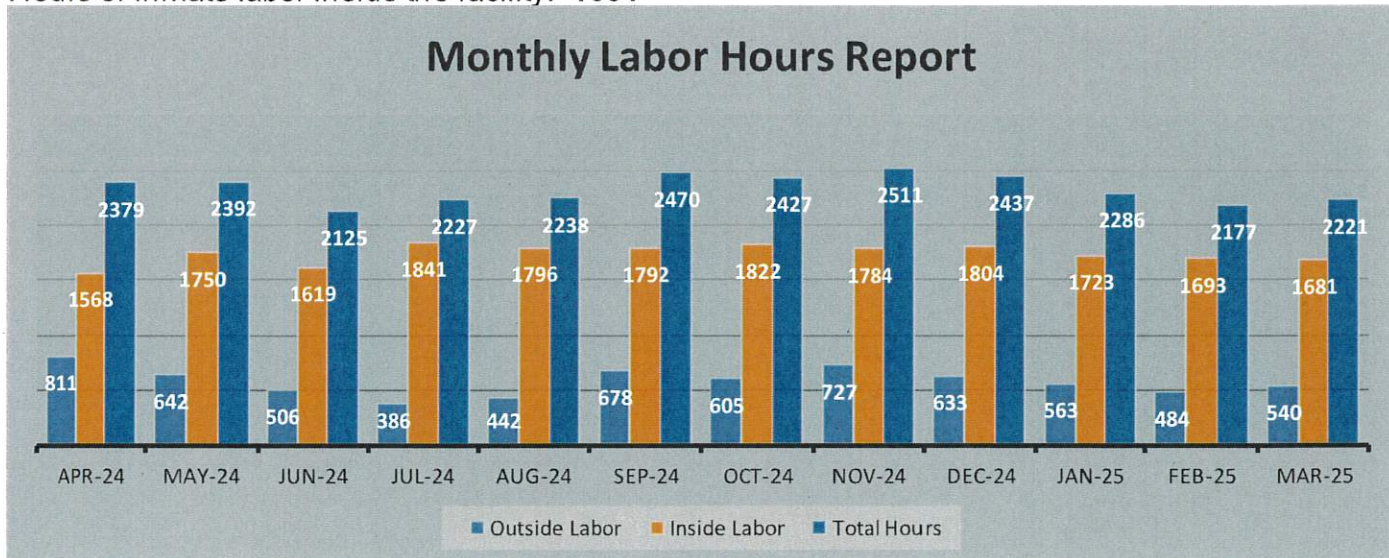
Inmates participating in FIRRM program during the month: **14**

Total Participation Hours: **337**



Hours of inmate labor outside the facility: **540**

Hours of inmate labor inside the facility: **1681**



Food Service:

Average per meal cost to feed each inmate: \$1.78

The cost per meal was up \$.01 from February. 6735 inmate meals were served during the month of December, for a total food expenditure of \$11,968.

The DOC received 150 eggs from the County Farm in March.

The DOC had our surprise health inspection in March. The jail kitchen passed the inspection with 100% marks and one inspector commented the kitchen could be a model for restaurants to follow. I am very proud of Corporal Lombardo, Officer B. Balch, Chef Deblois, and Chef Wentworth for their diligence in following the correct procedures and training the inmate workers to the same high standard.

Medical:

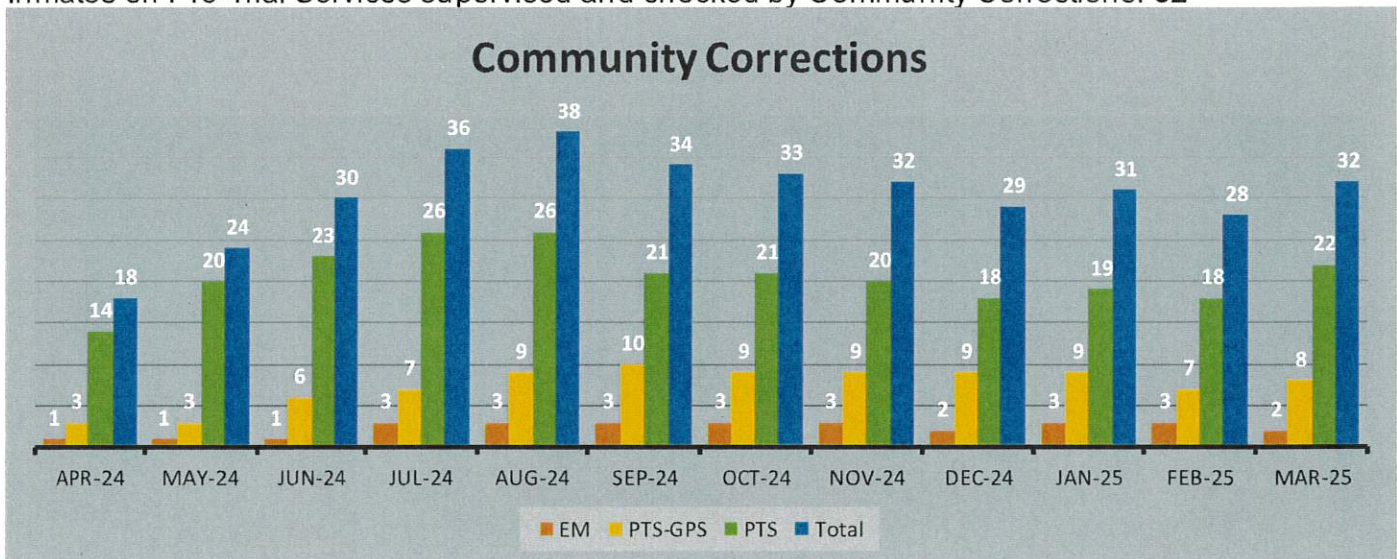
There were no major medical issues in the DOC in March. The DOC has been operating with one nursing position vacant for over a year. Another full-time nurse has given notice, which will put the Medical Dept at 50% vacancy for staff nurses. Over the past year, the DOC has added some per-diem part time nurses, which have helped alleviate pressure from the one vacant position. However, the per diem pool will not be a solution to two vacancies. The DOC has requested Human Resources begin another advertising push to fill nursing vacancies; if this is not successful, a traveler may be needed. **Note: The nurse submitted notice in April, this information is included in the March report due to the urgency of the need.**

Community Corrections:

Inmates supervised on Electronic Monitoring: 2

Inmates on Pre-Trial Services with GPS: 8

Inmates on Pre-Trial Services supervised and checked by Community Corrections: 32



Staff:

New officer hires during the month: 4

New officer/supervisor vacancies during the month: 2

Total vacant officer positions at the end of the month (including supervisory rank): 2

Promotions during the month: 0

Significant Developments and Achievements:

The Department of Corrections met with Archways Community Resource Centers to identify areas where the DOC could collaborate on a warm handoff and where Archways could assist inmates with services leading up their release. Intake and Programs staff have reported this new partnership has already been productive, several inmates have been assisted with immediate needs prior to their release, and the DOC plans to continue this partnership and continue identifying ways to work together. I am grateful for Nicole Mitchell for connecting us with Archways.

March was a very good month for hiring; three brand new uncertified officers and one certified and experienced officer accepted job offers with GCDOC.

Significant Problems:

There were no significant problems in the Dept of Corrections during March.