

GRAFTON COUNTY COURTHOUSE BUILDING COMMITTEE
Administration Building
North Haverhill, NH 03774
May 16, 2024

PRESENT: County Administrator (CA) Libby, Assistant County Administrator Burbank, Maintenance Supt. Oakes and Administrative Assistant Norcross, Amanda Perry & Dave Cady

Probation & Parole - Amanda Perry & Dave Cady

1. Amanda & Dave had reviewed their EH Danson Report space requests prior to the meeting and agreed they did not want to change anything.
2. Amanda and Dave said they are looking to open a satellite office in the Plymouth area to be more central to caseload and employee living locations. Despite this, they each said they would want to maintain the main office here at the complex without changing any of their inventory space needs.
3. Dave said he has to meet with his director to finalize their space needs and will need to know what the Sqft. cost will be for the new space before P&P commits to leasing the new space. In the next couple weeks Julie said she will do a real estate comparisons to try and nail down an estimated figure for Dave.
4. Amanda and Dave said they would like to be close to the courts in the new building but also be conveniently located near the connector that goes to the DOC.

Supt. Oakes noted that they are looking to have these department needs finalized by the end of the summer to then hand over to an architect to come up with the design for the building.