

GRAFTON COUNTY COMMISSIONERS' MEETING  
Administration Building  
North Haverhill, NH 03774  
December 16, 2025

PRESENT: Commissioners McLeod – via Teams, Piper, Hedberg, County Administrator Libby, Assistant County Administrator Elsholz, and Administrative Assistant Norcross

OTHERS: Department of Corrections Superintendent Lethbridge, Maintenance Superintendent Oakes, Shanna Saunders – Lakes Region Planning, Treasurer Cryans, Nick De Mayo – via Teams, Omer C. Ahern Jr. – via Teams, Emilie Smith – via Teams, Janice Novak – via Teams

Commissioner Piper called the meeting to order at 10:00 am.

Commissioner McLeod participated electronically, according to RSA 91-A: 2, with the reason being that she was unable to attend the meeting in person. Electronic participation was at her request. It was noted that a roll call must take all votes.

**DoC Superintendent Lethbridge arrived and gave the following report (\* see attached)**

**Maintenance Superintendent Oakes arrived and gave the following report: (\*see attached)**

**Agenda Items**

1. Commissioner Piper asked if everyone had a chance to read the minutes from the December 9<sup>th</sup> meeting.

Commissioner Hedberg had the following edit:

Page 3, #2 – She changed the sentence “There were no motions made to change that, and the budget was voted on unanimously” to read “There were no motions made to change that, and the budget was voted on by unanimous consent.”

Commissioner Piper had the following edits:

Page 1, 2<sup>nd</sup> Paragraph – She changed the sentence “FM Libby discussed the impact the current administration is having on farms across the country” to read “ FM Libby discussed the impact the current federal administration is having on farms across the country.”

Page 3, #2 – She changed the sentence “ She stated that it was very helpful with respect for department heads, include broader items for counties to discuss” to read “ She stated that it was very helpful with respect to department heads, but wondered about including broader items for counties to discuss.

**MOTION:** Commissioner McLeod moved to approve the minutes from the December 9<sup>th</sup> meeting as amended. Commissioner Hedberg seconded the motion. Commissioner Piper

called the roll. Commissioner Piper “yes”, Commissioner Hedberg “yes”, Commissioner McLeod “yes”. With the vote being three (3) in favor and none in opposition, the motion passes.

2. The Commissioners signed check registers: 1080-1081.

3. Alternative Sentencing – Day after Christmas – CA Libby stated that Alternative Sentencing Director Mitchell is requesting to close their office on December 26<sup>th</sup>. The employees will use earned time for that day.

**MOTION:** Commissioner McLeod moved to close the Alternative Sentencing Department on December 26<sup>th</sup>. Commissioner Hedberg seconded the motion. Commissioner Piper called the roll. Commissioner Piper “yes”, Commissioner Hedberg “yes”, Commissioner McLeod “yes”. With the vote being three (3) in favor and none in opposition, the motion passes.

4. Social Service Applications – The Commissioners reviewed the revisions that CA Libby incorporated into the application as a part of their prior discussion.

**MOTION:** Commissioner Hedberg moved to approve the Social Services Funding Application for FY27. Commissioner McLeod seconded the motion. Commissioner Piper called the roll. Commissioner Piper “yes”, Commissioner Hedberg “yes”, Commissioner McLeod “yes”. With the vote being three (3) in favor and none in opposition, the motion passes.

5. Use and Occupancy Agreement NHDOT Broadband Project – CA Libby stated that this needs Commissioner McLeod’s signature and requested to use Commissioner McLeod’s signature stamp. Commissioner McLeod approved using her signature stamp.

6. CDBG Drawdown – LRPC – Transformational Planning Grant - \$16,367.34 – CA Libby stated that this needs Commissioner McLeod’s signature as well and requested to use Commissioner McLeod’s signature stamp. Commissioner McLeod approved using her signature stamp.

Commissioner McLeod left the meeting.

#### **Shanna Saunders – Lakes Region Planning – Grant Request**

S. Saunders stated that Lakes Region Planning is requesting a partnership with Grafton County on a Brownfields grant and noted that Lakes Region Planning has had long-standing Brownfields grants. Lakes Region Planning wants to apply this year because the last couple of rounds have had zero match requirements, and typically, there is a match requirement. This is the last guaranteed year of no match requirement. S. Saunders stated that they have been told that this will also be the last year they can ask for significantly more money than in the past. The last three (3) sessions have been up to \$500,000 and they are looking at requesting \$400,000-

\$450,000. She stated that Lakes Region Planning needs the county's participation because the last grant they had had not been started, and it was not something they were familiar with working through; there were also staffing changes. Now that they have moved forward, many towns in their region are very interested in moving this forward. S. Saunders explained that Lakes Region Planning has only spent down about 50% of that grant, and in order to qualify to apply for this upcoming grant on their own this year, they would have had to spend down 75%. This is why they are requesting a partnership with Grafton County. This is for the assessment grant, and once this work is done, Lakes Region Planning will help with the cleanup grant. This grant also has planning money associated with it.

Commissioner Hedberg asked for an explanation of what a Brownfields Grant is. S. Saunders explained that a brownfield site is considered a contaminated site. Because these properties are contaminated, they are no longer a good investment, and therefore, they sit abandoned, and people often walk away from them. The assessment funds allow Lakes Region Planning to work with any property if the community is interested in doing so. The assessment identifies the paper trail of the property and what contaminates what might have been there. They will do water, soil, paint testing and other testing as well. They will then come up with a cleanup plan and what it will cost. All of that is paid for through this grant and is handled by an engineering firm. The community will then have access to those reports and decide how they want to move forward.

S. Saunders stated that the county would be the applicant and Lakes Region would be the subrecipient. Lakes Region Planning would handle all the paperwork, and the county would be the fiscal agent.

Commissioner Piper stated that CDBG grants are something that the county has traditionally assisted with, and they have been happy to do so. This is nothing new; it is just coming through a different source.

**MOTION:** Commissioner Hedberg moved to approve the Brownfield Grant application submission and authorize County Administrator Libby to sign any necessary documents. Commissioner Piper seconded the motion and all were in favor.

**Agenda Items:**

1. YouTube Channel – CA Libby stated that they are ready to start airing the meeting recordings on the Grafton County YouTube Channel. Commissioner Hedberg asked about the timeframe and how long it would take to have them posted. Admin. Asst. Norcross explained that it does take time to get the videos ready to post, and her goal would be to have them posted by the end of the day on Wednesday, after a normal Tuesday morning meeting. She noted that the link to the Grafton County YouTube channel will be posted on the county's website as well.

**MOTION:** Commissioner Hedberg moved to start airing their recorded meetings on the Grafton County YouTube channel. Commissioner Piper seconded the motion and all were in favor.

2. CA Libby asked if the Commissioners have had a chance to read Alternative Sentencing Director Mitchell's Outreach Policy. Commissioner Hedberg had one (1) change, requesting that an acronym be spelled out for clarification.

**MOTION:** Commissioner Hedberg moved to approve the Alternative Sentencing Department Outreach Policy. Commissioner Piper seconded the motion and all were in favor.

3. CA Libby stated that they have a draft of the audited financial statement. The goal is to have the complete audit by the end of the year, and then they will also be able to complete the Annual Report.

### **Commissioners Issues**

1. Commissioner Piper stated that county government has a lot of moving parts and responsibility. She wanted to point out something, Supt. Oakes mentioned in his report regarding utilities. She stated that Supt. Oakes was advised during the budgeting process for this year to budget for a 7% increase for both water and sewer. Supt. Oakes just received a rate schedule change from Woodsville Water and Light. Water rates are increasing 10%, and the sewer rates are increasing 15% starting January 2026. Commissioner Piper stated that when they discuss property taxes and expenses at the county, these things are worth pointing out to their constituents. Commissioner Piper stated that there is nothing the county can do about these costs and noted that they have tried to separate from WW&L and have not been able to find another provider. She stated that WW&L stated that the purpose of these increases is to offset rising costs and to build their capital reserve for ongoing improvements to their plans and infrastructure. Commissioner Piper stated that the county debated that point with WW&L as well, that Grafton County carries a lot of the burden of their improvement and upkeep. These are things that are out of their control.

### **Treasurer Cryans arrived and presented the following investment plan recommendations(\* see attached):**

CA Libby stated that taxes are due tomorrow, and as of this morning, they have collected \$23.7 million in taxes and have \$6.7 million outstanding. There are 11.5 communities that they are waiting to receive payments from. She noted that the Town of Haverhill paid half of its payment in July. CA Libby also reported that the county borrowed \$7,250,000 in their Tax Anticipation Note and that note was paid back yesterday. The total interest accrued was \$61,437.32 in interest from their Tax Anticipation Note. She stated that \$7,311,437.32 was paid back to the TAN.

Treasurer Cryans reviewed the attached investment plan recommendations.

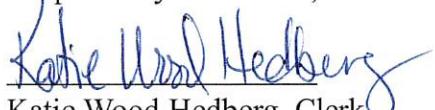
**MOTION:** Commissioner Hedberg moved to approve the investment recommendations as presented by Treasurer Cryans. Commissioner Piper seconded the motion and all were in favor.

### **Public Comment:**

1. Nick De Mayo asked about the casino going in in Ashland and if it would offset any costs for taxpayers. Commissioner Hedberg stated that this casino is not affiliated with Grafton County and therefore they cannot answer those questions.

11:36 AM With no further business, the meeting adjourned.

Respectfully Submitted,



Katie Wood Hedberg, Clerk

# Monthly Department of Corrections Activity Report

November 2025



## Major Incidents:

Scheduled routine maintenance involving exercising the emergency generator revealed an issue with the transfer switch in October. The generator work was postponed and work scheduled on the transfer switch in November. That work was completed, but in the process of cutting off power to the facility and then restoring it, the DOC lost multiple camera views and many electronic door controls were not functioning, including the ability to raise or lower the sallyport doors.

The DOC had established a new physical key system and had a draft emergency key operation plan already being developed. The keys were distributed prior to the planned work and the jail continued to function with limited capabilities using the physical keys. After many hours of work over two days, in consultation with Cornerstone by phone, Maintenance and IT identified the issue and restored functionality. While frustrating, this incident was an excellent test of the emergency key plan.

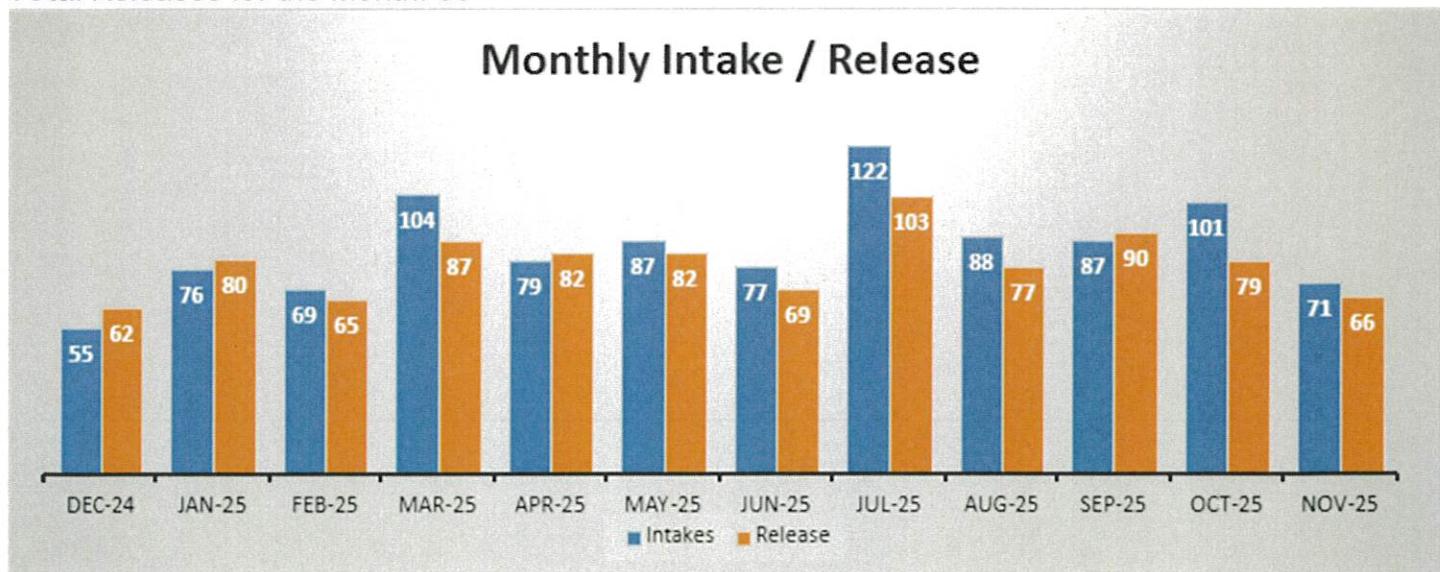
An after-action review was conducted and the emergency plans will be improved based on the lessons learned in this incident.

## Population Data:

Total Intakes for the Month: **71** (Coos County Females:6)

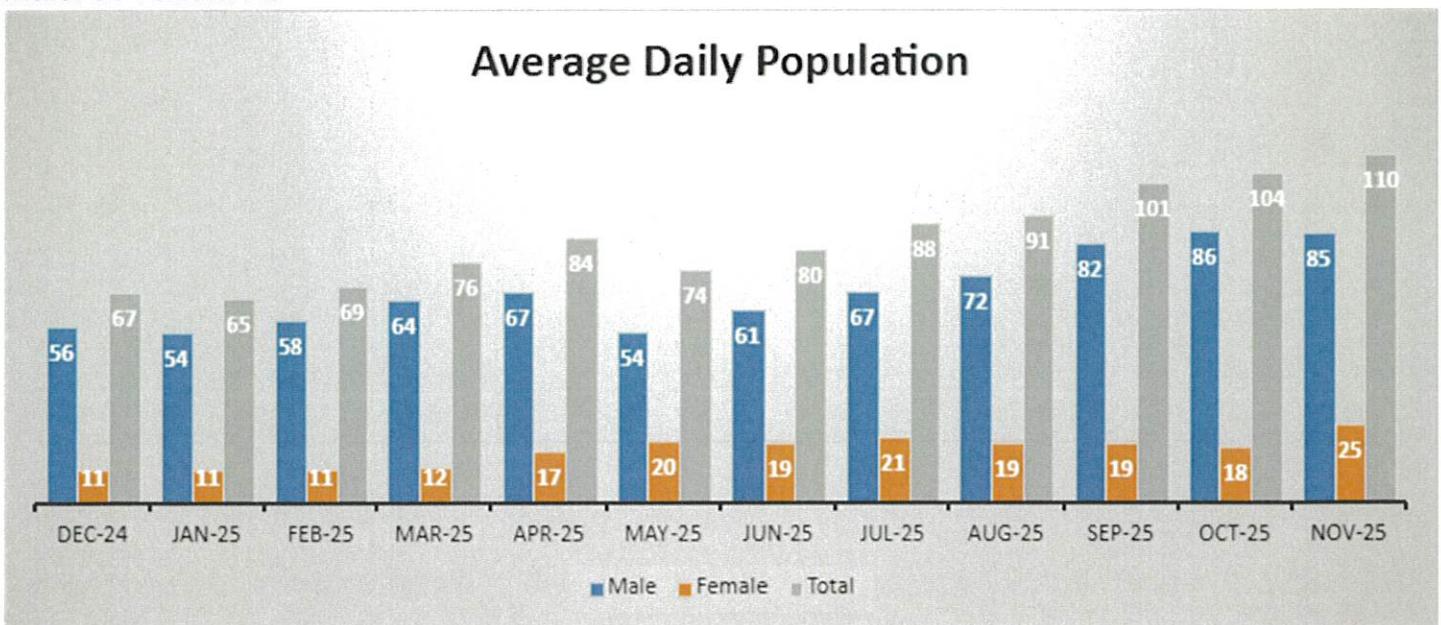
Total Releases for the Month: **66**

**Monthly Intake / Release**



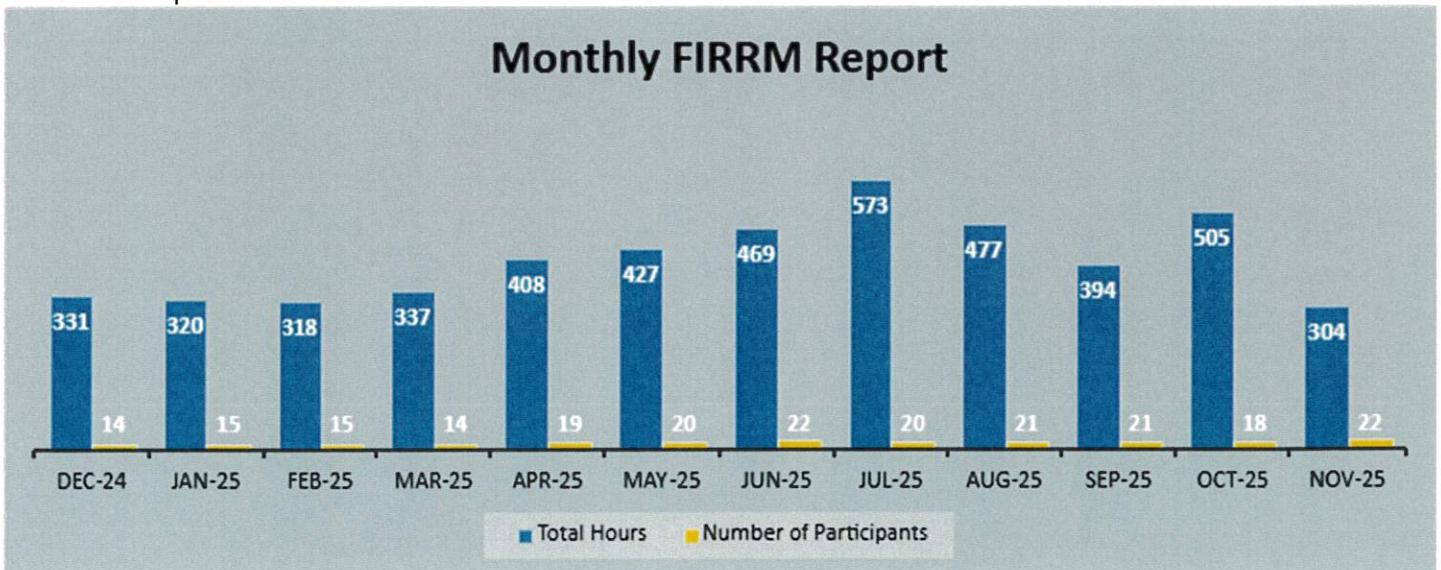
In House Average Daily Population for the Month: **110**

Male: **85** Female: **25**

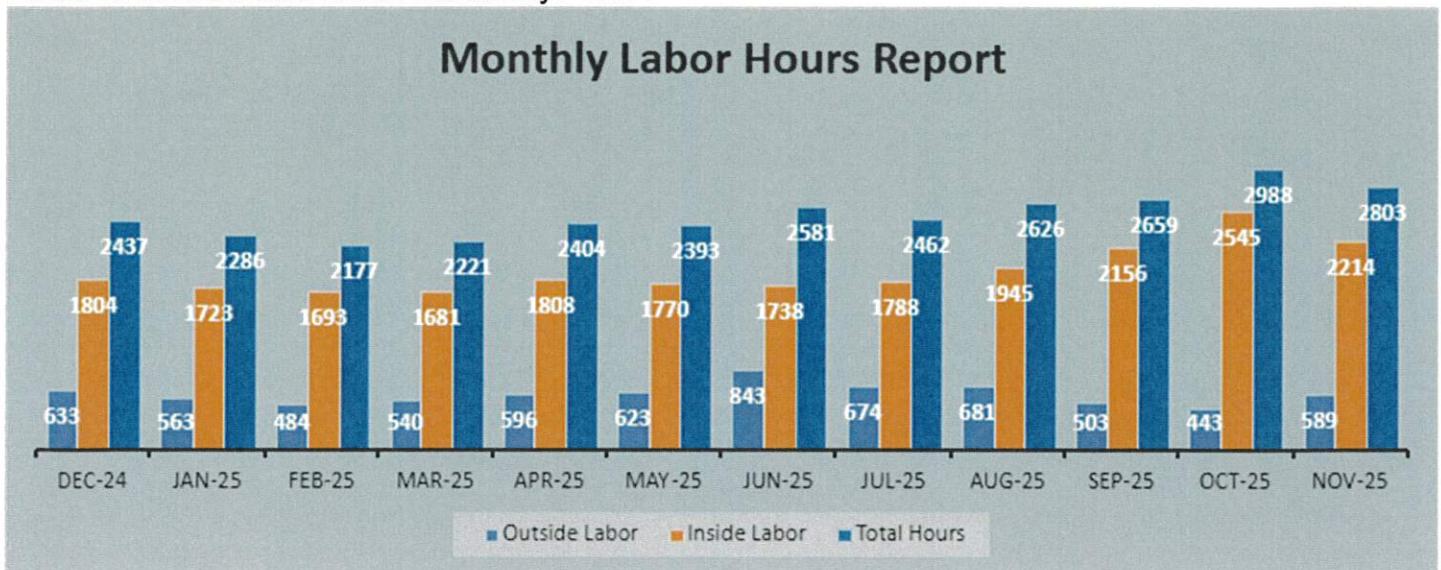


Inmates participating in FIRRM program during the month: **22**

Total Participation Hours: **304**



Hours of inmate labor outside the facility: **589**  
Hours of inmate labor inside the facility: **2214**



### Food Service:

Average per meal cost to feed each inmate: **\$1.87**

The cost per meal was up \$.02 from October. 9059 inmate meals were served during the month of November, for a total food expenditure of \$16,941.

One full time chef position became vacant in November, leaving just two full time staff assigned to the kitchen. Human Resources has expanded advertising for the two vacant full time and one vacant part time chef positions.

### Medical:

There were no major medical events or issues in the DOC in the month of November.

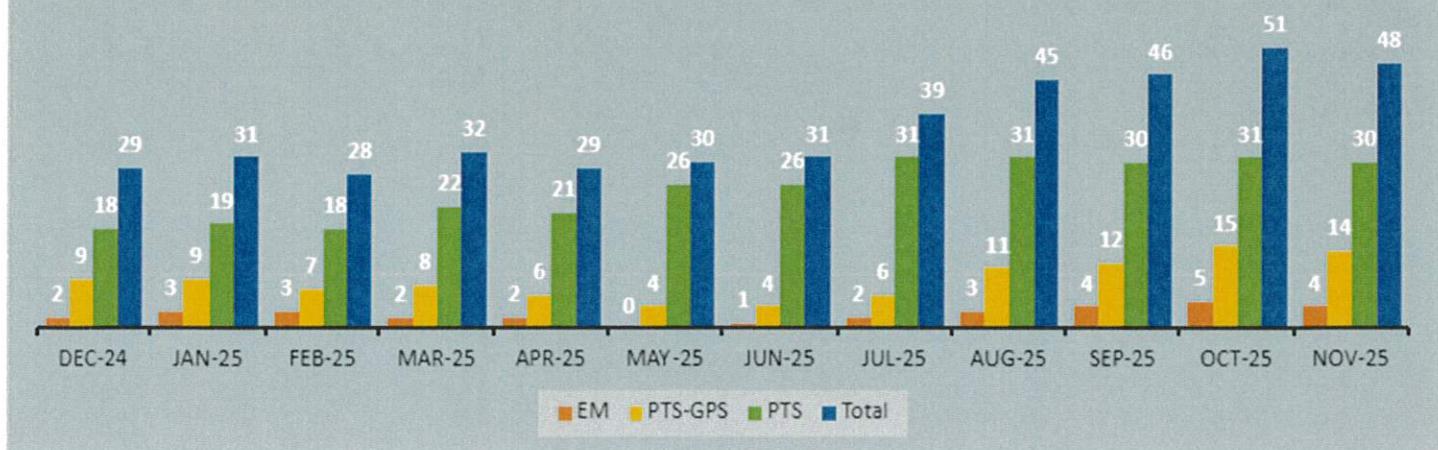
### Community Corrections:

Inmates supervised on Electronic Monitoring: **4**

Inmates on Pre-Trial Services with GPS: **14**

Inmates on Pre-Trial Services supervised and checked by Community Corrections: **48**

## Community Corrections



### Staff:

New officer hires during the month: 1

New officer/supervisor vacancies during the month: 0

Total vacant officer positions at the end of the month (including supervisory rank): 1

Promotions during the month: 0

### Significant Developments and Achievements:

Sgt Levi Buxton was honored at the NH Association of Counties conference as the Corrections Officer of the Year. His diligent work as Training Sergeant has benefited every officer working at the DOC. From orienting new hires to the field of corrections to developing the weeklong intensive Transport and Custody Officer program for experienced officers, Sgt. Buxton impacts every officer's career at the DOC.

There were questions about the length of stay for inmates who are being held pre-trial last meeting. Staff created a report to pull that data out of the system. The average stay of pre-trial inmates at the end of November was 121 days. The longest pre-trial inmate has been in custody for four years. Two others are between two and three years in custody awaiting resolution of their charges. A total of nine inmates have reached one year or more in custody awaiting trial.

### Significant Problems:

Aside from the major incident already noted, there were no significant problems at the DOC in November. The increasing census continues to impact the work load of medical, security, and kitchen staff, but staff are meeting the challenge and morale remains good.

# MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

Oct 21 – Dec 16, 2025

## Energy Efficiency and Conservation Block Grants

**Alternative Sentencing Building Domestic Hot Water (DHW) Tank** – My staff replaced the old DHW tank with a new, hybrid, energy efficient model. The energy saving will pay for the materials within 2.75 years.

**Alternative Sentencing Building Windows** – Beckett Glass installed all new energy efficient windows throughout the building. Although I don't have an estimated energy cost savings at this time, I expect it to be a measurable difference between the current year and next year when I review utility data.

## ARPA Project(s)

**Maintenance Storage Area (ARPA Project)** – The structure is now roofed and the gables closed in. We still need to construct sliding doors and paint the structure. We will complete the doors over the winter and paint the structure next summer.

**Courthouse Conceptual Design Project** – Following the Courthouse Building Committee's (CBC) meeting with you on December 2<sup>nd</sup>, the CBC solicited all courthouse dept's and the judicial branch to provide reductions for their respective spaces in the new building by today, December 16th. We also asked Sheriff Myers to identify her greatest concerns with the new building to see if the CBC and Lavallee Brensinger Architects (LBA) may be able to resolve and or mitigate them. Lastly, we held a virtual meeting with Lavallee Brensinger Architects (LBA) last week to discuss our plans to reduce the courthouse size, the logistics of doing this, schedule and additional cost we will incur by having them do these additional services. Until we know the magnitude of the proposed reductions LBA can't give us definitive answers regarding these additional services. Lastly, I inquired of LBA if we could get away with building the new building as category 3 construction vs. category 4. They said code requires category 4 for the Sheriff Dept. and Dispatch. However, they said the whole building is currently designed as category 4 because it would be more expensive to build one section category 3 and other parts category 4 and try to join them together.

## Complex

**Utilities** – I received a notice from Woodsville Water & Light saying water rates are increasing 10% and sewer rates are increasing 15% in January 2026. The purpose is to offset rising costs and to build their capital reserve for ongoing improvements to their plants and infrastructure. While drafting the FY26 budget last March, they recommended I carry a 7% increase for both water and sewer, so based on this recent notice, I will be 3% short on the water budget and 8% short on the sewer budget. See attachments.

**Generator & Automatic Transfer Switch (ATS) Testing** – Powers Generator completed the annual servicing & testing of all generators and ATS's throughout the complex and Senior Center. They also completed the annual load bank testing of the DOC generator. During ATS testing the DOC's main ATS malfunctioned. Because this ATS is a custom-made unit, our local generator repair company was unable to figure out the cause, much less fix it. They hired a contractor from MA who has a tech that was very knowledgeable, and he was able to troubleshoot and repair the issue.

# MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

Oct 21 – Dec 16, 2025

**Grease Trap Cleaning** – Schofield Septic completed the quarterly pumping and cleaning of the exterior grease traps at the DOC and nursing home.

**Kitchen Hood Ductwork Cleaning & Inspection** – Kitchen Klean completed the 6-month NFPA 96 inspection & cleaning of the DOC and nursing home hoods and connecting ductwork to prevent grease fires.

**Sprinkler System Inspections** – Hampshire Fire Protection (HFP) inspected & tested all of the county's sprinkler systems in accordance with NFPA 13 to ensure all systems operate as designed. All buildings passed test except for the biomass plant. After testing certain valves HFP couldn't get a few packing glands to reseal properly. One of my staff succeeded in getting them to stop leaking but the valves must be rebuilt the next time HFP is back on site. Although not formally cited, HFP said the DOC, nursing home and biomass buildings are missing various signs to mark valves, inspection test ports and low point drains, and they proposed a steep price to remedy these findings. At a quarter of HFP's proposed cost, I purchased the needed signs and my staff installed them.

**Fire Extinguisher Maintenance** – VT Fire Extinguisher inspected all of the county's 180 fire extinguishers per NFPA 10 requirements, which also involved doing 6-year and 12-year maintenance requirements on some extinguishers that were due.

## COURTHOUSE

**Preventative Maintenance (PM)** – My staff performed various PM tasks throughout.

## NURSING HOME

**Preventative Maintenance (PM)** – Department employees performed various PM tasks throughout.

**Lighting** – As light ballasts failed we upgraded several inside lights from fluorescents to energy efficient LEDs.

**Nurse Call System Replacement Project** – Over the last few months I and the department's electrician have spent numerous hours meeting with the Nursing Home Administrator's solicited vendor, reviewing - blueprints, vendor proposals and specifications, and inspecting the facility to ensure the vendor's proposed replacement system will work.

**ADA Door Automation Project** – Over the last few months I and the department's electrician have reviewed a solicited vendors proposal to install automatic door openers on several doors throughout the nursing home to facilitate entry and exiting from Maple, Profile and Granite. We discussed each party's responsibilities and talked through the requirements of the job. We added power to all of the door locations in preparation for the work.

# MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

Oct 21 – Dec 16, 2025

**Secure Care Extension Project** - Over the last few months I and the department's electrician have reviewed a solicited vendors proposal to install 11 new Secure Care System door controls throughout various locations. We added extra power receptacles at each proposed new location and confirmed fire alarm system modules are close by to tie into.

## Patient Lifts/stands

- Stand serial # 43219 failed actuator lift test. Scrapped stand due to non-availability of parts due to obsolescence. Craig bought a new replacement stand lift.
- Lift serial # 920099 had a circuit board failure. Part is backordered.

## HVAC

- Air handler HRU 2 has a small pin hole leak in its heating coil in addition to have its last three coils plugged with sludge, which causes nuisance trips of the unit's freeze-stat, causing the unit to shut down prematurely. I'm in contact with a company that manufactures replacement heat coils and plan to purchase one for this unit once I work out the configuration requirements for the new coil.
- We replaced numerous failed fin tube and heat coil zone valves and actuators throughout the building to keep hot water flowing when heating demand calls for it.
- Hydronic pump 2 shaft seal failed...we installed a shaft seal rebuild kit.

**Kitchen** - East upper convection wasn't heating...replaced ignition module. Unit was also making an intermittent squeal...replaced fan module.

**Laundry** - Dryer 1 wouldn't light...replaced sail switch.

## ADMINISTRATIVE BUILDING

**Preventative Maintenance (PM)** – Department employees performed various PM tasks throughout.

**Lighting** – As light ballasts failed we upgraded several inside lights from fluorescents to energy efficient LEDs.

**HVAC** - We replaced a few failed fin tube zone valves and actuators throughout the building to keep hot water flowing when heating demand calls for it.

## Dept. of Corrections (DOC)

**Preventative Maintenance (PM)** – My staff performed various PM tasks throughout.

# MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

**Oct 21 – Dec 16, 2025**

**Security Glass** – Someone broke one of the security glazing's in cell A09. I ordered a replacement and because it is a customized order it will take 4-6 weeks to get replacement security glazing. This cell will remain out of use until the glazing gets replaced. *This order is taking longer than quoted.*

**Camera System Upgrade** – Last fall DOC management requested my staff assist Cornerstone, a security company they hired to convert inside and outside cameras from analog to digital. My staff's immediate involvement flushed out numerous flaws with the project revealing the project was no-where ready to commence when scheduled, thus resulting in the project being rescheduled until mid-December. In the interim my staff have installed numerous components of the system and prepared the wiring to facilitate a smooth transition. If they had not done this, there would be no way the contractor could have come close to finishing the project in the 3-days they are planning to be on site.

**Generator Above Ground Storage Tank (AST) Replacement Project** – Yesterday Lakes Region Environmental placed a new 500-gallon AST beside the existing tank. Over this week they will decommission the old AST and bring the new one on line.

**Waste Water** – Positioned behind every set of inmate toilets is a cast iron Y-connection with a brass access cap and stainless steel pin, which is purposely built this way to catch foreign objects flushed down the toilets by inmates trying to cause flooding and disruption. These critical devices prevent large objects from being lodged in the waste water pipes that are buried in the ground below the concrete floors. We replaced 18 Y-connector sections due to thread connection rot.

## **HVAC**

- Boiler 1 Pressure Relief Valve (PRV) leaked...replaced PRV.
- Buffer tank BT-7 (supports Area G program area heating and cooling) hy-vent failed, dumping glycol system water on the mechanical room floor...replaced hy-vent.
- Pump 11B (main building loop) shaft seal leaked...installed new shaft seal kit and volute gasket.
- Air handler ERU-A1 (Intake & Booking) supply fan bearings failed...replaced bearings.

## **Security**

- D-Unit (men's minimum unit) sally port door was not locking...replaced electronic lock.
- G103 (program area) door lock failed...replaced electronic lock.

## **Kitchen**

- Upper right convection oven failed to heat...replaced ignition module.
- Dishwasher booster wasn't getting rinse water hot enough...replaced two contactors that had shorted out.

# MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

Oct 21 – Dec 16, 2025

## MAINT/FARM BUILDING

**Preventative Maintenance (PM)** – My staff performed various PM tasks throughout.

**Sprinkler System** – Dry system air leak in upper attic above wood shop. Temporarily patched and flagged. Hampshire Fire Protection will replace that section of pipe next time they are on site for quarterly inspections.

## Farm

**Pig Barn** – The fire alarm periodically went into TROUBLE mode every few days. The department's electrician troubleshooted the problem to a loose end-of-line resistor in one of the pull stations. After firmly reconnecting it the TROUBLE did not reoccur.

### Dairy Barn

- Dairy barn gutter cleaner conduits, north and south, where they leave the barn, were damaged and posed a fire hazard from being shorted out. We replaced shorted wires and sections of conduit from the motor starters to the exterior of barn. We also removed an oversized fuse on one of the circuits and replaced it with a correct sized fuse.
- Gutter channel cover on North end of the barn, center walkway was starting to fail. Beefed up cover with angle iron.
- Milk transfer pump was leaking...rebuilt pump with seal kit.

## BIOMASS PLANT

**Preventative Maintenance (PM)** – My staff performed various PM tasks throughout.

**Boiler** – The boiler bypass loop sensor failed that gives a bypass valve a signal to open when the water is hot enough to start mixing with the 5,000-gallon buffer tank. We replaced the sensor.

## ALTERNATIVE SENTENCING BUILDING

**Preventative Maintenance (PM)** – Department employees performed various PM tasks throughout.

**Kitchen** – Breakroom & Office Renovations – Nicole requested my department remove a sink, base cabinet and cupboard from an office by the back door that used to be an old breakroom and move them to the current breakroom. All items are removed, and I am getting a bid from Valley Floors to patch the carpet. My staff are in the process of refinishing the cabinet, replacing its Formica counter surface and plumbing it into its new location.

# MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

**Oct 21 – Dec 16, 2025**

**Windows** – After replacing all of the windows under the EECBG grant, we replaced all of the window blinds in the building because the old ones were quite shoddy.

## **OTHER**

### **Certifications**

- Rick Colbeth and I completed our 2-year training and recertification requirements through NH DES needed to continue managing the county's Underground Storage Tanks (UST) and UST monitoring systems used for fuel management. Our new certifications are good through December 2027.
- Dennis McLam and I completed our 2-year training and recertification requirements through NH DES needed to continue managing the county's water distribution system. Our new certifications are good through December 2027.

**Vehicle Damage** – One of my staff backed into a sign post at the DOC while plowing. The truck incurred damage to its right rear quarter panel. I just received a quote from Eric's Autobody for its repair and have forwarded it to Samantha to forward to PRIMEX. Simultaneously, I had the department's electrician relocate an aftermarket rear camera on that same truck to improve rearward visibility.

**TO:** GRAFTON COUNTY COMMISSIONERS  
**FROM:** MICHAEL J. CRYANS, TREASURER  
**SUBJECT:** TREASURER'S INVESTMENT  
RECOMMENDATIONS  
**DATE:** DECEMBER 16, 22025



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Investment letters were sent to all banks with branches within Grafton County. These letters were sent out on December 04, 2025, with bids due back by the close of business on Thursday, December 11, 2025.

We received proposals from eight (8) banks. I have attached a spreadsheet that details the banks that responded. This spreadsheet shows the various investment options provided by the different financial institutions. The rates received ranged from a low of 2.89% to a high of 4.00%.

Interest rates have decreased since last year. Based on the investment proposals that were received and the practice of spreading funds out across the Commissioner districts, I am recommending that we invest the tax receipts as follows.

Bar Harbor Bank & Trust – 13 Week CDARS – 4.00% - \$3,000,000

Union Bank – 13 Week CDARS – 3.90% - \$3,000,000

Passumpsic Savings Bank – 13 Week CDARS – 3.85% - \$3,000,000

Claremont Savings – Insured Cash Sweep 3.90% - \$3,000,000

Bank of NH – Insured Cash Sweep – 3.68% \* Rate is variable - \$2,000,000

Mascoma Bank – Insured Cash Sweep – 3.50% - \$1,500,000

Camden Bank – Insured Cash Sweep – 3.50% - \$1,500,000

These investments total \$17,000,000. The payoff on the TAN is \$7,311,437.32. This was paid off on 12/15/2025. With the above investments and the repayment of the TAN, that leaves approximately \$6,000,000 for operating cash.

Bar Harbor Bank & Trust – Insured Cash Sweep – 3.86% - This account is tied to our general operating account. All funds remaining in the County's possession after the investments above are made will remain in this account.

Thank you for considering this recommendation. I welcome your questions and thoughts.