

GRAFTON COUNTY COMMISSIONERS' MEETING
Administration Building
North Haverhill, NH 03774
October 14, 2025

PRESENT: Commissioners McLeod, Piper, Hedberg, County Administrator Libby, Assistant County Administrator Elsholz and Administrative Assistant Norcross

OTHERS: Farm Manager Libby, Register Monahan, IT Director Tetreault, Representative Bjelobrk, Emilie Smith – via Teams, Representative Stringham – via Teams, Nick De Mayo – via Teams, Omer C. Ahern Jr. – via Teams, Howard Hatch – via Teams

Commissioner McLeod called the meeting to order at 9:00 AM.

Farm Manager Libby arrived and gave the following report (* see attached)

Register Monahan arrived with the following memos:

Office Closing – Register Monahan requested to close her office at 1:00 pm on December 24th, 2025, through the holiday weekend and reopen on Monday, December 29th.

MOTION: Commissioner Hedberg moved to close the Register of Deeds Office at 1:00 pm on December 24th, through the weekend, and reopen on December 29th.

Fidlar Contract Renewal – Register Monahan stated that their contract expires June 30th, 2026, and she is looking for a bid waiver to enter into a new five (5) year contract once the current one expires. She explained that there are no alternatives that can compete with the amount of product and stability that Fidlar brings. She noted a minimal increase of roughly \$1,200 to the contract.

MOTION: Commissioner Hedberg moved to waive the bid process and approve the five-year contract with Fidlar as presented. Commissioner Piper seconded the motion, and all were in favor.

IT Director Tetreault arrived and gave the following report (*see attached):

1. Virtual Participation and Meeting Recording Policy - Commissioner McLeod stated that there had been a request by an Executive Committee member to allow Delegates to have their cameras on while attending a Commissioner meeting via Teams. She noted that one of her concerns about having cameras enabled is that people can do things that are disruptive or inadvertently share things on their screens. She stated that they saw that during Zoom, they saw a lot of that. Commissioner McLeod then stated that she does not understand what the point is of having the cameras on. It was a request by a Representative that Delegation members be allowed to have their cameras on. Rep. Bjelobrk was present at the meeting and stated that she had requested this because during two (2) consecutive Commissioner meetings that she attended online, the host

disabled their camera and microphone. She stated that if she is having a problem and wants to say something, she is not able to. Commissioner Hedberg noted that raising your hand on Teams would alert them to an issue. Rep. Bjelobrk stated that she does not think they need to worry about Delegates and elected Representatives causing an issue. Commissioner McLeod noted that it does give the perspective that people are participating in the meeting if their cameras are on. Commissioner Hedberg asked if there is a way to disable some cameras and not others. IT Director Tetreault stated that they can do that. Commissioner Piper noted that the Delegates are their colleagues. Commissioner McLeod suggested that, rather than changing the policy, they could put a note at the bottom of the agenda regarding virtual attendance, stating that Delegates can use their cameras.

MOTION: Commissioner Piper moved to approve the Grafton County Virtual Participation and Meeting Recording Policy. Commissioner Hedberg seconded the motion, and all were in favor.

2. Barn Wi-Fi – IT Director Tetreault stated that they received quotes from the following two (2) providers:

Thrive - \$1,300/month, \$46,800 for 36 months

Spectrum - \$1,378.00/month, \$49,608 for 36 months

IT Director Tetreault recommends the Commissioners select Spectrum, although it is slightly more expensive. He explained that third-party vendors sometimes work, but he does not have direct vision into their services because they are hosted by someone else. By going with Spectrum, he can see what is going on and take this back in-house. IT Tetreault explained that it will still be secured by Thrive, but he will be able to look at the system and be able to keep better track of what is going on. He further explained that because Spectrum has extensive experience in running cable, they would not have to hire a third-party vendor.

Commissioner Piper stated that, in regard to the difference in price, the government is sometimes at a disadvantage in terms of the quality of what they can purchase because they are taxpayer-funded. She stated that they have seen this in the past on the complex. Sometimes they have to pay a little more to avoid those problems.

IT Director Tetreault noted that they are adding a product, but they are saving money because they are eliminating the Register of Deeds' internet. This actually removes almost the full cost of this project.

MOTION: Commissioner Piper moved to approve the barn Wi-Fi project with Spectrum. Commissioner Hedberg seconded the motion, and all were in favor.

Agenda Items:

1. Commissioner McLeod asked if everyone had a chance to read the minutes from the October 7th and October 8th meetings. Commissioner Hedberg noted that she found a typo in the October 7th minutes.

MOTION: Commissioner Piper moved to approve the minutes from the October 7th as amended. Commissioner Hedberg seconded the motion, and all were in favor.

MOTION: Commissioner Piper moved to approve the minutes from the October 8th meeting as written. Commissioner Hedberg seconded the motion, and all were in favor.

2. The Commissioners signed check registers 1046-1047;1049-1050; 2025-10.10.2025.

3. CA Libby stated that she received a public information request a couple of weeks ago. This request is significant and includes twelve (12) fiscal years of data. Commissioner McLeod stated that this request was from Rep. Bjelobrk, and she is looking for all maintenance logs from the Courthouse. Commissioner McLeod then asked how much time had been spent on this request. CA Libby stated that Supt. Oakes has spent about a week and a half so far, and he has a thumb drive that he is putting all the data on. She estimates that it is going to take several weeks to do. She stated that Accounts Payable has a full-time job to do, and her guess is that it could be 1,000 invoices that have to be saved into a file. She stated that Admin. Asst. Norcross is going to have to scan a box full of bids and upload them as well. It is a significant amount of data they have to compile. Commissioner McLeod asked if they could list where the money has been spent rather than pulling all of the invoices. CA Libby stated that actual invoices have been requested. Commissioner McLeod stated that she would like the public to know that this has been requested and the time and money it is going to cost. She would like the estimate to prepare all of this work, noting that it is some of their most expensive staff who are having to do the work. Commissioner Hedberg thanked both CA Libby and Supt. Oakes, as well as the other staff who have to do their full-time work with this in addition to. CA Libby noted that it is part of their job, and it is anyone's right to request this information; it will just take time to compile. Commissioner McLeod asked if these requests are posted on the County's website, and CA Libby stated that they are not. Commissioner McLeod thinks it should be so people can know.

4. Public Information Meeting Presentation – CA Libby reviewed the PowerPoint and meeting rules for the Littleton Informational Meeting with the Commissioners.

Commissioner's Issues:

1. Commissioner Hedberg stated that she attended the Groton Selectboard meeting with Chief Pierce, and they are very interested in the EMS district. She reported that all five (5) towns have agreed, in theory, that they want to do the district. The next step is to have one (1) representative from each town, along with Chief Pierce, to be on the board of the new EMS district and hammer out some of the financial issues in terms of operational costs.

Public Comment:

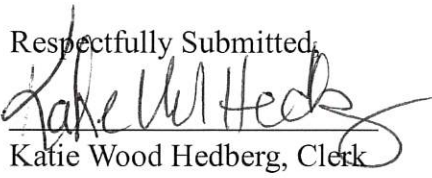
1. Rep. Bjelobrk stated that because she is on the Executive Committee, she has a fiscal responsibility to the individuals who voted her into office. There is nothing retaliatory about requesting information that should already have been on record. She stated that requesting electronic records is less expensive than paper copies. Rep. Bjelobrk stated that out of consideration for CA Libby, she looked at the expense sheets, but they were vague, and they needed invoices for context. She stated that in speaking about costs, the only retaliatory thing she has heard was posting her request on the website and the cost of the request. She stated that some Delegates post legislation; they have 1,200 LSRs to do in the second session. They cost the public \$2,500 apiece, and those are bills that may never go into law. Rep. Bjelobrk stated that the reason she requested the information is that after the interest on the bonds, they are looking at \$70 million to the taxpayers over the next thirty (30) years. It is her responsibility to collect information so that with all of the misinformation being spread, some of which is being spread by County staff, she is able to find out the truth. On two (2) occasions, Supt. Oakes has stated that money was redirected to social programs instead of fixing the courthouse, and the only way she knows this is through legislative requests that she directed to Administrator Libby. She does not like to post things that are not true, and she stated that she does not appreciate retaliatory language used towards her. She noted that it lacks decorum and is not professional.

2. N. De Mayo stated that it did not take long for Commissioners to bond the courthouse, yet they are complaining about Rep. Bjelobrk asking for records because it is going to be very expensive. He stated that if they are going onto YouTube, everyone needs to have a microphone and enunciate their words clearly. This is part of the Sunshine Laws enacted by the United States government and the State of New Hampshire under their RSA 91:a right to know law. The right to know law is based upon the principle that government is for the people and should be open and accessible. These laws were established in 1953 in California, 1967 in Florida, and enacted into federal law in 1967 across the United States. N. De Mayo stated that their version of the Sunshine Law is 91:a in New Hampshire. He further stated, in regard to the upcoming Courthouse Informational Meeting in Littleton, that the Commissioners should focus on citizen questions and keep the presentation short. There will be many people with questions. The choices that have been made are not those of the people, but those of past Commissioners.

3. Rep. Stringham stated that he appreciates everything he has heard and appreciates the fellow delegate for doing the work she is doing to make an informed decision on what she wants to recommend on behalf of the taxpayers. The issue of the costs involved for right to know requests has been brought to the legislation in the past. There have been bills to limit the number of pages in a request or the charges for them. He stated that he does not feel in any way that it is retaliation to make these requests. She should be praised for digging into the details, and he looks forward to finding out what comes from that. A lot of good work is being done by a lot of people.

10:50 AM With no further business, the meeting adjourned.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Katie Wood Hedberg", written over a horizontal line.

Katie Wood Hedberg, Clerk

October 14, 2025

Commissioners Report

1. Milking 60 shipping 9600
 2. Wrapping up harvest
 - a) Corn cut, bunks packed
 - b) Cover crop on
 - c) Potatoes out of the ground
 - d) Pumpkins and winter squash still coming up
 3. Pumpkin Day – success for the 37th time
 4. Farm Stand - update
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Respectfully submitted,

Glenn Libby, Interim Farm Guy

5/2/25



Grafton County Information Technology Check In October 14, 2025

Executive Summary:

- Training/Webinars Attended
- Review of IT Policies and Procedures
- Barn Wi-Fi Project Quotes
- Upcoming Projects

Attachments:

- Barn Wi-Fi Project Quotes
- Virtual Participation and Meeting Recording Policy

Training/Webinars Attended:

- Microsoft 365 Copilot Training for Executives
- AI and the Trust Dilemma: Balancing Innovation and Risk
- Cut through the Noise: AI Analytics for Vulnerability Intelligence

Policy and Procedure Follow Up

- Virtual Participation and Meeting Recording Policy

Ongoing Projects:

- Removing Wi-fi from Deeds department

Upcoming Projects:

- Barn Wi-Fi
- Building Nursing Home Intranet Page