

GRAFTON COUNTY COURTHOUSE BUILDING COMMITTEE

Administration Building

North Haverhill, NH 03774

January 8th, 2025

PRESENT: County Administrator (CA) Libby, Assistant County Administrator Burbank, Maintenance Supt. Oakes, Administrative Assistant Norcross, Commissioners McLeod, Piper and Hedberg. Omer C. Ahern Jr., Nick De Mayo – via Teams, Jeff Mealey – via Teams.

J. Oakes stated that he wanted to meet with the Commissioners to review the visions and goals questions for the new courthouse with them.

W. Piper voiced concerns that have been raised regarding the Department of Corrections and its size. She wants to make sure that they are very conscious on what their needs are verses what their wishes are. J. Oakes noted that the size has been reduced from the original study that was done by EH Danson. The EH Danson report determined a 75,000 Sq ft facility was needed based on the stakeholder's needs and wants. Shortly after the Courthouse Building Committee was formed, preliminary interviews with these same stakeholders produced a smaller footprint, thus the best estimate at this juncture. It is currently sitting around 60,000 sq ft. and the current building is 45,000 sq ft. He stated that they will do their best to keep it reined in. He stated that this is the Commissioners project and they will have the opportunity to review. J. Libby stated that the departments are filling out questionnaires that will go back to Lavalley and Brensinger and the County will then come up with a space needs report that will need to be approved. The Superior Court and Circuit Court occupants did not receive the questionnaire, it went to Sarah Lineberry who will fill it out based on the State Court specifications.

O. Ahern stated that he is a county taxpayer and attorney and having been a County Commissioner, his concern is the powering of the facility. He suggested they look into slightly used nuclear fuel. Commissioner McLeod noted that Supt. Oakes is the chairman of this committee and therefore he is the one to determine when public comment is allowed.

J. Oakes reviewed the questions with the Commissioners and received their input (* see attached sheet)

Public Comment – J. Oakes asked for public comment. There was none

1:03 With no further business, the meeting was adjourned.

1. What are the county's visions & goals for the new building?

- a. Design meets immediate and long-term programming requirements
 - i. Office & storage space, building flow, adjacency and or separations, and technology, etc.
- b. Secure facility (addresses all existing woes of current facility)
- c. An enduring building that is designed for 50+ years of use
- d. ADA universal design
- e. Well signed to facilitate visitor navigation

2. What factors would define project success?

- a. Affordable capital costs
- b. Energy efficient (thermal envelope, HVAC and utilities)
- c. Meets visions and goals stated above

3. What is the county's energy and sustainability goals?

- a. Reduce current utility cost by 1/3 or more
- b. Use enduring designed equipment that is not being phased out
- c. Build using low-maintenance materials

4. Does the county have any specific equipment desires?

- a. Traditional propane boiler system tied into biomass plant
- b. Chiller system with fan coils for office cooling
- c. Air handlers with hydronic heat & DX coils and reheat boxes for common area heating & cooling
- d. DX mini-splits for IT closets
- e. Super store DHW
- f. Use of VFDs and soft starts
- g. Niagara BAS integration
- h. Use of occupancy sensors (lighting, restroom controls, HVAC CFM's, etc.)
- i. CO detectors for areas like vehicle sally port
- j. Oil/water separator for vehicle sally port
- k. LED lighting throughout

5. What is the county's desire for the new building in terms of style/look and materials?

- a. It should tie in with the architecture of the existing adjacent buildings (mix of brick, granite & clapboard, standing metal seam on peaked roofs)
- b. Should have a stately/dignified appearance