

GRAFTON COUNTY COMMISSIONERS' MEETING
Administration Building
North Haverhill, NH 03774
February 10, 2026

PRESENT: Commissioners McLeod, Piper, Hedberg, County Administrator Libby, Assistant County Administrator Elsholz, and Administrative Assistant Norcross

OTHERS: IT Director Tetreault, Farm Manager Libby, Sheriff Myers, Register Monahan – via Teams, Emilie Smith – via Teams, Janice Ann Novak – via Teams, John Richards – via Teams, Katy Richards-Hrdlicka – via Teams, Nick De Mayo – via Teams, Ann Garland – via Teams, Omer C. Ahern Jr. – via Teams.

Commissioner McLeod called the meeting to order at 9:00 AM.

Annual Report Dedication

The Commissioners dedicated the Fiscal Year 2025 Annual Report to former Grafton County Commissioner Martha Brown Richards, who passed away last summer. Former Representative Joyce Weston was present to accept the Annual Report, and members of M. Richard's family were in attendance via Teams.

IT Director Tetreault arrived and gave the following report (* see attached)

Farm Manager Libby arrived and gave the following report (* see attached)

FM Libby stated that during last week's meeting, the term hobby farm was used. He stated that when it is 22 degrees below zero, and they are coming in to milk, it is not a hobby farm. He showed the Commissioners various awards that the farm has won for its cows over the years. FM Libby stated that, in regard to the nostalgia that people talk about and living in the past, they won the Herd of Excellence Award in 2017 and 2018. The farm missed winning that award more recently by a few hundred gallons of milk, and that is due to them downsizing the herd. He showed the Commissioners the awards that the current herd has won as well. FM Libby stated that people can say the Grafton County farm is a hobby farm, but these awards show otherwise. It is a working dairy farm that they work very hard for and take a lot of pride in. The farm has been very vital to the community for a long time.

FM Libby stated that before the meeting, he received a call from H. Hatch thanking him and the Commissioners for the information that was provided to him. H. Hatch noted that in the operational budget for the farm, utilities are not included in the farm budget. FM Libby stated that he has reached out to Supt. Oakes to get those figures.

Commissioner Hedberg stated that there was a video done by the Holstein Association on the County Farm that recounts a lot of the history FM Libby spoke about. She requested that the link to the video be put in the minutes. The link can be found below:

<https://www.youtube.com/watch?v=qt54-OkM3VE>

FM Libby requested a non-public session per RSA 91-A:3, II (a).

MOTION: * 9:45 AM Commissioner Hedberg moved to enter into a non-public session for the purpose of the dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted according to RSA 91-A: 3, II (a). Commissioner Piper seconded the motion. This motion requires a roll call vote. Commissioner McLeod called the roll. Commissioner Piper said, "Yes", Commissioner Hedberg said, "Yes," and Commissioner McLeod said, "Yes." Commissioner McLeod stated that a majority of the board voted "yes" and would now go into non-public session.

* 10:30 AM Commissioner McLeod declared the meeting back in public session.

Sheriff Myers arrived to discuss a grant amendment.

Sheriff Myers stated that the Commissioners previously approved the Highway Safety Grant application for speed enforcement, distracted driving, and DUI patrol. She explained that they currently only have three (3) cruisers that have radar in them. This grant amendment award approves them for four (4) more radar units, a Lidar unit, as well as thirteen (13) printers that would allow them to input information immediately and print citations more quickly. The new match requirement is \$6,611.38, and Sheriff Myers reported that she has two (2) line items in her budget to fund that out of.

Commissioner Hedberg stated that the grant had required the cruisers to be used at least 50% for speed enforcement and asked if the Sheriff's Department is currently doing that. Sheriff Myers stated that they are currently meeting that requirement; there are a few deputies who are doing multiple car stops a day. Those deputies are assisting mainly in towns that do not have staffing coverage in their police departments. Sheriff Myers noted that the printers can be used for anything that is not related to speed violations as well, and gave examples of someone having defective equipment or running a stop sign. This will allow the Sheriff's Department to do more motor vehicle patrols.

MOTION: Commissioner Hedberg moved that the Board of Commissioners, in a majority vote, had previously accepted the terms of the Highway Safety Grant Agreement in the amount of \$8,500, and now the Board of Commissioners, in a majority vote, is accepting the amended grant terms of the Speed & ECRASH Printers Equipment as presented in the Grant Agreement Amendment Notice in the amount of \$22,933.00 for an adjusted total grant limitation of \$31,433.00. Commissioner Piper seconded the motion and all were in favor.

Agenda Items

1. Commissioner McLeod asked if everyone had a chance to read the minutes from the February 3rd meeting. Commissioner Hedberg and Commissioner Piper each had a couple of grammatical edits.

MOTION: Commissioner Hedberg moved to approve the minutes from February 3rd as amended. Commissioner Piper seconded the motion, and all were in favor.

2. The Commissioners signed check registers 1113-1115.

3. Commissioner McLeod stated that the Commissioners received an email from Sgt. Deem at the Department of Corrections, related to the handbook and the interpretation of the earned time accrual provisions. Commissioner McLeod suggested that the Commissioners send this email to CA Libby and Human Resources. They can come back to the next meeting with information.

4. FY 2027 Social Service Request Update – CA Libby stated that last week, she had said that they had not received applications from four (4) long-time funded agencies. She has received applications from WISE and Voices Against Violence. The Bridge House had a senior member of leadership who recently passed away, and they missed the deadline. CA Libby stated that she gave them until this Friday to get their application submitted. She reached out to VNA and has not heard back.

5. The Commissioners reviewed the GCDOC Superior Court Report for January.

6. Commissioner McLeod signed the following CDBG Drawdown Requests:

- GRDC Micro Drawdown - \$2,500.

- Lakes Region Transformational Planning Drawdown - \$32,018.58

7. NHAC Conference Theme and Update – CA Libby stated that they have refined the schedule, except for the County Cup events on Monday night. The Commissioners further discussed the theme of the conference as well as workshop ideas they had.

8. MRI Report – CA Libby stated that the EMS Study has been posted to the county's website. MRI will be here next week at 10:00 am to present the report.

9. ADAPT Request for Funding – CA Libby stated that this is a request for funding to support youth substance abuse prevention and Juvenile Court Diversion. She explained that many years ago, through the Alternative Sentencing Department, they used to provide funding to CADY and Valley Court Diversion. The Alternative Sentencing Director at the time proposed a fee-for-service model due to decreasing numbers in those programs. That proposal did not go over well, and CADY and Valley Court Diversion were then added to the social services funding instead. CA Libby stated that Valley Court Diversion does court diversion out of the Lebanon District Court, and she does not believe CADY is doing any court diversion anymore. CA Libby asked the Commissioners if they wanted ADAPT to fill out a social services application. CADY's application for funding was for social outreach, and that is different from what they have historically funded CADY for, which was court diversion services. The Commissioners further discussed the request and agreed to have ADAPT fill out a social services application, and they will review it during their budget discussions.

10. The Commissioners opened bids for Audit Services. Two (2) bids were received as follows:

	FY 2026	FY 2027	FY 2028
Vachon Clukay & Company PC	\$45,000	\$47,000	\$49,000
CLA	\$71,000	\$73,000	\$75,000

CA Libby stated that she needs to review the bids and would have a recommendation next week for the Commissioners.

Commissioner Issues:

1. Commissioner Piper reported that she had a gentleman call her Saturday afternoon, concerned about being able to arrange bail for someone who was just incarcerated. She stated that when she talked to the Department of Corrections, Officer Laauwe was extremely helpful, as much as she was able to be, and transferred her to Cpl. Lincoln, the supervisor on duty. Cpl. Lincoln stated that they no longer have a professional relationship between the DoC and the bail commissioners because they had vacancies that no one filled. They do have a person who helps arrange bail for the DoC and Cpl. Lincoln offered to get ahold of that person. Commissioner Piper called the constituent back and relayed the information. She stated that the Correctional Officers were extremely helpful in helping these people in a vulnerable position.

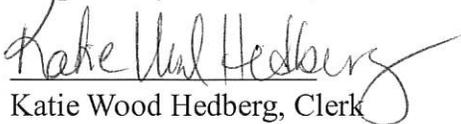
2. Commissioner Hedberg stated that she represented the Commissioners at Deb Naro's retirement party and presented her with the commendation from the Commissioners.

Public Comment

1. Register Monahan stated that, for clarification, she requested twice to participate in planning the NHAC conference, and she did not hear back. She stated that twelve (12) years ago, they had a problem with fraudulent liens, and their affiliate brought in Homeland Security. It was very well attended, and they are looking at that again. This is on the agenda for the March 10th affiliate meeting. They have an active situation with AI, and another situation she would like Homeland Security to cover as well. Register Monahan stated that she is not looking for generic AI coverage; this is specific to the needs they see happening right now. She stated that either their affiliate president will reach out to CISA or she will, for a designee.

11:50 AM with no further business, the meeting adjourned.

Respectfully Submitted,


Katie Wood Hedberg, Clerk

Training/Webinars Attended:

- Strengthen Cloud Security with Microsoft Defender for Cloud
- Implement Data Security with Microsoft Purview
- Trusting AI Starts with Trusting the Data
- Predict and Defend Against Cybersecurity Threats Parts 1 and 2

Policy and Procedure Follow Up

Ongoing Projects:

- Removing Wi-fi from Deeds department
- (Paused till Spring so cable can be buried to bring Fiber Cable to Barn)
- Barn Wi-Fi
(Paused till Spring so cable can be buried to bring Fiber Cable to Barn)

Upcoming Projects:

- 2027 Budget
- Nursing Home Intranet Page Go Live
- HR Intranet Page Build
- AI Governance Policy
- Title II ADA Website Testing

February 10, 2026

Commissioners Report

1. Milking 61 shipping 8900 – no significant change in price of milk
2. Historical farm information – 5 mins.

3. FY25 Budget		Actual	
Budgeted Revenue	\$415,750	\$529,359	
Budgeted Expenses	\$666,788	\$565,710	
Budgeted Deficit	\$251,038	\$ 36,351	***on paper – donated goods etc not included

4. FY26 Budget projections		YTD	Projected
Budgeted Revenue	\$435,250	\$281,161	\$450,000
Budgeted Expenses	\$665,038	\$317,396	\$563,000
Budgeted Deficit	\$229,788		\$113,000

5. FY27 Budget projections			
Projected Revenue	Flat		
Projected Expenses	\$690,000		
Projected Budget deficit	\$254,750		

6. Capital Outlay – Last significant request that was approved was FY17 (approx. \$70,000)

FY27 would include a request for approx. \$75,000 for equipment/barn repairs

7. Commissioner questions

8. Request for non-public to discuss personnel issue IAW RSA 91 – A:3 II (a)

Respectfully submitted,

Glenn Libby,