

## GRAFTON COUNTY COURTHOUSE BUILDING COMMITTEE

Administration Building

North Haverhill, NH 03774

April 7<sup>th</sup>, 2025

PRESENT: County Administrator (CA) Libby, Assistant County Administrator Burbank, Maintenance Supt. Oakes, Assistant Supt. Colbeth, Commissioner Hedberg, Administrative Assistant Norcross

OTHERS PRESENT: Nick De Mayo – via Teams

J. Oakes stated that he wanted to discuss the last 2 block diagrams that LBA went over with them last week. He reported that they have determined that option 1 was off the table as they are not doing the tunnel.

The Committee reviewed the site plan options.

J. Oakes noted concerns that the Maintenance delivery area was located in the secure area in option 2 and that would need to change. He also noted that he talked with one of his staff and asked if the magnetometer would be located in the common space or if they are going to make a vestibule. J. Libby stated that the magnetometer is going to be located right as you enter the building.

J. Oakes noted that the footprint has not changed much, aside from adding the Registry of Deeds. At this point, unless there is a compelling reason not to select it, option 3 is the best choice as far as probable cost. He noted that the excavating will be expensive to do option 2.

The Committee discussed the garage area and J. Oakes stated that they had discussed a drive through storage area for the dispatch trailer and that is not reflected on option 3.

It was discussed that the Biomass already feeds the current courthouse and they would just need to extend the pipes to connect to the new facility.

The Committee discussed elevators. J. Oakes stated that he would recommend installing a freight elevator. If they do not have a garage door access to the mechanical room, they need this elevator to transport large mechanical items to and from the basement mechanical room and first floor receiving area. He noted that it could be used by public and staff as well. J. Oakes stated that he thinks they could get away with 3 elevators in this project but wants to discuss it with LBA.

The Committee discussed an enclosed stairwell outside the Register of Deeds that they could use to access the basement and their archive area.

J. Oakes reviewed a spreadsheet he created that outlines the 3 different options. He stated that most departments got what they wanted or close to as far as their location within the building.

If they need an extra elevator to make the flow of the building work in terms of transferring inmates, and staff/public then that is what they have to do. He wants to make the sure the circulation is proper and stated that it would not make sense to create a new building that has the same issues as the current building does.

H. Elsholz stated that she like the idea of the County services being on the first floor and the Courtrooms being on the second floor. J. Libby agreed and stated that she likes the courts on the second floor and county services on the first floor, along with probation and DMV.

J. Oakes stated that he will copy the pages he marked up with the changes to option 3 and send it to Lavallee before they meet on Thursday.

1:30 PM With no further business, the meeting was adjourned.